

Department of Business Administration
[Annual Plan / Action Plan for -2020-'21](#)

Department / Students Activities, Presentations, Seminars, Study Tours, Association Day etc..

| No. | DATE <i>(Time and Venue will be informed later)</i> | ACTIONS <i>(Name of the Program)</i> | INDICATORS <i>(Activities in detail)</i> | TARGETS <i>(Participants)</i> | OUTCOMES | RESPONSIBILITY <i>(Facilitator / Presenter / Organizer)</i> |
|------------|---|--|---|---|--|---|
| 1. | June 2020 | Orientation about online class | <ul style="list-style-type: none"> Usage of online platforms (Google Meet, Google Class Room, Zoom APP etc) | All Students | <ul style="list-style-type: none"> Awareness about the online tools. Assignment submission through online. Online Class & Exams | All Faculty |
| 2 | July | Interaction with an entrepreneur. | <ul style="list-style-type: none"> Experience sharing Motivation | Fifth Semester | <ul style="list-style-type: none"> Overall development Business development skills. | Mohamed Ashik SL |
| 3 | August | Parents meeting. | <ul style="list-style-type: none"> Result evaluation. Anti - ragging awareness class. General discipline . | Fifth & Third semester students. | <ul style="list-style-type: none"> Parents have better understanding about the consequence of ragging issue. | All Faculty. |
| 4 | August | | Description about the college, Department and course (BBA). | First semester | <ul style="list-style-type: none"> They know well in BBA course and various papers in the course. | Jamsheer CK |
| 5 | August | Industrial visit | <ul style="list-style-type: none"> To familiarize industrial activity. | Third Semester | Students have better understanding about various activities in company | Jamsheer Ck & Mohamed Ashik SL |
| 6 | August | Management Club Activity | <ul style="list-style-type: none"> To acquire management skill | All students . | It helps to increase competency, communication skill, leadership qualities. | Mohamed Ashik SL |
| 7 | September | Motivation class | <ul style="list-style-type: none"> To motivate them for self development. To helps for higher education | All students | Overall development | Asif N & Jamsheer CK |

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| 8. | October | Industrial visit | <ul style="list-style-type: none"> To familiarize industrial activity | Fifth semester | To familiarize industrial activity | Jamsheer Ck & Mohamed Ashik SL |
| 9. | October | Association Day | <ul style="list-style-type: none"> Association inauguration | All students | To know about the association programme | Mohamed Ashik SL |
| 10. | November | Women empowerment Programme. | <ul style="list-style-type: none"> To know various problem facing girls in the campus. | All girls | <ul style="list-style-type: none"> To understand various right and duties of women | Amla KK |
| 11 | December | Seminar / career guidance class | <ul style="list-style-type: none"> To helps the students in deep knowledge about subject. Various opportunities | All students | To increase presentation skill., It help the students for increase Management skill. | Asif N & Jamsheer CK |
| 12. | December | Internal exam | <ul style="list-style-type: none"> To enable the students for university exam . To improve academic performance | All students | <ul style="list-style-type: none"> To help the students for higher mark | Mohamed Ashik SL |
| 13 | December | Inter Department | <ul style="list-style-type: none"> Inter department treasure hunt. | All students in college | <ul style="list-style-type: none"> Overall development of students. | Jamsheer CK |
| 14 | January | Inter college Business Quiz | <ul style="list-style-type: none"> Quiz competition | Various students of different colleges | <ul style="list-style-type: none"> Competitive skill development | Mohamed Ashik SL |
| 15 | January | Tour | <ul style="list-style-type: none"> To build peer group relationship | Sixth sem | <ul style="list-style-type: none"> To keep good human relationship among student . | Jamsheer Asif N |
| 16 | February | Career guidance class | <ul style="list-style-type: none"> To help them for find good job | Sixth | In order to place them reputed company. | Asif N |
| 17 | March | Model exam | <ul style="list-style-type: none"> 100% results | Sixth | It capable to score higher mark in university exam | Mohamed Ashik SL & Amla |
| 18 | March | Model exam | <ul style="list-style-type: none"> To achieve high mark | Fourth sem | To understand previous questions and expected question in university exam. | Jamsheer & Mohamed Ashik SL |

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