

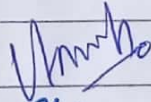


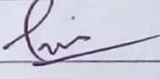
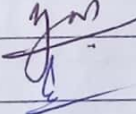
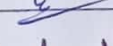
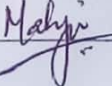
01.03.2019

Meeting Notice

A meeting of Library Advisory Committee held on 05.03.2019 at Principal's Chamber on 3pm. All are requested to participate.

Agenda :-

1. Review of book exhibition
2. Installation of Digital library software
3. Constituting library club on next year.
4. Preservation of PG Dissertation in library
5. Replacing of traditional closed book shelves with open book racks.
6. Storage of Secondary & damaged books.

1. Principal 
2. Zeena T.V. 
4. Askanali A 
5. Dr. Ibrahima Cholokor 
6. Zeena Bann 
7. Froz K.T. 
8. Dr. Mahjabeen Aydeed Mahji 

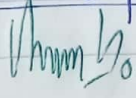
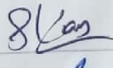

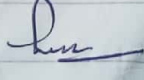

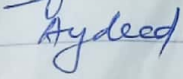
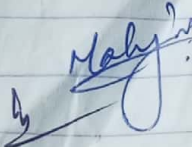

Library
 and
 held on 5th March
 Principal's chamber
 Principal,
 exhibition
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 PCG oriented)
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 in library.
 book shelves
 aged books.

Minutes of the
Library Advisory Committee of EMFA Arts and
Science College, Kondotti which was held on ^{5th} March
19 (5/03/2019) at 3 pm at the Principal's chamber
under the chairmanship of the college Principal,
Dr. C.P. Ayob.

Agenda:

1. Welcome
2. Approval of agenda & Review of Book exhibitions
3. Installation of Digital Library software
4. Library orientation to the freshers (PG & UG oriented)
5. Constituting of Library club for the ^{next} academic year
6. Preservation of PG Dissertation in Library.
7. Replacing of traditional closed book shelves with open book racks.
8. Storage of secondary and damaged books.
9. Other relevant matters.

Participants (Members present)

1. Dr. Ayob. C.P. 
3. Zaccris T.P. 
4. Askarali. A. 
5. Dr. Imran Hussain 
6. Zaheera Banu 
7. Dr. Mahjabeen  Aydeed 
8. Firoz. K.T. 

Decisions

1. 1. Strengthening of digital library software - (Ineustone) by adding new e-resources. Mr. Mansur and Naseel to be assigned the responsibility for technical support. The process must be completed before September 16.
2. 2. ^{prepare} library ^{smart} card distribution and ^{orientation} to PG & UG students should be started on ^{next academic year} August.
3. 3. The committee decided to rename 'Readers forum' as library club. Mr. Frooz-KT and Zaheera bahn are appointed as the co-ordinators of the library club.
4. 4. Best dissertation of the batch of each department should be preserved to the library.
5. 5. Committee recommended to convert traditional book shelves to open book rack.

The meeting adjourned with vote of thanks by librarian at 4.30 pm.

[Signature]

PRINCIPAL
SMA COLLEGE
& SCIENCE, K...
WALAPPIA

12-06-2019

Meeting Notice

A meeting of Library Advisory Committee will be held 17.06.2019 at library on 3pm. All ^{members} are requested to participate.

Agenda

1. Implementing gate register & Smart Card.
2. Strengthening reprographic service
3. Implementing plagiarism check
4. Orientation class
5. NAAC Visit.
6. Weeding out 15 books

1. Principal

2. Dr. Zaccaria T.V. Amunho

3. Firuz K.T. Amunho

4. Abdul Rasheed Amunho

5. Jisha P. J. Amunho

6. Rajasekharan K. E. Amunho

7. Dr. Ibrahim Chotakkal. Amunho

8. Askar Ali Amunho

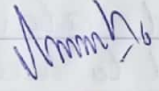
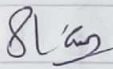
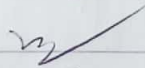
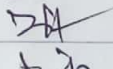

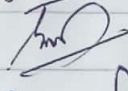
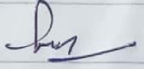
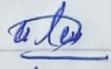

9. Dr. Mahjabeen Sydeed Mahji

Minutes of the meeting of Library Advisory Committee held 17th June 2019 on 3:pm at library

Agenda

1. Approval of agenda
2. Implementing gate register and smart card
3. Strengthening reprographic services
4. Implementing the checking of plagiarism sw.
5. Orientation class using PPT
6. NAAC visit

Members Present

1. Principal 
2. Dr. Zakia T.V. 
3. Feroz K.T. 
4. Abdul Rasheed 
5. Iisha P.J. 
6. Rajasekharan K.R. 
7. Dr. Ibrahim Cholakal 
8. Askar Ali 
9. Dr. Mahjabeen Aydeed 

Decisions

1. After approval of agenda. the welcome speech by Librarian
2. Decided to implement the smart cards & gate register to the students for recording the entries to the library.
3. Photocopying and other reprographic service may be strengthened
4. Installing the Plagiarism software Uskund- with the help of Calicut University library. Incharge to Librarian
5. Using PPT for orientation class to the freshmen will be conduct ~~on~~ within one month.
6. Discussed about the NAAC visit.
7. Decided to weed out the obsolete 15600 from the library.

[Signature]

PRINCIPAL
 BBA COLLEGE OF A
 & SCIENCE, K...
 MALAPPURAM