YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution
EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTI

- Name of the Head of the institution
Dr. Ayoob C P

- Designation
Principal

- Does the institution function from its own campus?
Yes

- Phone no./Alternate phone no.
04832712030

- Mobile no
9995042688

- Registered e-mail
mail@emeacollege.ac.in

- Alternate e-mail
iqac@emeacollege.ac.in

- Address
P.O. Kumminiparamba, Kondotty, Malappuram Distrcit, Kerala, 673638 PIN

- City/Town
Kondotti

- State/UT
Kerala

- Pin Code
673638

2.Institutional status

- Affiliated /Constituent
Affiliated

- Type of Institution
Co-education

- Location
Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **University of Calicut**

- Name of the IQAC Coordinator   **Dr. Ibrahim Cholakkal**

- Phone No.   **04832712030**

- Alternate phone No.   **8281022236**

- Mobile   **9946428776**

- IQAC e-mail address   **iqac@emeacollege.ac.in**

- Alternate Email address   **ibrahimcholakkal@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.emeacollege.ac.in/Home/IQAC/AQAR/173

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.emeacollege.ac.in/Home/Academics/AcademicCalendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**81.80**	**2005**	**21/09/2005**	**20/09/2010**
Cycle 2	**A**	**3.02**	**2014**	**10/12/2014**	**09/12/2019**
Cycle 3	**A**	**3.13**	**2021**	**01/03/2021**	**28/02/2026**

6.Date of Establishment of IQAC   **17/11/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Other Central Govt. Departments	RUSA	2020 365	65,00,000
Institution	Grants received from State Government	Grants received from State Government	2020 365	40713233

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **27**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **Yes**

- If yes, mention the amount   **75000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

7 Day Training Programme on Academic Leadership

Skill-based Training and Education Programme (STEP)

External Academic and Administrative Audit

Internal Academic Audit

Two Day Workshop on Digital Skills for Online Teaching

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Integration of Technology in Teaching	Two FDP were organised to enhance the blended learning of the teachers
Learning Process and Office administration	One FDP were organised to enhance the office functioning and file keeping
Integration of learning outcomes into the course plan	New course plan was designed
Enrolment process to Principle's Club has to be completed	Due to Corona outbreak unable to conduct any offline programmes
Upgradation of IT Infrastructure	The Computer Lab cum Language lab upgraded with 28 Computers
Act as a training institution for the teachers in neighbour colleges	Strengthen the skill of Teachers in the area of accreditation process

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	05/09/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	University of Calicut

• Name of the IQAC Coordinator	**Dr. Ibrahim Cholakkal**
• Phone No.	**04832712030**
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- Name of the statutory body

Name	Date of meeting(s)
Staff Council	05/09/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	26/02/2022

15. Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**567**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2039**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**226**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**610**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**77**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**77**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4595999**
4.3 Total number of computers on campus for academic purposes	**206**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a well-planned and documented process for an effective curriculum delivery by using tools like Course Outline, Academic Calendar, Semester/ Annual Plans, and Course Design. Total Campus Solution is a multipurpose online platform used by the institution for administrative and academic purposes. Teachers' Diary helps the faculty deliver the curriculum by framing the academic and classroom activities for a semester/year. The college calendar published annually presents the details of programmes, courses, and curricular and co-curricular facilities the college provides. A separate course outline for each course is made available to students at the beginning of the semester. Learning Management System (LMS) LMS platforms like Edmodo and Google Classrooms are mainly used for the conduct of the internal evaluation. The Android version of TCS directly supports effective curriculum delivery and its documentation process. Syllabus, Lecture notes, videos, PowerPoint Presentations, additional reading materials, assignments, test papers, and internal marks are being circulated by using the online platform. Principals and HODs of various departments have been entrusted with the duty of monitoring the process of curriculum delivery and its proper documentation. College Council and IQAC periodically meet and monitor the process of curriculum delivery.

