

കേരളം KERALA

BX 145054

## MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (herein after referred to as **MoU**) is entered into on this 20<sup>th</sup> day of August 2022 between **Department of Biochemistry, EMEA College of Arts and Science, Kondotty** herein referred to as **College**

AND

**Aqlim Sudarma Medical Services, Near Ajmal Hospital, Mongam Malappuram Kerala**

here in referred to as **Aqlim**.

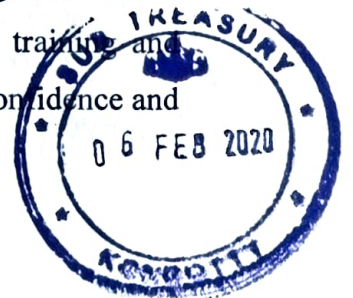
### SCOPE OF THE MoU, THE ROLES AND RESPONSIBILITIES

1. **Laboratory Training & Management:** Institution interaction will give an insight in to the latest developments / requirements of a clinical laboratory; the Second Party to permit the Students of the First Party to visit diagnostic centre and also involve in Training Programs for the First Party. The training and exposure provided to students through this association will build confidence and

526  
No. 5  
7-2-2020

Principal EMEA college  
Kondotty SRO. Ag. Vandan  
P. Jayachandran

Kondotty



prepare the students to have a smooth transition from academic to working career. The Second Party will provide its Labs/Training Sites for the hands-on training of the learners enrolled with the First Party on non-payment basis.

**2. Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.

4. There is no financial commitment on the part of the College. If there is any financial consideration, it will be directly collected from the students/ faculty.

### **VALIDITY**

This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period **Aqlim**, the Second Party, as the case may be, will take effective steps for implementation of this MoU. Any act on the part of **Aqlim**, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MoU

2 Both Parties may terminate this MOU upon 5 years notice in writing. In the event of Termination, both parties have to discharge their obligations.


### **RELATIONSHIP BETWEEN THE PARTIES**

It is expressly agreed that First Party and Second Party are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party,

without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party

**AGREED:**

For

  
**EMEA College of Arts and Science**  
**Services**  
**Dr. T. KRISHNAKUMAR**  
Associate Prof. & HoD.  
Dept. of Biochemistry  
EMEA College of Arts & Science  
Kondotty - 673 638

  
**Aqlim Sudarma Medical**  
**ALI AKBAR CK**  
**CEO**  
**Aqlim Group**

**Name of Institution**    **EMEA College of Arts and Science, Kondotty**

**Address**                    **EMEA College of Arts and Science, Kondotty,**  
**Kerala, 673638**

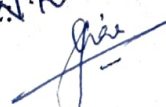
**Contact Details**            **Ph: 0483 271 2030, E.mail. [mail@emeacollege.ac.in](mailto:mail@emeacollege.ac.in)**

**Name of Industry**        **Aqlim Sudarma Medical Services**

**Address**                      **Aqlim Sudarma Medical Services, Near Ajmal**  
**Hospital, Mongam Malappuram**  
**Kerala**

**Contact Details**            **: Ph 9544500035, E.mail: [sudharmamgm@aqlim.com](mailto:sudharmamgm@aqlim.com)**

Witness 1:

*Z. N. K. Zahera Bamy*  


2: Witness

*Ali Akbar CK*  




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## MEMORANDUM OF UNDERSTANDING

Between

PVT MERIT BIOLABS

&amp;

DEPARTMENT OF BIOTECHNOLOGY, EMEA COLLEGE COLLEGE OF  
ARTS AND SCIENCE, KONDOTTY

This MOU is between (PVT Merit Biolabs, Pulikeel building, NH Bypass, Palarivattom, Vennala, Ernakulam-682025) & Department of Biotechnology, EMEA College, Kondotty, Malappuram-673638 for an academic collaboration to conduct Add on Courses on the following conditions. Hereafter, Merit Biolabs will be referred to as the First Party and EMEA College, Kondotty, Malappuram-673638 as the Second party.

The first party shall conduct HACCP training program Level-3, Internship, Academic Project facility, Job oriented QA/QC training program, On job training program. The first party should provide a detailed course plan to the second party and take approval from the second party before the commencement of the course. The duty is vested with the first

No. 7015

Rs 20 EMEA College

29.6.2021

Kondotty SRO. Ag. Vendor  
P. Jayachandran  
S/o Ramachandran Nair (Late)

Kondotty



party to take regular feedback of the resource person provided by the first party and if the resource person is not effective, the first party should make necessary arrangements to provide an alternate resource of higher capability. The second party will support the first party for conducting the training in the premise of the institution, by providing all necessary arrangements for conducting the program.

Note: Minimum 25 to 30 students necessary for HACCP level-3 training program (HABC certified)

Course duration: 3 days

Fee: Rs.6500/- per head. (for HACCP)

Internship for UG students: Rs.3000/-(Min 20 students necessary)

QA/QC training (IAO certified): Rs.15000/- for one month & Rs.20000/- for three months.

Advance payment (50% of the total fee) has to do before starting the classes.

Travel arrangements to the institution, food, and accommodation (where required) to be organized by the organization. (For HACCP only)

**Certificate:**

After successful completion of the training program, students shall be awarded a certificate of completion by the first party.

Both parties hereby agree the above-mentioned conditions. If any dispute arises, it will be settled within the jurisdiction of Ernakulam, through arbitration and mediation processes.

