

06/06/2016

Meeting Notice

A meeting of Library Advisory Committee will be held on 08/06/2016, 3:30 pm at Ponnepal's Chamber. All are requested to participate.

Agenda

1. Approval of agenda
2. Orientation of new students (What & Why)
3. Purchase of new computer & peripheral
4. Other matters

1. Ponnepal ✓

2. Dr. Abdul Muneed V. HP: X1 - 1/16

3. Zecharia T.V. Shs

4. Rajesh T.K. Rajesh

5. Rajesekharan. [Signature]

6. Dr. Mursheed Ahmed M. [Signature]

7. IBRAHIM CHALAKKAL [Signature]

Minutes of the meeting of Library Advisory Committee held on 08/06/2016 3:30pm at Principals Chamber.

Agenda

1. Welcome
2. Approval of agenda
3. Orientation of N-Hist & Library
4. Purchase of new computer and printer
5. Other matters

Members Present

1. Principal ✓
2. Zareen T.V. SLA
3. Dr. Abdul Muneer V. H: X-1-PPV
4. Rajashankar K. E.
5. Rajesh K. K. (in charge)
6. Dr. Mushtaq Ahmad M. K.
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Decisions

1. Welcome and approval of agenda
2. Orientation class to the IBA Sem students under the leadership of Ibrahim Chelalalal
3. Prepare the list of books for purchase from each Hops
4. In the absence of permanent librarian to give the incharge of Librarian to Rajashankar K. E.

The meeting adjourned by vote of thanks.

14.10.2016

Meeting Notice

A meeting of Library Advisory Committee will be held on 20/10/2016 at Ponnampally Chamber on 3:30 pm. All are requested to participate.

Agenda

1. Library extension activities
2. AMC 5th Book No. 6
3. Other matters

1. Ponnampally B

2. P. V. A. Lakshay J

3. Zaccaria T.V. S

4. ~~Abdul Muneem~~ V. S. S

5. Rajesekharan. K. E. R

6. Mohammedali K. R

7. Rajeev P. C. Rajeev

Minutes of the meeting of Library Advisory Committee held on 20/10/2016 at Principal's Chambers 3:30 pm.

Agenda

1. Library extension activities.
2. Annual Maintenance contract with Book Magic
3. Other library matters

Members Present

1. Principal ✓
2. P.V. A. Lakshmi ✓
3. Zalani T.V ✓
4. (Dr) Abdul Muneem V ✓
5. Rajasekaran & C ✓ (Lib. in. charge)
6. Mammedali K. ✓
7. Rajeev P. ✓
8. ~~Subramaniam - not coming~~ ✓

Decisions

1. Conduct library extension programme for the next months
2. Discuss with Book Magic team regarding the AMC and fix the amount consulting with manager. Inform Principal.
3. Binding of periodicals especially Journals (back issues)

The meeting adjourned with vote of thanks at 4:30 pm.