

**EMEA COLLEGE OF ARTS & SCIENCE
KONDOTTI
Department of ECONOMICS
Annual Plan / Action Plan for 2021-22**

Department / Students Activities, Presentations, Seminars, Study Tours, Association Day etc.

<u>No</u>	<u>DATE</u> (Time and Venue will be informed later)	<u>ACTIONS</u> (Name of the Program)	<u>INDICATORS</u> (Activities in detail)	<u>OBJECTIVES</u>	<u>TARGETS</u> (Participants)	<u>OUTCOMES</u>	<u>RESPONSIBILITY</u> (Facilitator / Presenter / Organizer) Name of teacher responsible
1.	03/06/2021	Department Faculty Meeting	Meeting of the Faculty members in the Department	To discuss and plan the activities during the odd semester 2021-22	Department faculty members	Discuss and decide about the various activities during the odd semester 2021-22	Mohamed Najeeb. PM
2.	05/06/2021	Observation of World Environment Day	Conduct programmes to mark the World Environment Day- Planting of Trees in the Campus	To create awareness among students about the importance of environment protection	Department students	It will create awareness among students how important is the protection of environment	Mohammed Nisar TV, and Secretary, Economics Association
3.	11/07/2021	Observation of World Population Day	Essay Writing competition	To generate consciousness among students about the role of population in economic development	Open to all students	This will create awareness among students about the role of population in economic development	Hussain V, and Secretary, Economics association
4.	29/07/2021	Department Faculty Meeting	Meeting of the Faculty members in the Department	To discuss and plan the activities during the odd semester 2021-22	Department faculty members	Discuss and decide about the various activities during the odd semester 2021-22	Mohamed Najeeb. PM
5.	29/07/2021 to 30/07/2021	One-day Seminar / Webinar on IPR	A webinar/ Seminar in Intellectual Property Rights related topic	To provide students' the various aspects related with IPR	Department students	Students get in depth information about IPR related issues	Mohammed Nisar TV
6.	August 2021 Orientation Week 02-08-2021	Orientation Program for 1st UG year Students	<ul style="list-style-type: none"> Introduction about the Programme 	To give students an idea about the UG Economics Programme and about the facilities in the Department and the College.	First Year UG students	<ul style="list-style-type: none"> Students have better understanding about the department, faculties, programs, courses etc., 	Mohamed Najeeb. PM

7.	03-08-2021	Orientation Program for 1st year UG Students	<ul style="list-style-type: none"> Introduce faculties 	To give students an idea about the UG Economics Programme and about the facilities in the Department and the College.	First Year UG students	<ul style="list-style-type: none"> Students have better understanding about the department, faculties, programs, courses etc., 	Abdurazaque PM
8.	04-08-2021	Orientation Program for 1st year UG Students	<ul style="list-style-type: none"> Explain importance of advising, degree plan etc. 	To give students an idea about the UG Economics Programme and about the facilities in the Department and the College.	First Year UG students	<ul style="list-style-type: none"> Students have better understanding about the department, faculties, programs, courses etc., 	Hussain V
9.	05-08-2021	Orientation Program for 1st year UG Students	<ul style="list-style-type: none"> Explain the role of PTA, internal evaluation, etc. 	To give students an idea about the UG Economics Programme and about the facilities in the Department and the College.	First Year UG students	<ul style="list-style-type: none"> Students have better understanding about the department, faculties, programs, courses etc., 	Mohammed Nisar TV
10.	06-08-2021	Orientation Program for 1st year UG Students	Introducing the various Clubs and Associations working in the college	To give students an idea about the UG Economics Programme and about the facilities in the Department and the College.	First Year UG students	<ul style="list-style-type: none"> Plans and policies of the department for the academic year 2020-21 	Guest Faculty
11.	10-08-2021	Distribution of students' Profile	<ul style="list-style-type: none"> Prepare format for finding slow learners / advanced learners / students need counseling 	To collect important information from the students	1 st year UG students	Collect all relevant information from the students	Abdurazaque PM
12.	11-08-2021	Distribution of students' Profile	<ul style="list-style-type: none"> Prepare format for finding slow learners / advanced learners / students need counseling 	To collect important information from the students	1 st -year UG Students	Collect all relevant data from the students	Abdurazaque PM