This MOU is signed on the date **01.07.2022** and Valid from **01.07.2022 – 30.06.2026**

For Merit Biolabs




PVT Merit Biolabs

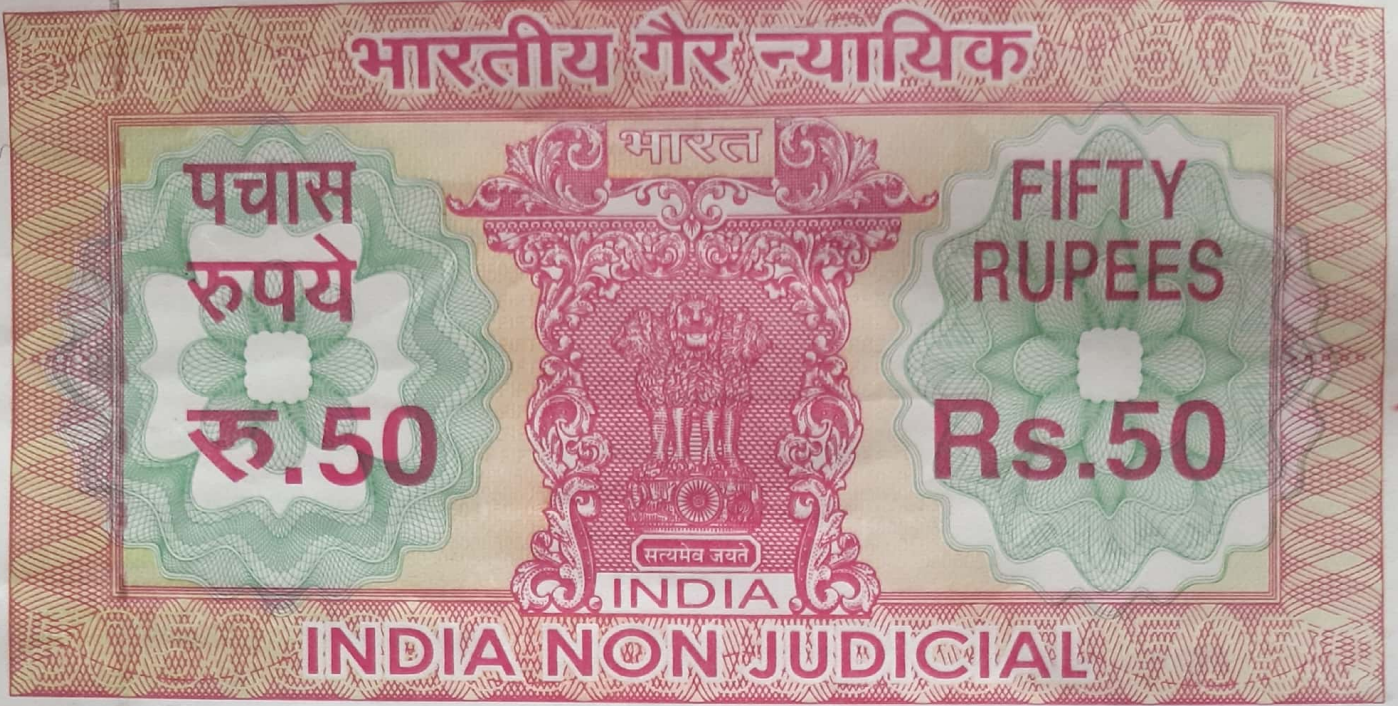
Bibin. I.

PROB MARKETING HEAD



  
**Dr. Mashoor K.**  
Assistant Professor and Head  
Dept. of Biotechnology  
EMEA College of Arts and Science  
Kondotty, Kerala, 673638  
Department of Biotechnology  
EMEA College, Kondotty





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### MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN EMEA college of Arts and Science, Kondotty AND EMBRONICS

This Memorandum of Understanding (hereinafter called as the 'MoU') is entered into on this the 06 th day of December 2022 and valid from 06.12. 2022 -06.12.2025

EMEA college of Arts and Science, Kondotty the First Party represented herein by its Principal / Director / Head of the department EMEA college of Arts and Science, Kondotty and <, the Second party, and represented herein by its Centre Head / Director / Managing Director > WHEREAS:

A) First Party is a Higher Educational Institution named: Institution EMEA college of Arts and Science, Kondotty

B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

C) The Parties intend to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education, Placement, Industrial Visit, Expert Lecture.

D) EMBRONCS, - the Second Party is engaged in Electronics Development and services NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES outlined in THIS MOU, THE PARTIES HERETO AGREE AS FOLLOWS:

**Embronic**  
A Square Building, 14/291 M,  
Suite 02A, Edathala P.O, Kuzhivelippady,  
Ernakulam, Kerala - 683561

NEO 24045 Value Rs 50/- Sold to Ramiya  
EMEA college. Kondotty  
17/12/22

*Bindumol B*  
**BINDUMOL. B**  
S.R.O. VENDOR  
PARLI



## CLAUSE 1

## CO-OPERATION

1.1 Common interests and objectives unite both Parties, and they shall establish co-operation.

1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities.

1.3 The parties shall co-operate with each other and shall as promptly as is responsibly practical, relevant agreement.

## CLAUSE 2

## SCOPE OF THE MoU

2.1 Industrial Training & Visits: Industry and Institution interaction will provide an insight into the latest developments/requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also be involved in Industrial Training Programs for the First Party. This will provide confidence & smooth transition for students' work.

2.2 Guest Lectures: Second Party to extend the necessary support to deliver guest lecturers to the students of the First Party on the technology trends and in-house requirements.

2.3 Placement of trained students: the second party will actively engage to help the delivery of the training and placement of the students of the first party on the technology trends and in house requirements.

2.4 There is no financial commitment on the part of the **EMEA college of Arts and Science, Kondotty**, the first party to take up any program mention in MoU. If there is any financial consideration, it will be dealt separately.

2.5 Both Parties are to obtain all internal approvals, consents, permissions, and licenses of whatever nature are required.

## CLAUSE 3

## VALIDITY

3.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period, the Second Part.