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File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.emeacollege.ac.in/Home/Academics/AcademicCalendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar of the University of Calicut. Based on the academic calendar prepared by the university, the institute prepares an institutional-level academic calendar for the smooth functioning of academic as well as extra-curricular activities planned in the current semester. The college prepares this for odd and even semesters with the approval of the collegecouncil at the beginning of the year and strictly adheres

to it. Our academic calendar provides important information about teaching dates, the dates for submitting the assignments and seminars, the dates of the internal tests, the dates for publishing internal marks, and also the date for students' grievances related to internal marks. The academic calendar is accessible on the college website. Each subject teacher prepares their own course material based on the prescribed syllabus given by the university, which is distributed to the students for reference. This ensures the successful completion of all modules within the allotted time span. The college conducts two internal exams during a semester. The valued answer sheets are given back to the students for their scrutiny. Students can appear for the university examination, only if he/she attains a minimum of 75 percent attendance in each subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

753

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institution is instrumental in integrating cross-cutting issues relevant to Gender, Environment and Sustainability, Human

Values, and Professional Ethics into the curriculum.

Gender Sensitivity

- A Talk on the age of marriage.
- A Seminar on Pre and Post pandemic voices of women
- Webinar on Gender Sensitization and awareness

- Counseling Centre conducted Four-day Premarital Counselling
- 7-day annual virtual camp - Pratheesha 20
- A talk on Prof Talk Pick & Talk by PG Students
- Introduction to Trans and Diverse identities

Environment and Sustainability

- A Webinar on Coronavirus and Rospectus of a new vaccine
- A Webinar on Vaccine Production
- Swatchhhatha Pakhwada – Venkulum Cleaning
- NCC conducted Tribute to Pulwama Martyrs Programmes
- World No Smoke Day
- Environmental Day Observation
- Pipe Composting installation drive in the adopted village

Professional Ethics

- Webinar on National Educational Policy (NEP 2020)
- Seven-day CALEM National Workshop for Academic leadership organized in association with Alighar University (2020-21)
- Various Career Guidance Programmes are organized to inculcate professional ethical practices in students
- Webinar on Intellectual Property Rights – Relevance and practices
- Online workshop on Social Entrepreneurship Swatchhatha and Rural Engagement Cell (SESREC)
- A four-day workshop on Enhancing office Administrative Skill

Human Values: -

- Covid kit Distribution
- Blanket distribution
- Reading Day Observation
- Yoga Day Observation

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

301

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution   **A. All of the above**

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://www.emeacollege.ac.in/Home/IQAC/Feedback/1731
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows　　**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.emeacollege.ac.in/Home/IQAC/Feedback/1731

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

838

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

352

File Description	Documents
Any additional information	*View File*
Number of seats filled against seats reserved (Data Template)	*View File*

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has the holistic development of students as its prime focus. As part of this, the dissemination of knowledge has been done giving importance to different, but important variables, and the focus has been given to all the three major domains of knowledge transmission: cognitive, psychomotor, and affective domains. Each year, once the admission process is over, an induction program is organized for newly enrolled students and parents. Immediately after the commencement of the classes, the department-level bridge course is introduced to familiarize the subjects students are enrolled in and also to identify the remedial steps for pitfalls in the students if found. Students Advisory Scheme has been active in the college and has been closely monitoring the mentoring process and providing timely directions and interventions to enhance the mentor-mentee relationship. The institution identifies 'Advanced Learners' through the mentoring process and forms 'Principal's Club'. To find out members for these above-mentioned categories, an entry-level Entrance examination is conducted for all the first-year students. Special question papers are set having proportionate questions to check the proficiency of students in English language skills, GK and Current Affairs, and the subject of their Plus Two Intermediate course.

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/student affairs/CapabilityEnhancementandDevelopmen tSchemes/1753
Upload any additional information	*View File*

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2039	**77**

File Description	Documents
Any additional information	[View File]

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Incorporating specific methods into the formal teaching framework, such as projects, workshops, group discussions, debates, brainstorming sessions, practical sessions, competitions, presentations; field visits, etc. and appropriately employing audio-visual aids, ICT according to various disciplines, the institution put into practice student-centric methodology. It is a participatory learning activity adopted by the institution, used to discuss fundamental concepts, and students are encouraged to ask questions and discover ideas and facts. Learners' contributions are ensured by motivating them to work on their own and prepare learning models, charts, and presentations. Project-based learning is an integral part of the curricula at the U.G. and P.G. levels. The teacher assigns minor individual and group projects to provide opportunities for the learner to discover core ideas. The teachers used different ICT tools for teaching. Heritage walks, field trips, various fests, etc. are conducted to ensure experiential learning. Community development programs are undertaken by various clubs like NCC, NSS, Principal's Club, and Nature Club. Training for competitive exams like NET and PSC tests. Students are encouraged to attend seminars and present papers. The institution follows the methods like brainstorming, problem-based learning, and collaborative learning. Flipped classrooms Industrial visits, and field trips are used to build leadership skills.

