

APPENDIX- II

UNIVERSITY OF CALICUT

Annual Self-Assessment for the Performance Based Appraisal  
System (PBAS)

Session/Year20

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

| SL NO | PARTICULARS   | DETAILS |
|-------|---|---------|
| 1.    | Name (in block Letters)   |         |
| 2.    | Father's Name/Mothers name  |         |
| 3.    | Department  |         |
| 4.    | Current designation & Grade Pay   |         |
| 5.    | Date of Last Promotion  |         |
| 6.    | Address for correspondence(with Pin code)                                     |         |
| 7.    | Permanent Address(with Pin code)  |         |
|       | Telephone No  |         |
|       | Email   |         |
| 8.    | Whether acquired any degree or fresh academic qualifications during the year: |         |

| 9. Academic Staff College Orientation/Refresher Courses attended during the last year: |       |          |                   |
|--|-------|----------|-------------------|
| Name of the Course/Summer School   | Place | Duration | Sponsoring Agency |
|  |       |          |                   |

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Contact Hours(Give semester wise details, where necessary)

| S. No | Course/Paper | Level | Mode of Teaching | Hours Per Week allotted | % of classes taken per documented record |
|-------|--------------|-------|------------------|-------------------------|--|
|       |              |       |                  |                         |  |
|       |              |       |                  |                         |  |
|       |              |       |                  |                         |  |
|       |              |       |                  |                         |  |
|       |              |       |                  |                         |  |

Lecture (L), Seminar(S), Practical (P), Contact Hours(C)

|     |   | API Score |
|-----|---|-----------|
| (a) | Classes Taken (Max 50 for 100% performance & proportionate score up to 80% performance ,below which no score may be given |           |
| (b) | Teaching Load in excess of UGC norm(max score :10) 2 Hrs /Week  |           |

(ii) Reading /Instructional materials consulted and additional knowledge resources provided to students

| S. No   | Course/Paper | Consulted | Prescribed | Additional Resources Provided |
|---|--------------|-----------|------------|-------------------------------|
|   |              |           |            |                               |
|   |              |           |            |                               |
|   |              |           |            |                               |
| API score based on Preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students(max score:20) |              |           |            | API Score                     |
|   |              |           |            |                               |

**(iii) Use of Participatory and innovative Teaching –Learning Methodologies, Updating of subject Content, Course Improvement etc.**

| S. No | Short Description          | API Score |
|-------|----------------------------|-----------|
|       |                            |           |
|       |                            |           |
|       |                            |           |
|       | Total Score(max score: 20) |           |

**(iv) Examination Duties Assigned and Performed**

| S. No | Type of Examination Duties | Duties Assigned | Extent to which carried out% | API Score |
|-------|----------------------------|-----------------|------------------------------|-----------|
|       |                            |                 |                              |           |
|       |                            |                 |                              |           |
|       |                            |                 |                              |           |
|       | Total Score(Max:25)        |                 |                              |           |

**CATEGORY: II CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITES**

Please mention your contribution to any of the following:

| S. No | Type of Activity  | Average Hrs/Week                       | API Score |
|-------|---|--|-----------|
|       | (i) Extension, Co-Curricular & Field based Activities                 |  |           |
|       |   |  |           |
|       |   |  |           |
|       |   |  |           |
|       | Total (Max:20)  |  |           |
|       | (ii) Contribution to corporate life and Management of the institution | Yearly/ semester wise responsibilities | API Score |
|       |   |  |           |
|       |   |  |           |
|       | Total (Max:15)  |  |           |
|       | (iii) Professional Development Activities                             |  |           |
|       |   |  |           |
|       |   |  |           |
|       |   |  |           |
|       | Total (Max:15)  |  |           |
|       | <b>Total Score(I + ii + iii ) (Max: 25)</b>                           |  |           |



III C) Ongoing and Completed Research Projects and Consultancies

(c) ( I & ii) ongoing projects/Consultancies

| S. no | Title | Agency | Period | Grant /Amount mobilized(Rs lakh) | API Score |
|-------|-------|--------|--------|----------------------------------|-----------|
|       |       |        |        |                                  |           |
|       |       |        |        |                                  |           |

(c) ( iii & iv) Completed projects/Consultancies

| S. no | Title | Agency | Period | Grant /Amount mobilized(Rs lakh) | whether policy document /patent as outcome | API Score |
|-------|-------|--------|--------|----------------------------------|--|-----------|
|       |       |        |        |                                  |  |           |
|       |       |        |        |                                  |  |           |

(D) Research Guidance-

| S No                | Number Enrolled | thesis submitted | Degree awarded | API Score |
|---------------------|-----------------|------------------|----------------|-----------|
| M.hil or equivalent |                 |                  |                |           |
| Ph. D or equivalent |                 |                  |                |           |

(E) (i) Training Courses ,Teaching-Learning–Evaluation Technology Programme, Faculty Development Programmes(not less than one week duration)

| S. No | Programme | Duration | Organized | API Score |
|-------|-----------|----------|-----------|-----------|
|       |           |          |           |           |

(E) (ii) Papers presented in conferences , Seminars, Workshops, Symposia -

| S. No | Title of the paper Presented | Title of the seminar/Conference | Organized by | Whether international;/national/state/regional/college or university level | API Score |
|-------|------------------------------|---------------------------------|--------------|--|-----------|
|       |                              |                                 |              |  |           |
|       |                              |                                 |              |  |           |
|       |                              |                                 |              |  |           |

(E) (iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc. - **NIL**

| S. No | Title of lecture /Academic Session | Title of conference /Seminar etc | Organized by | Whether international/national | API Score |
|-------|------------------------------------|----------------------------------|--------------|--------------------------------|-----------|
|       |                                    |                                  |              |                                |           |
|       |                                    |                                  |              |                                |           |
|       |                                    |                                  |              |                                |           |

#### IV. SUMMARY OF API SCORES

|  | Criteria | Last Academic Year(2008-09) | Total –API Score for Assessment Period | Annual Av API Score for Assessment period |
|--|----------|-----------------------------|--|---|
|  |          |                             |  |   |
|  |          |                             |  |   |
|  |          |                             |  |   |
|  |          |                             |  |   |

\*Compounded Value

#### PART: C OTHER RELEVANT INFORMATION

Please give details of any other credential significant contributions, awards received etc. not mentioned earlier: **NIL**

| S. no | Details (Mention year, value etc where relevant) |
|-------|--|
|       |  |
|       |  |

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc)

I certify that the information provided is correct as per the records available with the college and / or documents enclosed along with the duly filed PBAS proforma.

Signature of the faculty with Designation, Place & Date

Signature of Principal