  
**Embrionics**  
A Square Building, 14/291 M,  
Suite 02A, Edathala P.O, Kuzhivelippady,  
Ernakulam, Kerala : 683561



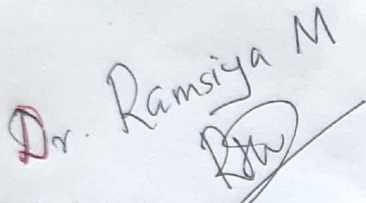
Dr. Ramsiya M.  
Assistant Professor & Head  
Department of Mathematics &  
Physics (Double Main)  
EMEA College of Arts & Science  
Malappuram - 673 638

CLAUSE 4

RELATIONSHIP BETWEEN THE PARTIES

4.1 It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership

First Party

Dr. Ramsiya M  


The Head of the Department

Department of Maths and Physics

EMEA college of Arts and Science

**Assistant Professor & Head**  
Department of Mathematics &  
Physics (Double Main)  
EMEA College of Arts & Science  
Kondotty, Malappuram - 673 638

Second Party

For EMBRONICS



**EmbronicS**  
A Square Building, 14/291 M,  
Suite 101, P.O. Box 101, Kuzhivelipaddy,  
Ernakulam, Kerala : 683561

673 638





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## MEMORANDUM OF UNDERSTANDING

CE 229384

on this 10<sup>th</sup> day of February 2023

Between

DEPARTMENT OF BIOCHEMISTRY,  
EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY  
AND  
AMUP SCHOOL  
KUMMINIPARAMBA

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (herein after referred to as MoU) is entered into on this 10<sup>th</sup> day of February 2023 between

Department of Biochemistry, EMEA College of Arts and Science, Kondotty herein referred to as College

AND

AMUP School, Kumminiparamba, Kondotty, Malappuram Kerala herein referred to as School.

40378  
VALUE: 50  
NAME: M. C. VENDOR  
AMSOM: EMEA college kondotty  
TALUK: kondotty  
DATE: 10/02/23  
M.C. VENDOR  
MALIERI - SINDU - P



## SCOPE OF THE MoU, THE ROLES AND RESPONSIBILITIES

Institution interaction will give an insight in to the dispersing of scientific knowledge; the Second Party to permit the Students of the First Party to set up a science library in the second party's institution. The exposure provided to students of second party through this association will aid in developing scientific attitudes and reading skills. The First party will provide science based books for the the second party on non-payment basis. First Party is to update the book list every year and preserve a record of the books provided.

## VALIDITY

This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period School, the Second Party, as the case may be, will take effective steps for implementation of this MoU. Any act on the part of School, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MoU

2 Both Parties may terminate this MOU upon 5 years notice in writing. In the event of Termination, both parties have to discharge their obligations.

## RELATIONSHIP BETWEEN THE PARTIES

It is expressly agreed that First Party and Second Party are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party

AGREED:

For

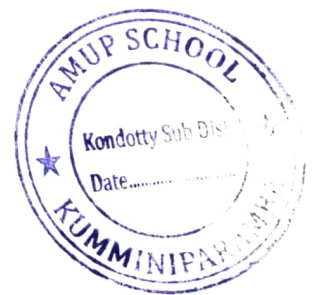
EMEA College of Arts and Science

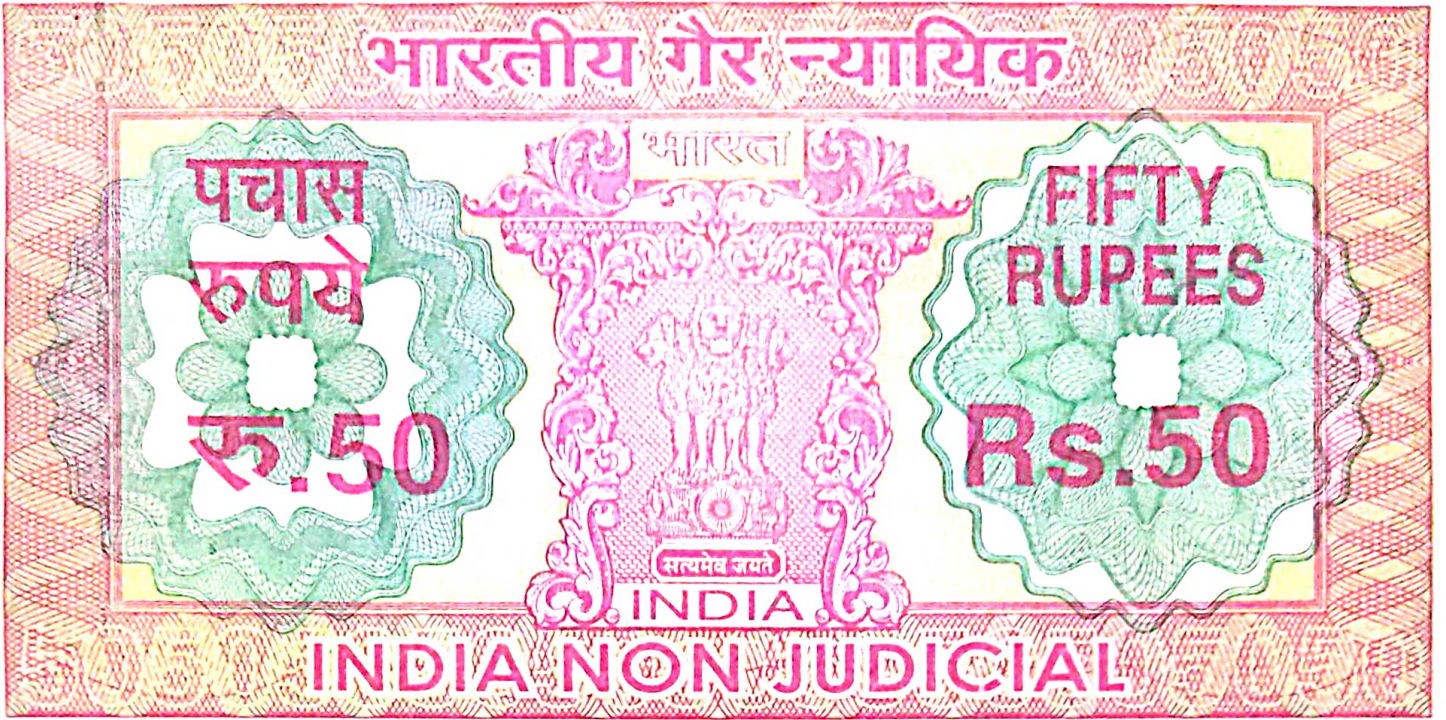
*Science Library College Coordinator*

*[Signature]*  
24/2/23  
**N.K Zaheera Banu**  
Assistant Professor  
Dept. Of Biochemistry  
E M E A College of Arts & Science  
Kondotty



