



EMEIA

COLLEGE OF ARTS AND SCIENCE, Kondotty
Aided by Govt. of Kerala, Affiliate to the University of Calicut
Re-accredited with "A" Grade by NAAC

P O Kumminiparamba – 673638
Malappuram Dist. Kerala-India

Ph: +91 483 2712030 | 2713530 | 2715020 | Fax: +91 483 2713530
Email: mail@emeacollege.ac.in | www.emeacollege.ac.in

CRITERIA VII

BEST PRACTICES



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7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Best practices 2020-21

- **Principal Club**
- **Green Campus**



Best Practice 1:

Title of the Practice: Principal's Club

The Principal's Club is a unique program established under the Students Advisory Scheme of the college. The maximum intake of Advanced Learners will be restricted to 50. Out of which, 10% of seats will be reserved for SC/ST students. PH category is also considered.

Selection Process- through an entry-level Entrance Examination.

Benefits and Privileges

- Additional Library cards
- Meet the guest programs
- Residential career workshops
- Tours to Higher Educational Institutions
- Participation in exclusive programs organized by potential institutions
- Special training on public speaking, debating, interview skills, body language, presentation and seminar skills, etc

Principal's Club: A Brief Note

The Principal's Club is a unique programme established under the Students Advisory Scheme of the college in the academic year 2018-2019. The programme is fully funded and monitored by the institution.

Constitution of the Club

The maximum intake of Advanced Learners will be restricted to 50. Out of which, 10% seats will be reserved for SC/ST students. Proportionate representation for students from PH category is also considered.

Selection Process:

The members of the Club titled 'Advanced Learners' are selected from the newly enrolled first year students of Under Graduate programme through an entry level Entrance Examination. Special question papers are set having proportionate questions to check the proficiency of



students in English language skills, GK and Current Affairs and the subject of their Plus Two Intermediate course. Candidates for these clubs are selected giving equal weightage for their performance in the entrance examination and the percentage they obtained for the Plus Two examination.

Entrance Test: Details

- There will be 50 objective type questions
 - 13 questions for checking English Language Skills
 - 12 Questions from GK and Current Affairs
 - 25 questions from the Plus Two Subject
- Each question carries 2 Marks.

Principal's Club: Benefits and Privileges

The students selected have the following benefits and privileges:

- Additional Library cards
- Meet the guest programmes
- Residential career workshops
- Tours to Higher educational Institutions
- Participation in exclusive programmes organised by potential institutions
- Special training on public speaking, debating, interview skills, body language, presentation and seminar skills etc
- A package of distributing career magazines such as Competition Success Review, and Competition Refresher, free of cost, is also under consideration.

Advanced Learners Entrance Test Files 2020 – 2021

As the outbreak of Covid- 19, the Entrance test for selecting the Advanced Learners/ Principal's Club members was conducted online using Google Form in the Online Quiz mode. As the college is allotted two batches of BVoc courses, students from those classes also took part in the test. Due to network connectivity issues, some of the students were not able to appear for the test. But, as the programme has to go on, the committee for entrance test has gone forward with its plans and selected the members. The meeting of the committee with the Principal has come to a resolution that special and genuine cases can be taken in to



consideration and resolved.

Instructions to the Candidates:

1. Examination is conducted in the online mode using Google Forms.
2. The Google Forms will have three sections (Personal Information, Common Questions, Subject based Questions).
3. The duration of the examination is 40 minutes.
4. The link shared in this note will be open at 3. 40 PM sharp and will be locked in at 4.20 PM (i.e.You won't be able to fill in the form before 3. 40 PM and after 4. 20 PM)
5. Among the 5 links shared you have to open the link based on the course you studied for Plus Two.
6. Read the Title of the links carefully before start answering questions.
7. Make yourself available in a place with good network data connectivity.
8. No negative marking is included. So, attempt all the questions so as to score good marks and get selected.

