

VALUE ADDED COURSE IN PUBLIC SPEAKING

COURSE DESCRIPTION:

Master techniques for designing and delivering clear and compelling presentations. The course specializes to a fully developed resource to help you teach public speaking.

OBJECTIVE OF THE COURSE:

- Become an excellent Public speaker.
- Introductory knowledge of classical and modern theories on rhetoric, argumentation and public speaking.
- The ability to apply this knowledge to one's own written and oral presentations and to the analysis of other people's presentations.

Total: 35 Hours

Contact classes: 20 hours

Activity based class: 15 hours

Module I: Introduction (2 hours)

Introducing ideas- Defining- Benefits of Public Speaking- understanding speeches

Module II: Public Speaking as a Communication Process (3 hours)

General and specific purpose speeches

Module III: Being an Ethical Speaker: Guidelines and Issues (5 hours)

Inclusive and vivid language- tips to an ethical speaker- dos and don'ts while speaking

Module IV: Public Speaking V/S Casual conversation (5 hours)

Speaking in public- etiquettes

Module V: Different types of Speeches (10 hours)

Informative-Persuasive -Special Occasion speeches

Lesson Tools: Introduce Topics- Break Up Lectures- Assign for Homework

Resource Persons:

1. Aswathi Dinil, President of Calicut Toastmasters Club
2. Riyas A.F, Founder President ABBS Toastmasters International



ROY.P.P
Assistant Professor & Head
Post Graduate Dept. of English
EMEA College of Arts & Science
Kondotty, Malappuram. Dt- 673 038



IRFANA PARVEEN
Assistant Professor
PG Department of English
EMEA College of Arts & Science, Kondotty

Verified by IQAC EMEA -2019

**Value Added Course in Public Speaking
Registration Form
2017-2018**

Name (In capital letter)	FATHIMA SAFA - A-K
Male <input type="checkbox"/>	Female <input checked="" type="checkbox"/>
Programme & Year	1 st YEAR - B.COM - CA
Postal address with pin code	AREEPURAVAN KUDUVIL (H) MELMURI - 27 MELMURI (P.O) 676 517
Adhar Number:	Date of Birth : 24-2-2000
Name of parent: HAMZA - A-K	Mobile Number: 8111829610
	Mail id: fathimasafa380@gmail.com

ROY.P.P
Assistant Professor & Head
Post Graduate Dept. of English
EMEA College of Arts & Science
Kondotty, Malappuram. Dt- 673 638

IRFANA PARVEEN
Assistant Professor
PG Department of English
EMEA College of Arts & Science, Kondotty

FORM
ADMISS

Admission No.	NAME & AADHAR No.	Name of parent or Guardian and the relationship of the pupil to the guardian	Occupation of parent or guardian and his residence	School previously attended and the periods spend in each Standard (dates to be specified)	Date of
	1. FATHIMA SAFA .A.K <input type="text"/>	HAMZA A.K DAUGHTER			Jul 20
	2. SMRITHY K.M <input type="text"/>	SWAMI KUTTY K.M DAUGHTER			Jul 20
	3. SUHAIL ANAMMED 35 <input type="text"/> 3 5 8 4 4 6 2 2 6 7 6 6	ABDUSSALAM.P SON			Jul 20
	4. ANSHATH ABDUL RAHMAN <input type="text"/> 5 1 6 1 8 6 8 0 6 9 5 4	ABDUL RAHMAN SON			Jul 20
	5. IMRA NAZER <input type="text"/>	ABDUL NAZER DAUGHTER			Jul 20
	6. HAMID ROSHAN K.K <input type="text"/>	SHAMUL HAMEED K.K SON			Jul 20
	7. MOHAMMED AZEEL ALI .P <input type="text"/> 9 3 7 4 7 9 9 6 9 5 2 1	ABOUBACKER HAJI SON			Aug 20
	8. JUMANA FATHIMA JUMANATH <input type="text"/>	MOHAMMED MUSTHAFA DAUGHTER			Aug 20
		ISRAHIM KUTTY PK			