*[Signature]*  
**Mangam. V. K.**  
Deputy. H.M  
AMUP School Kummiparavakkal





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## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) is made and entered into and executed on 09 of February 2023 by and between

**VETA GENOMICS PVT LTD.**

ANNA TOWER, 2<sup>nd</sup> FLOOR, PALLIMOOLA,  
THRISSUR, KERALA- 680009

AND

Department of Microbiology

EMEA College of Arts and Science, Malappuram

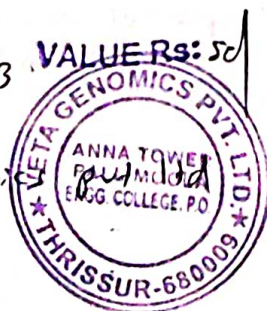
Kumminiparamaba PO, Kondotty,  
Malappuram District, Kerala - 673638

PRINCIPAL  
EMEA COLLEGE OF ARTS  
& SCIENCE, KONDOTTY  
MALAPPURAM DT. 673 633

For Co-operation in the field of Academic Research and Skill Development Training

No: 56563  
FOR VETA GENOMICS PVT. LTD.

Veta Genomics  
MANAGING DIRECTOR  
Pallimoola



C. I. VARGHESE  
VENDOR No: 31  
THRISSUR

9 FEB 2023



# भारतीय गैर न्यायिक

The purpose of this MoU is to establish a collaborative partnership between EMEA College of Arts and Science, Malappuram and Veta Genomics Pvt Ltd, Thrissur (a Startup India Recognized Indian Biotech service company having its expertise in the field of Biochemistry, Microbiology and Molecular Biology, with specialization in the application of Genomics, PCR, Genotyping and Bio-informatics for R&D and Academic purpose.) in order to have academic, research & development, internship, project, and industrial placement.

This Memorandum of Understanding is being signed for collaboration in the following areas.

- Posting of students for their internships and final year dissertation works in Veta Genomics.
- As per the Department norms, when the students are posted for their dissertation work in Veta Genomics, The Co-Guide/ Supervisor position shall be from among the faculty members in the same discipline of the concerned parent department ( as suggested by the Head of the Department)

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- Veta Genomics offers full support with regards to any research laboratory work that cannot be performed within the department.
- Veta Genomics will provide competency based subject oriented Training programs for skill enhancement in Life Science domains;
- In terms of the said Training Scheme launched by Veta Genomics, EMEA College of Arts and Science, Malappuram has extended invitation to join and to apply for being approved for the conduct of Training Programmes to be conducted at EMEA College of Arts and Science, Malappuram
- Both parties have held discussions and agreed for collaboration for conducting Training Programmes, whereby Veta Genomics will impart the requisite training to the registered students.
- The Training conducted by Veta Genomics shall be initiated on the following Terms and Conditions :

- The Training Programme shall be entitled to the Fees.
- The various programmes on different topics will consist of Theory and Practical hands on training supplemented with structured Academic content.
- Practical sessions shall be held in flexi-mode that shall expose the students to various techniques and equipment's in terms of their operations.
- Duration of Add on Training Programme is 30 hours; of that, 20 hours of Theoretical and 10 hours of Practical's in total.

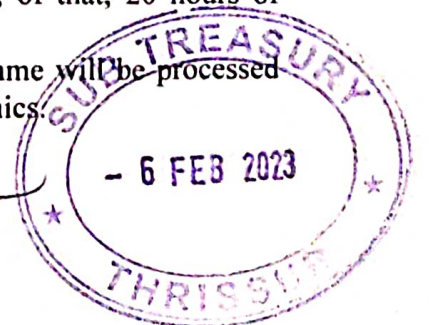
Collection of Fees with regards to the training programme will be processed directly between the registered students and Veta Genomics.

