

**EMEA COLLEGE OF ARTS AND SCIENCE KONDOTTI**

**P.O Kummniparamba, Pin 673638**

**Malppuram District, Kerala**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ANNUAL REPORT**

**2016-17**

## **PREFACE**

The Internal Quality Assurance Cell (IQAC) of EMEA College was established in June 2005 and has become an integral part of the institution's system and work towards realizing the goals of quality enhancement and sustenance. Over the years, the IQAC has developed a system for conscious, consistent and catalytic improvement in the performance of the college, evolved mechanisms and procedures for ensuring that the objectives of the IQAC as envisaged by NAAC are met and has made a significant and meaningful contribution towards channelizing efforts and measures towards academic excellence.

The IQAC of the College coordinates all quality-related activities by developing an organized methodology of documentation and internal communication. It works to enhance and integrate the various activities of the College and to ensure the adoption and dissemination of good practices. The IQAC spearheads the conduct of the internal and external Academic Audit of the departments, which promotes quality, accountability and transparency. Such Academic Audits foster healthy competition among departments and sharing of good practices.

IQAC developed an effective feedback system to facilitate the feedback process to monitor the quality and efficacy of the policies and processes of the institution. Main objectives of IQAC are;

- To coordinate quality oriented activities by developing an organized methodology of documentation and internal communication
- To integrate the activities of the College to ensure adoption and dissemination of good practices.

- To conduct internal and external Academic Audits of departments to promote quality, accountability and transparency.
- To maintain a system of feedback processes from stakeholders and after proper analysis recommends actions in the academic council.
- To prepare Annual Quality Assurance Report (AQAR) as per NAAC guidelines.
- To coordinate programmes that aim to advance the career prospects and career placement of faculty members.
- To organize special programmes for advanced learners and slow learners to suit their needs, motivate them and provide opportunities to explore options for growth.
- To initiate the integration of new methods of teaching, learning and evaluation, with special emphasis to information communication technology (ICT).
- To organize seminars and workshops on quality-related issues/themes and thus promote a culture of quality in all areas and activities of the College.
- To promote alumni chapters/ associations and channelize their contributions towards the quality oriented projects
- To organize faculty development programmes which facilitate resource sharing and promotion of research.
- Honoring the achievers of EMEA Family in different spheres.

## MEMBERS

Sl.No.	Name	Position
1.	Dr.MP Abdulla (Principal)	Chairman
2.	Dr. T.V. Zacaria	Co-ordinator
3.	Dr. Ibrahim Cholakkal	Joint Co-ordinator
4.	Dr. Abdul Muneer.V	Joint Co-ordinator
5.	Abdurazaque.PM	Joint Co-ordinator
6.	Shabab.K.T	Joint Co-ordinator
7.	Jb.C.P.Mohammed Kutty (Manager)	Member
8.	Riyad.AM	Member
9.	Lalith.S	Member
10.	Muthukoya Thangal (Superintendent)	Member
11.	College Union Chairman	Member

## MAJOR QUALITY INITIATIVES

1. PDP on Talent Based Education: (4/1/2017)
2. PDP on the topic “Quality Enhancement in Institution of Higher Education”  
(9/6/2017)
3. Feedback collection and analysis
4. Jiddha Chapter Meet December 15 &16 2016
5. BA English 2013-1 Batch meet on 11December 2016
6. Plastic Free Karulai Campaign On 23-29 December 2016
7. Digital Economy campaign On 23-29 December 2016

8. Shelter for needy Key hand over function on 4<sup>th</sup> January 2017
9. Traffic Awareness Campaign on 17<sup>th</sup> January 2017
10. Anti-Drug Campaign on 30.1.2017
11. Alumni UAE Chapter Meet on 3<sup>rd</sup> February 2017
12. Madhyamam Literary Fest on 17.2.2017
13. PTA Shihab Thangal Scholarship 2018
14. NSS Sponsored Mangalya Nidhi to Lakhmi 30<sup>rd</sup> March 2017
15. New shelter for needy Programme by NSS inaugurated on 33<sup>rd</sup> March 2017