Admission No.	NAME & AADHAR No.	Name of parent or Guardian and the relationship of the pupil to the guardian	Occupation of parent or guardian and his residence	School previously attended and the periods spend in each Standard (dates to be specified)
	10. MUHAMMED SHAMEEL 5 3 1 6 9 7 0 1 8 6 2 9	SAKEER HUSSAIN SON		
	11. HAJARA SHIMLY	MUHAMMED KUTTY DAUGHTER		
	12. MOHAMMED SHAHEER . U	HUSSAIN SON		
	13. NASEER . P	VEERANKUTTY . P SON		
	14. HASANATH M . P	IBRAHIM DAUGHTER		
	15. RAMBES . M	ASHRAF . M SON		
	16. DILJITH P . V	MOHAMMED MUSTHAFA . PV SON		
	17. LIYANA K . M	ABDUL KAREEM DAUGHTER		
	18. ABDUL MUHAMMAD 4 9 2	YOUSUF SON		

Verified by IOAC EMEA - 2015

FORM
ADMISS

Admission No.	NAME & AADHAR No.	Name of parent or Guardian and the relationship of the pupil to the guardian	Occupation of parent or guardian and his residence	School previously attended and the periods spend in each Standard (dates to be specified)	Date of
	19. MUFEE DUDHEEN . T 5 9 8 0 9 7 7 5 2 2 3 2	MOHAMMED+ KUTTY . T SON			2
	20. MUSTHAFA C.K	MOUSA KUTTY SON			A
	21. MINI MUMTHAS A.P	NAMMED . AP DAUGHTER			A
	22. SAFA BASHEER . P 3 2 2 9 3 6 3 3 3 3 4 5	BASHEER PULLAT DAUGHTER			2
	23. MARSHAD . V	ABOOBACKER SON			7
	24. MOHAMMED SHAFI . K . K	MUHAMMED ALI K SON			2
	25. MUBASHIRA . A 7 5 3 2 9 5 9 7 5 1 5 7	MOIDHEEN KOVA AMBALANGADAN DAUGHTER			2
	26. SHAHANA . P	ABDURRAHOO F . P DAUGHTER			2
	27. JITHIN . P	SURESH . P SON			2

Verified by IOAC EMEA - 2019

FORM
ADMISS

Admission No.	NAME & AADHAR No.	Name of parent or Guardian and the relationship of the pupil to the guardian	Occupation of parent or guardian and his residence	School previously attended and the periods spend in each Standard (dates to be specified)
	28. ANUSREE RAJ .M.K 	VALSA RAJAN DAUGHTER		
	29. HANEEN ABOOBACKER 	ABOOBACKER T.T DAUGHTER		
	30. MIRFATH 	ABDUL MAJEED A.K DAUGHTER		
	31. MUFFEDA SHARREN, P.A 	ABOOBACKER P.A DAUGHTER		
	32. NIMPALA ALIKKAL 	ABDUL RASHEED ALIKKAL DAUGHTER		
	33. ASHIQ 8 9 3 6 8 1 5 5 6 1 5 6			
	34. NISHANA NECHIKANDAN 	SUDHEER . N DAUGHTER		
	35. ASWATHI . M 	MANIKANDAN . M DAUGHTER		
	36. JABIR K.T	ABDUL JABBAR		

Verified by IOAC/EMEA-2019

ADMISS

Admission No.	NAME & AADHAR No.	Name of parent or Guardian and the relationship of the pupil to the guardian	Occupation of parent or guardian and his residence	School previously attended and the periods spend in each Standard (dates to be specified)
	37. MINU MURSHIDA P.K	ABDUL RASHEED DAUGHTER		
	38. MOHAMMED SHAHEEN P.K 081126227172	MOIDEEN KOYA P.K SON		
	39. RASHIDA MALIK	MUHAMMED AZI DAUGHTER		
	40. JUWAID .K	ABDUL NASEED .K SON		
	41. ASWIN RAM .P	RAMA KRISHNAN SON		
	42. SIDAAI P.K	SALIM P.K SON		
	43. MOHAMMED SHAHUL K.C	M. KAIRUNNISA SON		
	44. MUHAMMED SHANIF .P.C	MOHAMMED ASHRAF P.C SON		
	45. LIYANA SHEERIN .P.K KVP P	MUBARACK P.K DAUGHTER		IRFANA PARVEEN