VENDOR No:31  
THRISSUR

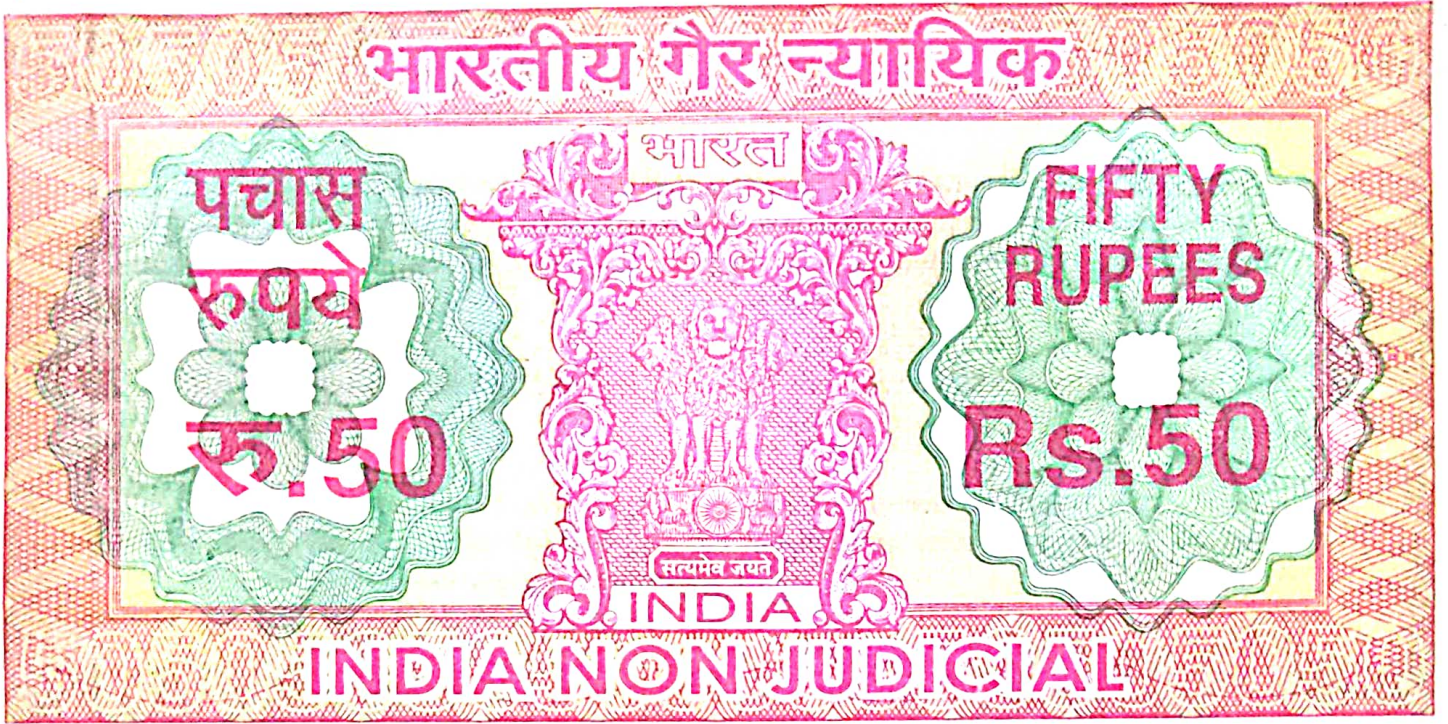
9 FEB 2023



Veta Genomics pvt ltd  
Pallimoda



PRINCIPAL  
EMEA COLLEGE OF A  
& SCIENCE, KONDO  
MALAPPURAM DT. 67



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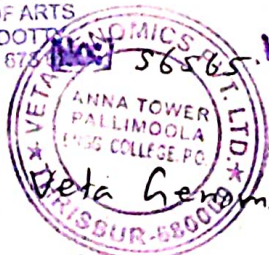
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- The Training may be conducted in the following areas:
  - Biochemistry
  - Microbiology
  - Food Microbiology
  - Life Science
  - Biotechnology
  - Molecular Biology
  - Molecular Genetics
- As per the discussions held between both the parties, students who has completed and performed outstandingly during the period of dissertations/projects in Veta Genomics, has an exclusive opportunity of getting placed within Veta Genomics, based on their requirements.

For VETA GENOMICS PVT. LTD.

MANAGING DIRECTOR

PRINCIPAL  
EMEA COLLEGE OF ARTS  
& SCIENCE, KONDOTTI  
MALAPPURAM DT. 673



Pallimoola

VALUE Rs: 50

C. I. VARGHESE  
VENDOR No: 31  
THRISSUR

9 FEB 2023



- As per the discussions held between both the parties, Veta Genomics will refer potential students (who has completed and performed outstandingly during the period of dissertations/projects in Veta Genomics) to other institutions and organizations via Veta Genomics.
- Veta Genomics has the primary authority towards the Academic Projects and Internships.
- All financial dealing, including payment of fees for internships, project and certificate courses, will be directly handled between the students, college and Veta Genomics, and there shall be no other involvement.

### Effective Date

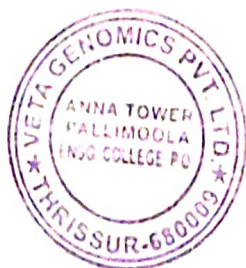
This Agreement is effective from the date signed by both the parties having validity of Five years until determined, suspended or terminated earlier.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority, have executed this mutually binding Memorandum of understanding as of the date first written above.

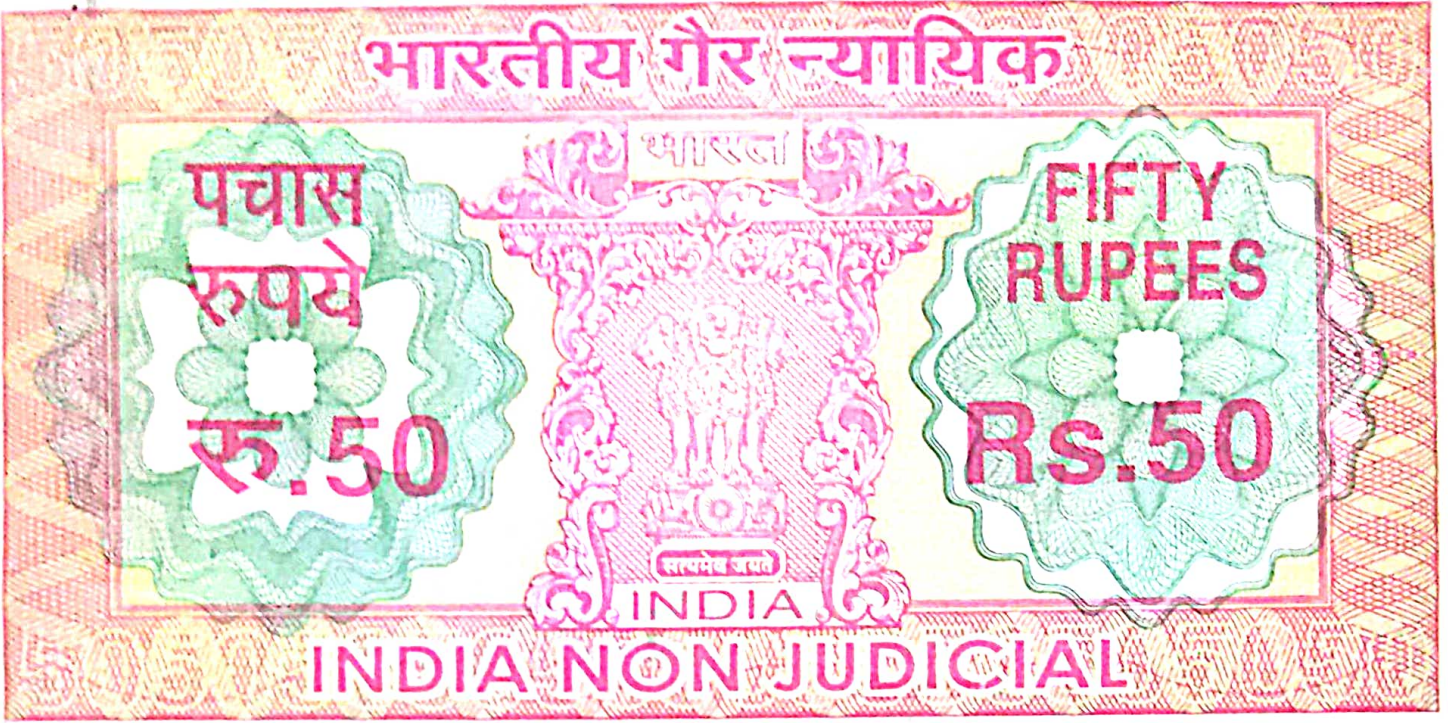


for VETA GENOMICS PVT. LTD.