13.	12-08-2021	Distribution of students' Profile	<ul style="list-style-type: none"> • Prepare format for finding slow learners / advanced learners / students need counseling 	To collect important information from the students	Ist -year PG students	<ul style="list-style-type: none"> • Collect all relevant data from the students 	Dr. Rajasekharan K E
14.	12/08/2021	Observation of International Youth Day	<ul style="list-style-type: none"> • Elocution competition on the Role of Youth in Nation building 	To improve the elocution ability of the students	All Economics students	This will help to improve the students' elocution ability	Guest Faculty, And Secretary, Economics Association
15.	26-08-2021	Career Guidance Programme for students by Dr. Sanathanan Valluva (Former Head, Research Dept. of Economics, St. Joseph's College, Devagiri, Calicut)	<ul style="list-style-type: none"> • A class on the career opportunities of Economics students 	To provide students information about future prospects of UG programme in Economics	All Economics students	To make an awareness among the economics students about the prospects of Economics Courses	Hussain V
16.	31/08/2021	Department Faculty Meeting	<ul style="list-style-type: none"> • Meeting of the Faculty members in the Department 	To discuss and plan the activities during the odd semester 2021-22	Department faculty members	Discuss and decide about the various activities during the odd semester 2021-22	Mohamed Najeeb. PM
17.	05/09/2021	Teachers' Day Celebration	<ul style="list-style-type: none"> • Students honouring Teachers 	To honour the teaching community on Teachers Day	Department faculty members and students	It will provide an opportunity for students to honour their teachers	Guest Faculty and Secretary, Economics Association

18.	08/09/2021	Observation of World Literacy Day	<ul style="list-style-type: none"> • Essay writing Competition to celebrate the World Literacy Day 	To create awareness among students about the importance of Literacy and help students to improve writing skills	To all economics Students	It will help the students to improve their writing skills and create an awareness about the importance of literacy	Abdurazaque PM, and Secretary, Economics Association
19.	Internal Evaluation Week (06-09-2021 to 10-09-2021)	Conducting class level internal Test Paper	<ul style="list-style-type: none"> • Two – hour Test paper 	To assess the students' performance and to make acquaint them with the model of examination at the UG and PG levels	All Students	<ul style="list-style-type: none"> • To assess students' understanding in their core courses 	Mohammed Nisar TV as Co -Ordinator and all teachers
20	23/09/2021	Department Faculty Meeting	<ul style="list-style-type: none"> • Meeting of the Faculty members in the Department 	To discuss and plan the activities during the odd semester 2021-22	Department faculty members	<ul style="list-style-type: none"> • Discuss and evaluate the various activities during the odd semester 2021-22 	Mohamed Najeeb. PM
21.	28-09-2021 to 29-09-2021	Two- Day Workshop on Research Methodology In Social Sciences	A workshop to acquaint about the Methods of research in social Sciences	To provide research scholars and PG students the different steps in doing Research	Research Scholars and PG Students	<ul style="list-style-type: none"> • To make an understanding about recent developments in social science research methodology 	Abdurazaque PM
22.	02/10/2021	Gandhi Jayanthi Celebration	Quiz competition on Gandhian Thoughts	To help students recollect their ideas about Gandhian Thoughts	All economics Students	It will help to spread Gandhian Thoughts among students	Hussain V, and Secretary Economics Association

23.	04-10-2021 to 12-10-2021	University Model examinations	<ul style="list-style-type: none"> Internal Examination For all classes in University Model 	To assess the students' performance and to make acquaint them with the model of examination at the UG and PG levels	All Classes	<ul style="list-style-type: none"> To acquaint the students about the University examination and to assess the performance of students at the end of the semester 	All Teachers
24.	06/10/2021	Observation of World Food Security Day	<ul style="list-style-type: none"> Invited Lecture on Food Security and PDS in India 	To Provide information about the importance of Food security and the role of PDS in ensuring food security	All economics students	<ul style="list-style-type: none"> It will provide information about Food Security and the role of PDS in ensuring it. 	Mohammed Nisar TV, And Secretary, Economics Association
25.	13/10/2021	Department Faculty Meeting	<ul style="list-style-type: none"> Meeting of the Faculty members in the Department 	To discuss and plan the activities during the even semester 2021-22	Department faculty members	<ul style="list-style-type: none"> Discuss and decide about the various activities during the odd semester 2021-22 	Mohamed Najeeb. PM
26.	20/10/2021	Observation of World Statistics Day	<ul style="list-style-type: none"> An invited Lecture on the Importance of Statistics in Economics 	To provide information to students about the importance of statistics in Economics	All Economics students	<ul style="list-style-type: none"> It will give an idea about how important is statistics in Economics 	Dr. Rajasekharan KE, and Secretary, Economics Association
27.	21-10-2021	Economics Association Inauguration	<ul style="list-style-type: none"> Inaugural Session and Invited Lecture 	To officially start the activities of Economics Association	All students	Activities of the Economics association to start formally.	Abdurazaque PM, and Secretary, Economics Association
28.	25-10-2021 to 30-10-2021	Socio-Economic Survey in the Kumminiparamba Ward	With the cooperation of the Panchayath Authorities to conduct a socio-economic survey	To Provide students necessary practical knowledge about conducting surveys and analyzing data.	PG students	<ul style="list-style-type: none"> To acquaint the students about the basic concepts of Socio-economic Surveys and to find solutions to the basic issues 	Guest Faculty
29.	31/10/2021	Observation of National Integration Day	An invited Lecture on National Integration and	To Provide information about the importance of National Integration in economic development	All economics students	<ul style="list-style-type: none"> It will give awareness among students about the Importance of 	Hussain V, and Secretary, Economics Association