Verified by IQAC/EMEA-2019

QUESTION PAPER

PUBLIC SPEAKING COURSE(2017)

Tick the correct answers (1x10=10)

- 1. Which of the following is NOT a common weakness associated with delivering the conclusion of a speech?
 - A. Abruptness.
 - B. Posing a question that has no definite answer.
 - C. Introduction of new or irrelevant material.
 - D. Distracting attention away from body of speech.

- 2. Which of the following steps in the *motivated sequence* to persuasive speaking is performed FIRST?
 - A. Satisfaction.
 - B. Action.
 - C. Visualization.
 - D. Need.

- 3. _____ terms or descriptions are most likely to be generalized in speech.
 - A. Qualitative.
 - B. Quantitative.
 - C. Physical.
 - D. Relational.

- 4. In receiving and perceiving a spoken message, which of the following occurs LAST?
 - A. Understanding.
 - B. Interpretation.
 - C. Comprehension.
 - D. Reaction.

- 5. Phonation is
 - A. The overemphasis on vowel sounds.
 - B. The production of sound by vibrations of the vocal folds.
 - C. A rise or fall in tonal volume.
 - D. The amplification of a basic vocal pitch pattern.

Verified by IOAC EMEA -2019

- 6. The main difference between *impromptu* and *extemporaneous* speaking is that
 - A. Impromptu speaking requires written notes.
 - B. Extemporaneous speaking is more topical.
 - C. Impromptu speaking involves smaller audiences.
 - D. Extemporaneous speaking is carefully prepared and practiced in advance.

- 7. In explaining an abstract concept or idea, which of the following elements would typically be presented FIRST?
 - A. The concept's essential qualities, aspects, or values.
 - B. An overall definition of the concept.
 - C. Examples of the concept's influence in human affairs.
 - D. The origin, sources, or history of the concept.


- 8. Public speaking is different from conversation in each of the following ways EXCEPT it
 - A. Is more highly structured.
 - B. Requires a different method of delivery.
 - C. Is more carefully tailored to the audience.
 - D. Requires more formal language.

- 9. After-dinner speeches are BEST thought of as a means of
 - A. Explanation.
 - B. Flattery.
 - C. Entertainment.
 - D. Appreciation.

- 10. Which of the following groups could most clearly be described as experiential?
 - A. Salary committee.
 - B. Marketing task force.
 - C. Presidential cabinet.
 - D. Management training group.

Name of the student: SAFA BASHEER.P

Register number: 17517022


ROY.P.P
Assistant Professor & Head
Post Graduate Dept. of English
EMEA College of Arts & Science
Kondotty, Malappuram, Dt- 673 638

05
10


IRFANA PARVEEN
Assistant Professor
PG Department of English
EMEA College of Arts & Science, Kondotty

MARK LIST 2017
PUBLIC SPEAKING COURSE (25)