**Feedback Report (Specimen copy )**  
**STUDENT FEEDBACK ON COURSES (1 MINIMU AND 4 MAXIMUM)**

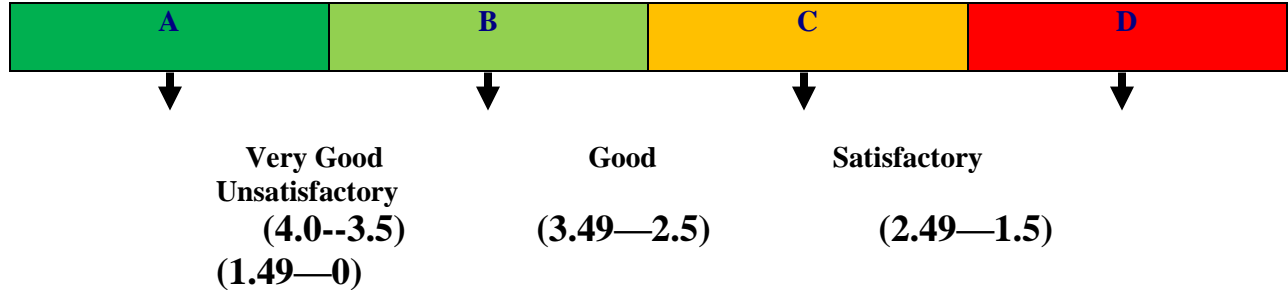
**Analysis Report**

**Programme: BA ENGLISH THIRD YEAR (V SEMESTER)**

**No of Students Participated: 28**

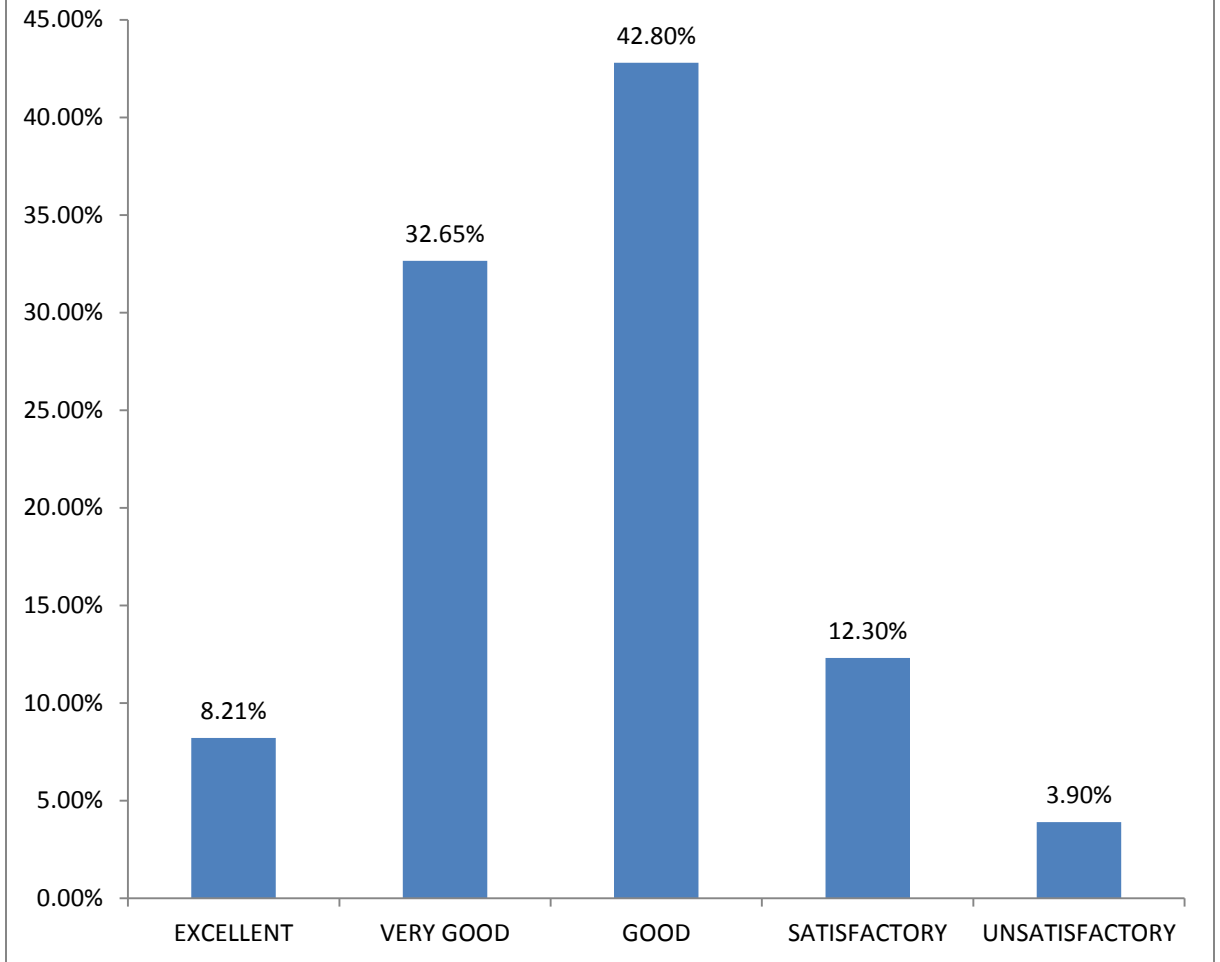
**Department: ENGLISH**

**Semester/Term/Year:2016-17**

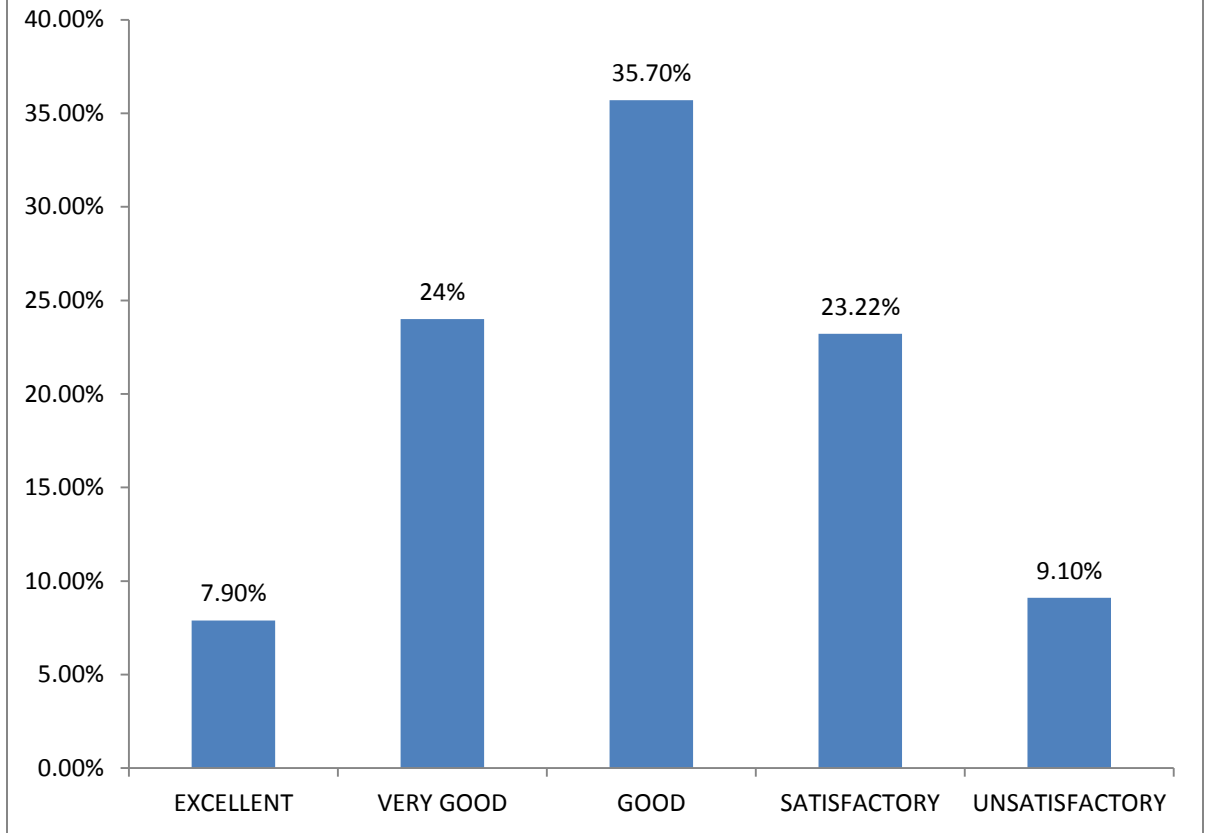



Sl.NO.	STUDENT FEEDBACK ON COURSES (1 MINIMUM & 4 MAXIMUM)	Indian Writing in English	Language and Linguistics	Methodology of Literature	Informatics	Project	Open Course
1	Depth of the course Content including project work if any	3.2	3.6	3.4	3.5	3.2	3.1
2	Extent of coverage of Course	3.2	3.5	3.4	3.6	3.7	2.9
3	Applicability/relevance to real life situation	3.5	3.6	3.2	3.4	3.1	3.3
4	Learning value (in terms of knowledge, concept, manual skills, analytical abilities and broadening perspectives)	3.1	3.2	3.5	2.3	3.4	3.4
5	Clarity and relevance of textual reading materials	3.3	3.2	2.6	3.5	2.3	2.5
6	Relevance of additional source material (Library)	3.6	3.5	3.4	3.8	3.5	1.4
7	Extent of effort required by students	3.6	3.5	3.7	2.5	3.2	2.8
8	Overall rating	3.5	3.4	3.4	3.1	3.4	3.5
	<b>Total Average</b>	<b>3.37 (Good)</b>	<b>3.43 (Good)</b>	<b>3.32 (Good)</b>	<b>3.21 (Good)</b>	<b>3.22 (Good)</b>	<b>2.86 (Good)</b>
<b>Overall Average: 3.23 (Good)</b>							

### Overall rating of campus by Alumni (%) (2016-17)



## Overall rating of Campus by Parents (%) (2016-17)



  
PRINCIPAL  
E M E A COLLEGE OF ARTS  
& SCIENCE, KONDOTTY  
MALAPPURAM DT. 673 638