MANAGING DIRECTOR



PRINCIPAL  
EMEA COLLEGE OF ARTS  
& SCIENCE, KONDOTTY  
MALAPPURAM DT. 673 038




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CG 652379

Accepted and Agreed

For and On behalf of  
EMEA College of Arts and Science,  
Malappuram

  
PRINCIPAL  
EMEA COLLEGE OF ARTS  
& SCIENCE, KONDOTTY  
MALAPPURAM DT. 673 638  
Principal  
EMEA College of Arts and Science,  
Malappuram

For and On behalf of  
VETA Genomics,  
Thrissur


  
FOR VETA GENOMICS PVT. LTD.  
MANAGING DIRECTOR  
Mr. Praveen N M  
Managing Director  
VETA Genomics  
Thrissur

WITNESS

Name:  
Title:  
Date:

WITNESS

Name:  
Title:  
Date:

  
Veta Genomics pvt ltd  
Pallimoola  
No: 56566 VALUE Rs: 50

C. I. VARGHESE  
VENDOR No: 31  
THRISSUR

- 9 FEB 2023 \*

  
SUB TREASURY  
- 6 FEB 2023  
THRISSUR



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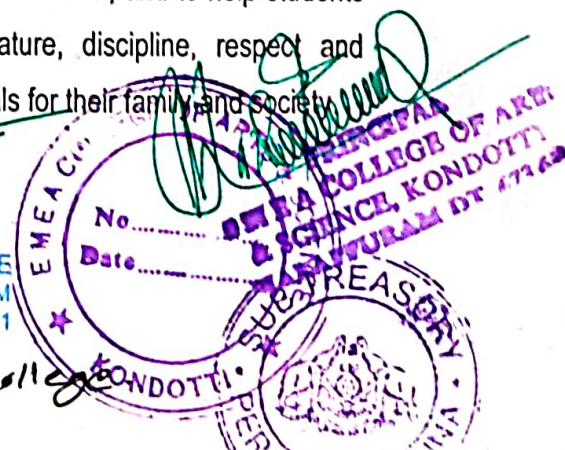
DR 597797

This Memorandum of Understanding (MoU) made and entered into this on 18.05.2023 between Department of Microbiology, EMEA College of Arts and Science, Kondotty, Malappuram, Kerala as the *First Part* and PG Department of Microbiology, GEMS Arts & Science College, Ramapuram, Malappuram, Kerala as the *Second Part*.

EMEA College of Arts and Science, Kondotty, was established as an embodiment of a long cherished dream of people of Ernad, a backward region in erstwhile Malabar District of British India. Started in 1982 as a humble institution offering pre-degree courses in commerce and humanities, the college is now a full-fledged centre of academic excellence providing five PG Programmes, eleven UG Programmes two BVoc Programmes and a PhD Programme in Economics. EMEA College is affiliated to the University of Calicut and recognized by the Government of Kerala. The college was accredited by NAAC with 'B++' grade in its first cycle of accreditation in 2005. Later in 2014, it was awarded with 'A' grade. And recently in 2021, the college underwent the third cycle and got accredited with 'A' grade. Being a temple of learning, the college is committed to provide quality education, and to help students chase and achieve their aspirations along with fostering good nature, discipline, respect and responsibility within them and thereby molding them into useful individuals for their family and society.

Dr. NAVEEN MOHAN  
PRINCIPAL

GEMS ARTS AND SCIENCE COLLEGE  
KADUNGAPURAM (PO), RAMAPURAM  
MALAPPURAM DT., KERALA-679 321



No. 5716 Date 17.5.2023

Value Rs. 100/-

Sold to Principal, GEMS Arts & Science College, Ramapuram

P. Baby Susale. Ag: M.C. Vendor  
Perinthalmanna



11 MAY 2023



GEMS Arts & Science College, Malappuram, Kerala (a Unit of Global Education and Management Studies Co-operative Ltd., No. M. 782) there after mentioned as GEMS Arts & Science College is the first institution under GEMS Co-Operative Society. It started functioning from the session 2008-2009 and today it offers 14 UG, 6 PG courses with excellent infrastructural facilities. The College is affiliated to Calicut University. The College stands high with its virtues of excellence and makes humble contribution to the society at large of Kerala as well as neighboring States too. It offers exclusive educational experience to prepare the next generation of global citizens to lead as well as make a difference in the world. With its talented, hardworking, motivated students and accomplished faculty members, GEMS College maintains a particular commitment to exceptional undergraduate and postgraduate instructions, and aims to be the best College of the region.

EMEA College of Arts and Science and GEMS Arts & Science College have agreed to enter into an agreement at the institutional level with mutual understanding to achieve its objectives, through various students' benefit programs for academic, technological, socio-cultural promotion considering the scope and challenges of the new National Education Policy 2020 with the following identified but not limited to.

#### **Purpose and objectives**

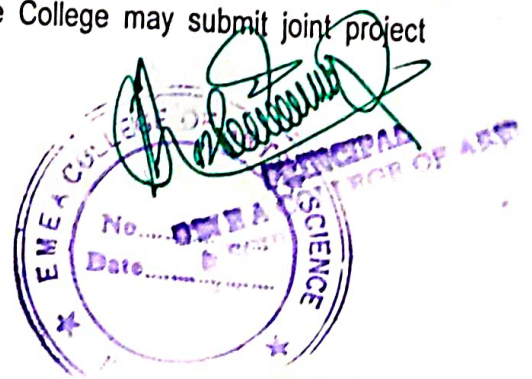
The purpose of this MoU is to create a framework or platform of collaboration with the following objectives:

**Faculty support:** Department of Microbiology faculty members of both EMEA College of Arts and Science and GEMS Arts & Science College may deliver offline/online lecture(s) as resource persons for portions or special topics of a few identified courses with mutual consultation at a mutually convenient timing. On the lecture(s) or interactions, the faculty member may be considered to be on duty at the beneficiary institution. Heads of the Institution may mutually alter the dates if such duties of assigned faculty members are seen to hamper important academic or evaluation assignments at his / her place of posting.