Advanced Learners (Principal's Club)

Question Paper Setters

Name of the Teacher	Subject
Ms. Zaheera Banu	Chemistry
Ms. AShitha Sanuj	Biology
Ms. Somy Soman	Physics
Ms. Irfana Parveen	English
Ms. Sehla Khanza	Humanities
Mr. Rafeeq Ali	Commerce
Mr. Moideen Shafeeque	Commerce
Dr. Muneer Valappil	GK & Journalism
Mr. Abdul Jaleel	Economics, Psychology & Literature

Advanced Learners (Principal's Club) Department wise Students' Response

Department	No of Students Submitted
English	39
Economics	16
West Asian Studies	27
Microbiology	45
Computer Science	35
Biochemistry	30
Biotechnology	36
B.Com Cooperation	33



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B.Com CA	38
BBA	53
B.Voc	32
Unidentified	19

Links for the Examination

1. Link for Plus Two Biology Science students

https://docs.google.com/forms/d/1ulyyWqhw0mdZFr41K_RJGtw57v26KrIT2l96xTVTXEM/edit#responses

2. Link for Plus Two Computer Science students

<https://docs.google.com/forms/d/1kSSi0ADhL1IPs7TfpNzEQ50EYUcSXYHllp492rOGtx8/edit#responses>

3. Link for Plus Two Commerce students

https://docs.google.com/forms/u/1/d/1wrToznzuL000YSnJE1-UJfZ3_rCHOc_axB10jrqaAq4/edit#responses

4. Link for Plus Two Humanities with Journalism students

https://docs.google.com/forms/d/1LpTjLH4AJf98Y7XidLW-M5lQTAx4Fpltf_NoPpx9XhU/edit#responses

5. Link for Plus Two Humanities students

<https://docs.google.com/forms/d/1oghp6YeBmRuKZiBCxEgWnN62KRdAgE7UG53JnxuF-D4/edit#responses>

Rank List for the Academic Year 2020 – 21

STUDENTS' ADVISORY SCHEME

ADVANCED LEARNERS RANK LIST

2020 Admission

Based on the entrance score and plus two marks, the following students have been provisionally selected as advanced learners of 2020 admission batch. They are eligible for the membership of **Principal's Club** from this year onwards.



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Principal's Club Members_ 2020 - 23

Name of Programme: B A Economics		
SI No	Admission No	Name of Student
1	35	FATHIMA LUBABA.P
2	27	NASIYA FARSANA UK
3	31	SANA.A

Name of Programme: B A English		
SI No	Admission No	Name of Student
1	108	HIBA KP
2	151	FARSANA.KT
3	56	RASLA C K
4	143	VISHNU P

Name of Programme: B A West Asian Studies		
SI No	Admission No	Name of Student
1	33	MUNEENA PT
2	30	ADHNAN OK
3	253	MUHAMMED SHIBILI MK
4	39	APARNA TP
5	43	FARSANA JASNI. KM

Name of Programme: Bsc MICROBIOLOGY		
SI No	Admission No	Name of Student
1	17	RUSHDA V
2	18	SAIMA YOOSUF
3	25	AYISHA RASHNA A
4	21	AKHIA KANCHOLIPADIKKAL
	23	ARATHI.P

Name of Programme: Bsc COMPUTER SCIENCE		
SI No	Admission No	Name of Student
1	101	ASEEL KP
2	114	NAHYAN SHARVIN



3	126	MOHAMMED RIZIL
4	152	SHAMEEMA BEEGUM CKK

Name of Programme: Bsc BIOCHEMISTRY		
Sl No	Admission No	Name of Student
1	212	NIHLA FATHIMA
2	129	NADHA NASAR
3	30	NESVA KV

Name of Programme: Bsc BIOTECHNOLOGY		
Sl No	Admission No	Name of Student
1	342	SAHLA SHERIN
2	330	SHABNA SHERIN. K
3	343	SHAMNA KV
4	38	KARTHIKEYAN K P
5	20BBTS264	ANANYA K

Name of Programme: Bcom Cooperation		
Sl No	Admission No	Name of Student
1	23	NAJAH
2	49	AJMAL FAYIS
3	41	SAFEEDA FATHIMA
4	31	DIVYA.E
5	51	ANANYA. V
6	53	BHAGYARAJ K