File Description	Documents
Upload any additional information	[View File]
Link for additional information	https://www.emeacollege.ac.in/Home/student affairs/StudentSupportSchemes/502

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

1. Projectors

2. Desktop and Laptops

3. Printers

4. Photocopier machines

5. Scanners

6. Seminar Rooms

7. Smart Board

8. Auditorium

9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom, Edmodo

Teachmint, Moodle, etc.

10. Thinker Hub (Online Student Community Platform)

11. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx, etc)

12. Digital Library resources (INFLIB NET)

Use of ICT By Faculty-

A. PowerPoint presentations

B. Industry Connect-Students are visiting various industrial units as part of their syllabus

C. Online quiz using Google form

D. Video Conferencing

E. Video lecture

F. Online competitions

G. Workshops- Teachers use various ICT tools for conducting workshops on the latest data

analysis techniques such as SPSS, Programming languages, simulations, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

655

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An introduction to various evaluation methods used by the college is given to students and parents at the time of the college-level induction programme. Students are further made aware of more detailed and comprehensive rules and regulations regarding the external and internal evaluations through the college calendar/diary as well as the college website. The main focus in the CIE is given to attendance, assignment/seminars, and internal examinations. The institution has set up a separate examination calendar and circulated it to each department. College is resolute to the idea that two internal examinations have to be conducted each academic year and the cumulative percentage of these exams has to be considered for final grading. In addition to this, evaluation of assignments submitted and seminars presented are also considered for grading. Students are supposed to have an adequate percentage of attendance to appear for the end-semester examinations. Attendance and discipline of the students in the class are considered vital in awarding 25 % of the marks for internal evaluation. Each student is notified about the internal marks obtained a few days prior to the final uploading to the university website. Students are given ample time for their grievances.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://emeacollege.ac.in/Uploads/Files/EMEA_Students'%20Handbook_2020-21_Final.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a proper and well-organized Continuous Internal Evaluation system that assesses the progress made by the students at regular intervals and analyses to what extent the desired course outcomes are achieved. The institution has set up a college-level Students Grievance Redressal Cell as well as a department-level grievance cell. The college-level Grievance redressal cell with the Principal as chairman and selected senior faculties of the institution as its members. Department-level grievance cell usually consists of three senior members of the department and the HOD acts as the Chairman. Grievance Cells have the responsibility to address grievances, complaints, concerns, suggestions, or recommendations of any sort from the student community and discuss, analyze and redress them. Internal evaluation-related grievances constitute the major chunk of such

grievances/complaints. Lack of physical facilities in the examination hall including deficiency of proper lighting, damaged benches or desks, etc is brought to the notice of the authorities concerned students. But, a major part of the complaints is related to the marks given in the internal examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are the specifications of what a student should learn and demonstrate, on successful completion of the course and the programme. The desired outcome of the learning process can be assessed in terms of the acquisition of the skills and knowledge, which are embedded in the curriculum. Achieving learning outcomes needs specific experiences to be provided to the students and an evaluation of their attainment. A programme without stated learning objectives and outcomes that are not evaluated or assessed gets neglected in implementation. Student assessment provides an indication of the areas where learning has happened and where it has to be improved upon. This college maintains a proper practice of stating and displaying the POs and Cos on the college website. It is also communicated to teachers and students in a way to achieve the best results.

The Programme outcome and course outcome are stated in the beginning part of the syllabus which is made available on the college website. Both faculty members and students can avail this facility. The course outline prepared by the faculty at the beginning of the semester gives the students an about the objectives of the course.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In a teaching and learning community, the most effective evaluation is that which encourages and rewards effective teaching practices on the basis of student learning outcomes. Assessment of student learning at its best enables students to identify their own strengths and weaknesses and to determine the kinds of information they need to correct their learning deficiencies and misconceptions.