**Access to laboratories:** Students will have access to laboratories of Department of Microbiology, EMEA College of Arts and Science and GEMS Arts & Science College. However, beneficiary Institution will pay for the basic minimum cost of recurring items if anything is consumed.

**Joint Submission of Collaborative Projects:** Department of Microbiology faculty members of both EMEA College of Arts and Science and GEMS Arts & Science College may submit joint project proposals for funding from different funding agencies.

Dr. **NAVEEN MOHAN**  
PRINCIPAL  
GEMS ARTS AND SCIENCE COLLEGE  
KADUNGAPURAM (PO), RAMAPURAM  
MALAPPURAM DT., KERALA-679 321



**Joint organization of Seminars / Symposia / Workshop:** Seminars / Workshop / Symposia may be jointly organized by Department of Microbiology faculty members of both EMEA College of Arts and Science and GEMS Arts & Science College.

**Joint field work:** Both the Colleges may jointly organize field works which are part of the curriculum. This way both the institutions may utilize the expertise of individual faculty members for the benefit of the students.

**Guidance in Career counseling:** EMEA College of Arts and Science and GEMS Arts & Science College will share information on career counseling and opportunities for higher students in India and abroad.

**Joint organization of Placement drive:** EMEA College of Arts and Science and GEMS Arts & Science College will jointly organize Placement drives for the benefit of the outgoing and passed out students.


This is a non-binding MoU and there shall be no financial obligation on the part of both EMEA College of Arts and Science and GEMS Arts & Science College

Both EMEA College of Arts and Science and GEMS Arts & Science College agree that any information which is exchanged pursuant to this Memorandum of Understanding will be kept strictly confidential and used solely for the purpose, covered by this Memorandum of Understanding, unless such information was obtained by a third party who does not have an obligation of confidentiality toward the information-disclosing party and entered public domain.

Subject to clause below, both the Institutions may amend this Memorandum of Understanding by mutual consent in writing. Any amendment agreed by the Institutions shall come into effect from the date determined by the signing College / University

This Memorandum of Understanding shall enter into force on the date of signing and shall initially be valid for a period of three years. There after both EMEA College of Arts and Science and GEMS Arts & Science College shall agree on mutual consent on the continued validity of this Memorandum of Understanding.

In any other circumstance, or other detailed collaboration between the two parties, a separate MoU shall be drawn up as and when required.

  
**Dr. NAVEEN MOHAN**  
PRINCIPAL  
GEMS ARTS AND SCIENCE COLLEGE  
KADUNGAPURAM (PO), RAMAPURAM  
MALAPPURAM DT., KERALA-679 321



  
PRINCIPAL  
EMEA COLLEGE OF ARTS  
& SCIENCE, KONDOTTI  
MALAPPURAM DT., 679 321

The institutions, EMEA College of Arts and Science and GEMS Arts & Science College, agree that this Memorandum of Understanding shall enter into force on the basis of goodwill and shall not be legally bound. Nothing mentioned in this Memorandum of Understanding shall deem constitute partnership between the signing Institutions appointing one party as an agent of the other.

This Memorandum of Understanding will be effective upon signature by both the Head of Institutions for a period of three years, at which time it will be reviewed for possible renewal for further three-year period. Either party may, on three (03) month notice in writing, terminate the MoU in advance of its normal expiration or request the recognition of its conditions.

**IN WITNESS WHERE OF**, the duly authorized officers of the parties have executed this Memorandum of Understanding/ Agreement on the date, month and year here in mentioned above.


Signed in duplicate, in English language by:

  
Principal  
EMEA College of Arts and Science,  
Malappuram, Kerala

Date:

Official Seal.....

In presence of witness:

  
Head of the Department  
Department of Microbiology  
EMEA College of Arts and Science

**Dr. SHIJU THOMAS**  
HOD, Dept. of MICROBIOLOGY  
EMEA COLLEGE OF ARTS & SCIENCE  
KONDOTTA, MALAPPURAM, Pin: 673 638

  
Principal  
GEMS Arts & Science College,  
Malappuram, Kerala

Date: 18/05/2023

Official seal..... **Dr. NAVEEN MOHAN**  
PRINCIPAL  
GEMS ARTS AND SCIENCE COLLEGE  
KADUNGAPURAM (PO), RAMAPURAM  
MALAPPURAM DISTRICT, KERALA-679 321

In presence of witness:

  
Head of the Department  
PG Department of Microbiology  
GEMS Arts & Science College

**RESNA . N . K**  
Head of the Department  
Department of Microbiology  
GEMS Arts & Science College  
Ramapuram, Kadungapuram Post  
Malappuram (Dt.) - 679 321





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DR 846733

**Undertaking to be signed by Institution/ NGO/ Association for sanctioning the  
Programmes of  
Additional Skill Acquisition Programme (ASAP) Kerala**

This undertaking is signed at Kumminiparamba on the 28<sup>th</sup> day of June 2022  
Lt. Abdul Rasheed. P on behalf of Principal, EMEA College of Ars & Science, Kondotty,  
P.O Kumminiparamba here in after referred to as Institution/ NGO/ Association.