Name of Programme: Bcom C A		
Sl No	Admission No	Name of Student
1	63	SAHAD IBNU ABDULLA C
2	24	ASNA SHERIN MULLUNGAL
3	23	SHIMLY. C
4	44	ABHINAV.V.K
5	55	MAHIMA.V

Name of Programme: BBA		
Sl No	Admission No	Name of Student
1	30	MARIYATHUL KIBTHIYYA K



2	1	ABDUL RAHMAN MOHAMMAD ISMAIL
3	46	AHMED SAFWAN
4	48	ARATHI. P

Name of Programme: BVoc Accounting and Taxation		
Sl No	Admission No	Name of Student
1	3	HISHAM BASIL MC
2	44	SAHLA MOHAMED SALEEM
3	20BVAS089	ABHINAV. C

Name of Programme: BVoc Logistics Management		
Sl No	Admission No	Name of Student
1	30	ANSHAD
2	10	MOHAMMED ANAS
3	25	FIDA ABOOBACKER

Name of Programme: B. Sc Mathematics and Physics (Double Main)		
Sl No	Admission No	Name of Student
1		MUFLIHA
2		ASLA. K

Mr. Abdul Jaleel M. (s/d).

(Controller of Advanced Learners' Entrance Examinations)

An educational visit to different reputed central universities were planned to be conducted in the month of March 2020 for advanced learners of 2018-2019. In addition, a two-day residential camp was also organized by including the best resource persons available. The visit and camp have been postponed to June 2020 due to COVID-19 outbreak.



Best Practice 2

Title of the Practice: Green Campus Initiatives

1. Objectives of the Practice:

1. To promote awareness of environmental issues among the students, staff and society.
2. To save the human being from the effect of environmental pollution.
3. Eco-campus by planting more trees.
4. Proper waste management.
5. To conserve water resources through rainwater harvesting.
6. To plant rare and medicinal/herbal plants on the college campus
7. To use renewable energy resources (solar energy).
8. To support and implement "**Swachh Bharat Abhiyan**" for healthy India
9. To organize seminars/workshops etc. on environment-related issues.

2. The Context:

The Context:

The project was started with the intention of greening the campus which is a dry area sprawled over laterite rock all over. The rural village region and green landscaping of college are the necessary features for shaping and sustaining an eco-friendly campus. The college is spread over 20 acres of lush area. The following are the initiatives that started as part of greening the campus with a love for nature. One of the ambitious projects is to make a canopy pathway through the heart of the campus with selected trees on both sides of the road which is a five-year project. This project will open up a love for nature and a love for the campus as well. A walk-through nature will boost the confidence of teachers and students. Above all, this will give ample aesthetic looks to the campus.



3. The Practice:

1. The college has developed beautiful campus with Flower garden, Botanical Garden and Herbal Garden.
2. Bore well recharge pits are constructed on the college campus for harvesting the rainwater.
3. The college is using renewable energy like solar energy.
4. The college has preserved Horticulture Farm & Agricultural Farm on the campus.
5. Signboards/posters are displayed on the college campus for encouraging ideas of plastic-free campus, noise pollution, and environmental awareness.
6. The college organizes seminars/workshops etc. on environment-related issues.
7. LED bulbs are installed in the college buildings to save electricity.

4. Evidence of the Success:

This best practice has proven to be successful through the following activities:

1. Through periodical tree plantations like Flower garden, Botanical garden, and Herbal garden, has turned into eco-friendly campus.
2. Out of total required, electrical power consumption is met through the use of Solar Energy.
3. Awareness campaign for the plastic-free campus through signboards/display boards made campus plastic free.
4. Through workshops/ seminars/ NSS/NCC activities, students are made aware of environmental issues
5. Green audit and Energy audit of the campus is done periodically and regularly.

6. Problems Encountered and Resources Required:

While carrying out this practice, following problem are encountered by the college.

1. Green Campus initiatives are challenging so it requires determination and a long-term assurance from all the stakeholders.
2. Green Campus initiative is rather expensive practice. It needs an expert advice and investment of resources.
3. Sufficient manpower to maintain them.
4. Less awareness of students and community towards environmental issues.




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PRINCIPAL
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MALAPPURAM DT. 673 638