SL.NO	REG. NO	NAME	MARK	REMARKS
1.	CPS17001	FATHIMA SAFA .AK	20	<i>[Signature]</i>
2.	CPS17002	SMRITHY KM	18	<i>[Signature]</i>
3.	CPS17003	SUHAIL AHAMED .P	18	<i>[Signature]</i>
4.	CPS17004	ANSHATH ABDUL RAHMAN	16	<i>[Signature]</i>
5.	CPS17005	IMRA NAZER .	23	<i>[Signature]</i>
6.	CPS17006	HAMID ROSHIN . KK	22	<i>[Signature]</i>
7.	CPS17007	MOHAMMED AZEEZ ALI P	22	<i>[Signature]</i>
8.	CPS17008	FATHIMA JUMANATH PP	23	<i>[Signature]</i>
9.	CPS17009	MOHAMMED ANEES .PK	22	<i>[Signature]</i>
10.	CPS17010	MUHAMMED SHAMEEL	19	<i>[Signature]</i>
11.	CPS17011	HAJARA SHIMLY KP	20	<i>[Signature]</i>
12.	CPS17012	MOHAMMED SHAHEER .U	19	<i>[Signature]</i>
13.	CPS17013	NASEEF . P	17	<i>[Signature]</i>
14.	CPS17014	HASANATH .MP	19	<i>[Signature]</i>
15.	CPS17015	RAMEES .M	18	<i>[Signature]</i>
16.	CPS17016	DILJITH . PV	19	<i>[Signature]</i>
17.	CPS17017	LIYANA .KM	23	<i>[Signature]</i>
18.	CPS17018	ABDUL MUHAIMIN .	17	<i>[Signature]</i>
19.	CPS17019	MUFEEDUDHEEN .T	16	<i>[Signature]</i>
20.	CPS17020	MUSTHAF . CK	15	<i>[Signature]</i>
21.	CPS17021	MINI MUMTHAS . AP	21	<i>[Signature]</i>
22.	CPS17022	SAFA BASHEER . P	21	<i>[Signature]</i>
23.	CPS17023	HARSHAD .V	20	<i>[Signature]</i>
24.	CPS17024	MOHAMMED SHAFI . KK	19	<i>[Signature]</i>
25.	CPS17025	MUBASHIRA . A	21	<i>[Signature]</i>
26.	CPS17026	SHAHANA .P	22	<i>[Signature]</i>
27.	CPS17027	JITHIN . P	15	<i>[Signature]</i>

28.	CPS17028	ANUSREE RAJ · MK		24
29.	CPS17029	HANEEN ABOOBACKER.		22
30.	CPS17030	MIRFATH ·		21
31.	CPS17031	MUFEEEDA SHAREEN · PA		20
32.	CPS17032	NIHAALA ALIKKAL		21
33.	CPS17033	ASHIQ		14
34.	CPS17034	NISHANA NECHIKANDAN ·		19
35.	CPS17035	A SWATHI M		20
36.	CPS17036	JABIR · KT		16
37.	CPS17037	MINU MURSHIDA		19
38.	CPS17038	MOHAMMED SHAHEEN · PK		21
39.	CPS17039	RASHIDA MALIK		21
40.	CPS17040	JUWAID · K		18
41.	CPS17041	ASWIN RAM · P		17
42.	CPS17042	SIDAAN · PK		19
43.	CPS17043	MOHAMMED SHAHUL KC		21
44.	CPS17044	MUHAMMED SHANIF · PC		20
45.	CPS17045	LIYANA SHERIN · PK		21
46.				
47.				
48.				
49.				
50.				

ROY.P.P
 Assistant Professor & Head
 Post Graduate Dept. of English
 EMEA College of Arts & Science
 Kondotty - 673 638

IRFANA PARVEEN
 Assistant Professor
 PG Department of English
 EMEA College of Arts & Science, Kondotty



Certificate

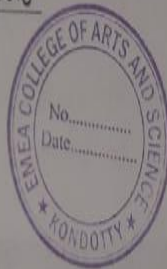
Public Speaking

This is to certify that Mr./Mrs./Ms. FATHIMA SAFA A.K

has successfully completed the certificate course in Public Speaking offered by the Debating Society of EMEA College for Arts and Science Kondotti.

Duration of the Course: 35 Hours

Issued Date: 30/03/2018



Principal

Course Director

Principal
EMEA COLLEGE OF ARTS AND SCIENCE
KUMMINIPARAMBA - PO, KONDOTTI
MALAPPURAM DISTRICT - 673638

Verified by IQAC EMEA -2019