The college is mostly indebted to the Continuous and Comprehensive Evaluation strategy, where the students have continually evaluated their academic performance in the course and also their taste in the co-curricular and extra-curricular activities. The college is also carrying an impassive assessment, the practice of determining a student's progress based on their earlier work. Many assignments and rubrics are designed to measure student work in the normative assessment mode; that is, against a static set of criteria. The student learning outcome is also gauged from the following:

1. Achievement test

2. Diagnostic test

3. Placement

4. Student progression

5. Feedback from parents and students

6. Grievance redressal cell

7. Tutoring and mentoring

8. Annual General Body Meeting to assess the progress

9. Internal and external audits carried out by the IQAC

10. Management Audit Depending on the performance of each department

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

518

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://emeacollege.ac.in/Uploads/Files/Annual%20Statement%202020%20-%202021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.emeacollege.ac.in/Home/IQAC/Students%20Satisfaction%20Survey/1985

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

30000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has formulated an ecosystem for innovation and progression of ideas among the faculty members and the students. IT Club supports the students in building the open community Thinker Hub. At Tinker Hub, take pride in learning on their own and from peers. They also have a fun team of super cool mentors who take from beginner to super-coder and collaborator. In connection with the HAGAMOS, a fruitful product 'TIMETABLE APP' was launched on 17th September 2021. Entrepreneurship Development (ED) Club supports the students in building a culture of independent earning through entrepreneurship and is instrumental in organizing various programmes joining hands with DIC (District Industries Centre). They conducted a workshop on "LED BULB Making" The biotechnology Department supports the students in various innovative programs. They conducted webinars on IPR relevance and practices and the Production and distribution of the COVID vaccines. The department also conducted a workshop on the preparation of pipe composting. The department of Business Administration conducted a workshop on Rural Entrepreneurship Development(REDC) Action Plan.

The department of Microbiology in collaboration with SIP conducted Hand Sanitizer preparation and distribution programme.

The research committee conducted a webinar on research proposal writing for the faculties and research scholars of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/3.2.1%20-%20Link%20for%20Additional%20Information.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	https://www.emeacollege.ac.in/Home/research/ResCommittee
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

37

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Deeming it tremendously important to impart value-based education to students and to instil in them the spirit of social commitment and a sense of humanitarianism, the institution bestows the students with ample opportunities for social engagements. Community-oriented programmes in tune with the vision and mission of the institution are organized regularly under the auspices of various departments and clubs like NSS, NCC, Women Cell, Palliative Club, Bhoomitrasena and Nature Club.

The following activities have been conducted

- Lessons on financial planning for young investors

- Planting of Saplings at Home

- Planting of Saplings at Adopted Village and College

- Blanket Distribution for needy

- Rescue Activities In Calicut Airport

- NCC Conducted Lecture on Disaster Management

- NCC conducted a candle tribute programme on Pulwama Day to commemorate the martyrs of the Pulwama attack.

- Quiz and Craft Competition

- Certificate Course in Survey Research

- Distribution of Covid Care Kit

- **Swachh Bharath Packwada – at home**

- **Gandhi Jayanthi - Swachhata Hi Seva at home**

- **NSS conducted Pratheeksha 20**

- **Commerce department conducted Net Coaching(for external candidates also)**

- **Biotechnology department conducted a programme on the installation of pipe composting facilities in houses in the neighbourhood.**

- **SIP Conducted an interaction programme Sarga for the disabled people in the neighbouring community.**

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/3.4.1%20-%20Link%20for%20Additional%20Information.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1386

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college has adequate facilities for teaching-learning as stipulated by the University of Calicut, the Government of Kerala and University Grants Commission (UGC), and similar other agencies. It has a campus area of 25 acres. The facilities include,

43 classrooms equipped with LCD projector LAN, Wi-Fi, and power backup facilities Separate block for Commerce with spacious 6 UG and 2 PG Classrooms

Separate Computer Science Lab & Computer Application Lab with 120 computers

Language lab facility for complementary courses

Hostel facilities for men and women

Separate study room at Ladies Hostel Ladies Rest Room and Prayer Hall

Separate Labs for Biochemistry, Biotechnology, PG and UG Microbiology

Well-equipped Audio-Visual Theater with a seating capacity of 300

Facility for group discussions, open classrooms, Open-air stage, etc.

Two Seminar halls with a seating capacity of 1500

Total Campus Solution supported e-governance system TCS Mobile App for attendance management.