1. The Institution hereby agrees to conduct ASAP Kerala training programmes in accordance with the design of the Training modules prescribed by ASAP Kerala.
2. The Institution/ NGO/ Association shall be responsible for providing best quality infrastructure and arrangement for the stationery or any items as directed by ASAP Kerala from time to time.
3. The Institution hereby agrees to the incentive scheme as per General Proceedings No. ASAPHQ/650/2021-BD-BS Dated.08/04/2022 in the following manner,  
If an institution/ NGO/ Association mobilizes the minimum batch size of students for a course, it will be eligible for an incentive of 10 % of the total student fee.  
If the institution/ NGOs/ Associations mobilizes half or more of the minimum batch size, it will be eligible for an incentive of 7% of the total student fee.  
The institution/NGO/Association eligible for the incentive shall have the discretion to

No. 14019  
28.6.2022  
Rs 100. Principal E.M.G.A.  
College Kummini paramba.  
Kondotty SRO. Ag. Vendor  
P. Jayachandran  
S/o Ramachandran Nair (Late)





DR 846734

കേരളം കേരള KERALA

use the incentive amount for rent or for procuring learning assets or for disbursal among the Coordinator, Principal and/or students or as desired, in the larger interests of the students.

4. The Institution/ NGO/ Association further undertakes to ensure the following.

The Institution/ NGO/ Association shall undertake to provide sufficient infrastructure facilities as specified by ASAP Kerala from time to time for conducting the training which includes spacious smart classroom/s (30"X20"), well lit, ventilated /air conditioned with sufficient furniture to seat 30 trainees. The Institution shall arrange for the equipment like computer/ laptop, whiteboard, marker pen, duster, Projector, projector screen and speaker facilities to enable activity based and IT enabled curriculum transaction of the training programmes.

Computer lab with a minimum number of 15 systems with network and internet connectivity shall be provided for courses that requires the same.

Institution/ NGO/ Association shall arrange for the purchase and supply of training aids like chart papers, worksheets, and other stationery items like notepad, pen, pencil and gift items for the training as per the written request of the Trainers.

No. 12020 | Rs 100, Principal G.M.G.O  
College Kummintiparamba  
28.6.2022 | Kondotty SRO. Ag. Vendor  
P. Jayachandran  
S/o Ramachandran Nair (Late)



The Institution/ NGO/ Association shall nominate a faculty committed to the cause of providing additional skills to students as Faculty Coordinator/Nodal Officer, and he shall be responsible for the following:

- i. Organizing and monitoring the smooth conduct of the training.
- ii. Ensuring regular student attendance, quality programme delivery, and punctuality of the trainer. Faculty co-ordinator/ Nodal Officer shall be responsible for intimating the class schedule, recording of the attendance and effectively coordinating the training. He/she shall also be responsible for maintaining records and accounts related to the training programme. (if any).
- iii. The Faculty Co-ordinator/ Nodal Officer shall be available in the institution on all training days till the end of the training.

The Institution/ NGO/ Association shall forward any data or information including the Utilization Certificate related to the training as and when required by ASAP Kerala.

The continuance of the existing batches or sanction of new batches in the Institution/ NGO/ Association will be solely based on the quality of the infrastructure facilities provided and the administrative support and cooperation extended by the Institution/ NGO/ Association.

The Institution/ NGO/ Association shall instruct the students to remit the fees through online mode before the class commencement. The concerned Programme Manager of ASAP Kerala shall support the Institution/ NGO/ Association coordinator to resolve issues that may arise during fee remittance.

The Institution hereby agrees to the fee payment options as below:

- I. The Institution/ NGO/ Association shall pay the total fee collected from the students to ASAP Kerala before the class commencement after deducting the incentives and subsidy as per clause 3.
- II. ASAP Kerala shall commence the training only after receipt of payment of total fees as per clause 4.8(I) of this agreement

OR

- I. ASAP Kerala shall directly collect the fees from the student and the applicable incentives and subsidy as per clause 3 shall be payable to Institution/ NGO/ Association and the students respectively after the class commencement.

OR

- I. The Institution/ NGO/ Association shall pay total fees as installment to ASAP Kerala as per the Table below,

Installment	Payment	Method
1st	50% of total training cost, one day before the class commencement.	Directly pay to ASAP Kerala without deducting the incentives or subsidy applicable as per clause 3
2nd	50% of total training cost before completion of 70% the training.	Directly pay to ASAP Kerala after deducting the incentives or subsidy applicable as per clause 3

- II. The Institution/ NGO/ Association shall ensure that the payments as per the above Table are effected to ASAP Kerala, failing which ASAP Kerala shall have the right to pause the training process.

Student selection for the programme will start with an orientation session/s conducted by the Programme Manager of ASAP Kerala. The Institution/ NGO/ Association shall arrange for / permit the Programme Manager to conduct awareness programmes to the students. The interested students shall be supplied with application forms for the course, which is to be collected and scrutinized by the committee constituted for the purpose.

A committee consisting of the (Manager/ PTA President, Principal, Faculty Co-ordinator, Programme Manager) and trainer shall be constituted for the administration, coordination and monitoring of ASAP Kerala activities.

Student selection process shall be conducted by ASAP Kerala. Institution/ NGO/ Association shall facilitate and support ASAP Kerala for student selection and related activities.


We understand that assigning Trainers to train the students rests with ASAP Kerala. It is also understood that the implementation of the training programme in this institution is solely dependent on the availability of suitable Trainer selected and trained by ASAP Kerala.

We also understand that ASAP Kerala holds the right to monitor the entire process of training through multipronged approach to ensure the quality of the training and to visit and verify any records, documents and information related to the implementation of the programme in the institution. ASAP Kerala shall have all the rights to discontinue the training programme in the Institution, in case the Institution/ NGO/ Association fails to provide the services successfully as mentioned in this Undertaking, or violates any of the conditions mentioned in the Undertaking, or misuses the partnership with ASAP Kerala in any way.

In witness whereof the parties do hereby sign this undertaking on the 28 day June and year 2022.

Signed and delivered by

LT. Abdul Rasheed. P  
Principal, BARA College of Arts and Science

  
25 June 2022


Authorized Signatory

Anandok, District Programme Manager (DPMA),  
Malappuram Dist, ASAP Kerala, Govt. of Kerala.

  
25-6-2022  


Witnesses:

1. Anto Jose, Programme Manager  
ASAP Kerala, Malappuram.

  
28/06/2022

2. Abdul Jaleel M  
Assistant Professor  
PG Department of English  
EMEA college, Kondotty

  
28/06/2022