			Economic Development			National Integration in economic development	
30.	02-11-2021	Department Meeting	<ul style="list-style-type: none"> A staff meeting of the department to be arranged 	To discuss and plan the various academic and co- curricular activities during the even semester 2021-22	All teachers of the dept.	<ul style="list-style-type: none"> To evaluate the activities during the odd semester 	Mohamed Najeeb PM
31.	05-11-2021	Department Level PTA meeting	<ul style="list-style-type: none"> PTA meeting of all UG classes 	To improve the rapport between teachers and parents and to inform the parents about the performance of their wards	Parents and Teachers	<ul style="list-style-type: none"> This will improve the rapport between teachers and parents and parents will get an idea about the performance of their wards 	Mohammed Nisar TV as Co Ordinator and all Class advisors
32.	09/11/2021	Department Level PTA meeting	<ul style="list-style-type: none"> PTA meeting of all PG classes 	To improve the rapport between teachers and parents and to inform the parents about the performance of their wards	Parents and Teachers	<ul style="list-style-type: none"> This will improve the rapport between teachers and parents and parents will get an idea about the performance of their wards 	Mohammed Nisar TV as Co Ordinator and all Class advisors
33.	07/12/2021	Department Faculty Meeting	<ul style="list-style-type: none"> Meeting of the Faculty members in the Department 	To discuss and plan the activities during the even semester 2021-22	Department faculty members	<ul style="list-style-type: none"> Discuss and decide about the various activities during the even semester 2021-22 	Mohamed Najeeb. PM
34.	11-12-2021	Department Alumni Meet	<ul style="list-style-type: none"> A meeting of the old students of the department 	To provide an opportunity for the old students of the department to meet in the campus and recollect their memories	All old students	A day for the old students of the department to share and recollect their memories	Hussain V

35.	27-12-2021 to 29-12-2021	Tour Programme for Final Year UG students	A study Tour for the third Year Students Nature tour or Industrial visit	<ul style="list-style-type: none"> To give students an opportunity to experience the cultural and economical diversities in the nation 	Third year Students	This will provide students an opportunity to understand the economic and cultural features in different regions of the country.	Hussain V and Mohammed Nisar TV
36.	05/01/2022	Department Level orientation programme for Higher Studies	An orientation for the Ug and PG students about the prospects of higher studies in Economics	To introduce the opportunities for higher education in Economics in reputed national and international institutions	Third Year UG and PG students	Introducing the opportunities for higher education in economics in reputed national and international institutions	Guest faculty, And Secretary, Economics Association
37.	11-01-2022 to 12/01/2022	Seminar on Development Issues of Indian Economy	A National Seminar in collaboration with the Department of Economics, University of Kerala	To provide an opportunity to understand the current issues of the Indian Economy.	PG students, Teachers, Researchers,	This will provide an opportunity to understand the current issues of the Indian Economy.	Abdurazaque PM and all Teachers
38.	25/01/2022	Observation of India tourism Day	Debate on the Role Tourism in Economic Development	To generate awareness among students about the role of Tourism in Economic development	All economics students	It will help the students to realize the role of tourism in economic development	Mohammed Nisar TV, and Secretary, Economics Association

39.	27/01/2022	Department Faculty Meeting	Meeting of the Faculty members in the Department	To discuss and plan the activities during the even semester 2021-22	Department faculty members	Discuss and decide about the various activities during the odd semester 2021-22	Mohamed Najeeb. PM
40.	07-02-2022 to 11-02-2022	Internal Test Paper	<ul style="list-style-type: none"> Conducting class level test papers for all classes 	<ul style="list-style-type: none"> To assess the students' performance in various courses 	All students	<ul style="list-style-type: none"> Assessment of the students' performance in various courses 	Mohammed Nisar TV as the co Ordinator
41	17/02/2022	Department Faculty Meeting	<ul style="list-style-type: none"> Meeting of the Faculty members in the Department 	To discuss and plan the activities during the even semester 2021-22	Department faculty members	<ul style="list-style-type: none"> Discuss and decide about the various activities during the odd semester 2021-22 	Mohamed Najeeb. PM
42.	20/02/2022	Department Level PTA meeting	<ul style="list-style-type: none"> PTA meeting of all UG and PG classes 	To improve the rapport between teachers and parents	Parents and Teachers	<ul style="list-style-type: none"> To inform the parents about the performance of their wards 	Mohammed Nisar TV
43.	24-03-2022	Department Meeting	Meeting of the department faculty members	To assess the various programmes of the department during the even semester 2021-22	All teachers	This will help to assess the various programmes and activities undertaken by the department during the even semester 2021-22.	Mohamed Najeeb PM

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1. Mentor- mentee meeting will be conducted once in every month.
2. NET Coaching will be organized for the present and old students of the department on “Online Mode “.
3. Best Practice: Intensive Coaching (Offline/ Online Mode) for NET/ SET and other Competitive Examinations.
4. Certificate Course offered: Survey Research and Data Analysis

5. Bridge Course for First Semester UG students will be conducted during the first two weeks of the inception of regular class.

Prepared by

Mohamed Najeeb PM

Head, Department of Economics

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