Ph.D.in Economics and Separate room for Researchers Fully automated library

UGC Sponsored museum

Separate Examination Hall with CCTV

Well-functioning Equal opportunity Centre for students to avail scholarships and free ships

Three Generators as stand by the facility to support the power supply

Co-operative Store and cafeteria for light refreshment

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/4.1.1%20-%20Link%20for%20Additional%20Information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS FACILITIES

This college has a very strong department for physical education with a history of winning University championships, particularly in volleyball and football. It has also hosted several inter-collegiate and inter-university meets. The following are the major sports facilities available on the campus

A stadium with an area of 6400 sq. meters with facilities for a football stadium, 4 x 400 meters track, cricket pitch, jumping pits.

Fenced volleyball courts

Sports Quota Admission

Provisions for Inter department Football Match

Special Camps for Volleyball and Football

Separate Practicing ground

Basket Ball courts, Badminton Court, Fitness Centre

Kerala Sports Council Sponsored Sport Hostel for volleyball

Full-time Volleyball coach appointed by Kerala Sports Council

Separate Coaching facility for Weightlifting

Special coaching facility for netball, throw ball, and wrestling, Yoga Hall

CULTURAL ACTIVITIES

Auditorium with a seating capacity of 1500, two green rooms, separate toilet facilities for men and women, VIP launch, and Ramp

Open Air Theatre, Open Stage

UGC sponsored Audio Visual Theatre

Seminar Hall cum historical museum

Flag Post and elevated platform

Facilities for celebrating national festivals

Magazine, EMEA News Bulletin

Department level Manuscript Magazine

Theatre Club, Music Club, Debating Society, Department level Magazine

NSS & NCC

College Union

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.emeacollege.ac.in/Home/genfacilities/Sports_Games/1715

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/4.1.3%20-%20Link%20for%20Additional%20Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4095000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Housed in an independent, two-storied building with a carpet area of over 6700 sq. ft, the central library is automated using an integrated library management System

With the following features;

Fully automated Open Access library with Wi-Fi facility.

The library was initially automated with Koha.

OPAC [Online Public Access Catalogue] provides the bibliographical holdings of the library by browsing through title, author, subject, call number search, etc.

The library is modernized with a bar-coding technology system that facilitates check-in, check-out, and renewal of books and also for all the transactions of library functions/routines/operations.

Library manages archives of study materials, faculty publications, question papers, syllabus, etc. through the institutional repository of D-space in a professionally maintained way.

Anti-plagiarism software URKUND is utilized for plagiarism checking of articles, and dissertations of PG programs.

Library provides remote access to e-resources INFLIBNET - NList

programme.

Librivox and epub audiobooks.

A Gate register is maintained at the library entrance to mark the attendance of the users. The library has 2 separate servers for the KOHA database and D-Space institutional repository. Broadband Internet surfing facility with 40 Mbps

The library has its own power backup system for uninterrupted power supply

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://library.emeacollege.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

142854.84

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

123

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with 206 computers 4 laptops 45 projectors. The power supply is ensured by 3 UPS with 10 KVA, 2 UPS with 7.5 KVA, 2 UPS with 5 KVA, and 2 UPS with 3 KVA with backup. The server room has 9 U Rack, 2 Net Gear 48 ports, 60 GHz switches, 5 Net Gear 24 ports, and 60Ghz switches.

Computer Science and application LAB with 120 system

The number of ICT-enabled classrooms increased to 43 during this period.

The bandwidth of the internet connection rose to 100 Mbps by availing of new optical fiber connectivity.

The library has a Browsing center with 18 systems for students to access the internet. They are also allowed to use personal laptops as the library is Wi-Fi enabled.

Each department is equipped with a computer, printer, and Wi-Fi devices.

The LAN facility expanded to newly constructed buildings. Introduced Firewall for internet sharing and security.

UGC coaching room, NCC, and NSS room are equipped with computer systems, printers, and a Wi-Fi facility.

The IQAC room is equipped with 2 Computers, 1 Laptop, 3 printers, and 1 Smart TV

The entire campus including Lady's hostel is under CCTV surveillance

Introduced Biometric Attendance and Access Control for teaching and non-teaching staff

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.emeacollege.ac.in/Home/genfacilities/General%20Facilities/1717

4.3.2 - Number of Computers

206

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5090884

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has sufficient resources allocated for the maintenance of the infrastructure. There is an effective mechanism for the maintenance of the infrastructure facilities and to promote the optimum use of the same. The institution has adequate support staff for the maintenance of buildings, classrooms, laboratories, and other infrastructure.

Laboratories:

There are mainly 6 labs in the college for various subjects. All are well-equipped, well-maintained student-friendly labs with qualified and well-experienced technical assistants.

Library:

The library offers various services to its users like an automated circulation system, online Bibliographic service, internet browsing, use education, inter-library loan service, newspaper clipping, etc. The college library is having the membership of UGC INFLIBNET consortia which provides access to 6,000+ e-Journals and more than 3 million e-Books.

Sports complex The institution aims at holistic education, hence equal importance is laid on the promotion of interest in sports, and games. Students who have talent in sports are trained on the campus under the guidance of teachers in charge and provide training for various sports events, the director of physical

education, and coaches from the sports council.

Stadium: In order to ensure maximum utilization of 7 acres with facility for 4X 400-meter track, football stadium, and cricket pitch. The College has Volleyball courts, Basketball Courts, and Badminton.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/4.4.2%20-%20Link%20for%20Additional%20Information.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

668

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

333

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.emeacollege.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

291

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

291

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

134

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:

Class Representatives: All classes have one student designated as class representatives to represent issues related to academics/non-academics to the concerned authority. The class advisor interacts with class representatives at least twice during the semester.

Student Clubs (department level): Departments organize various activities through student clubs run by students. Clubs have well-defined structures & assigned roles. Some of the operational clubs are

- IT Club: for Computer Science

- Histoclub: for West Asian Studies

- Commerce Club: Commerce Students

- ED club: Selected students from different departments

- Microbiome: Microbiology department

- Management Club: for BBA Students

Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in the organization and management of events.

Placement Committees: student members are important components in placement activities. Student members are involved in coordinating the activities during placement drives at the campus.

Technical Events: student members are part of organizing committees for all activities at the department/institute level. including conferences, quiz competitions, student club activities, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 'Alumni Association of EMEA College closely works with OSAEMEA and provides dedicated support in all activities of EMEA College. In addition to the OSAEMEA main chapter, the EMEA alumni Association operates in DUBAI, RIYAD, JIDDHA, and BAHRAIN. It has contributed significantly through financial and non-financial means during 2020-21 1. Assisted financially backward alumni members to build a house (1989-90 batch) 2. Donated 1 lakh RS for assisting financially backward alumni member to build a house(1990-91) 3. Distribution of digital devices for learning to the students who were financially backward during the Covid period for attending the online class 4. Honored the achievers of SSLC and Plus Two students 5. Distributed wheelchairs for handicapped Alumni 6. Assisted in the marriage of the daughter of a financially backward alumni member 7. During the COVID, food kits were provided to the economically backward families in the adopted village 8. Under Graduate Research Awards (UGRA) to encourage undergraduate students to take up research projects. 9. Conduct surveys to take feedback from all stakeholders and suggest improvements. 10. Deliver invited talks, guest lectures, and seminars 11. Provide counseling to students for employment. 12. Actively help in the organization and management of extensive outreach activities of the Institute

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/5.4.1%20-%20Link%20for%20Additional%20Infromation.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Visions: To be a center of excellence in higher education affordable to the common man

Mission: Identifying and developing the latent talents of the youth and moulding them into useful citizens with due emphasis on the right character formation

In spite of the fact that the impact of the Kerala model of development has resulted in a positive change in the physical quality of life of the people of Kerala, the Malabar region particularly Ernad, is a part of the Erstwhile Malabar district still remains socially and educationally backward. The negative impact of feudalism continues to thwart the educational aspirations of younger generations by way of manifested inhibitions to cope with the system of higher education. Thus the message incorporated in the vision and mission of the institution stands fully relevant, especially in the presence of learning constraints found among a significant group of students. This college continues to serve the community with its commitment to finding out and exploring the inherent talents of the younger generations. It is keen to provide value-based education with the intention to strengthen nation-building programs. The performance of the institution during the last five years seems to reinforce the role of education in social transformation

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/aboutus/AboutCollege
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices the policy of decentralization and participative management which ensures the participation of all stakeholders. The institution has an effective mechanism for entrusting authority to the grass-root level and providing operative autonomy to all functionaries. The governing body guides the institution by following the rules and regulations of UGC, the Government, and the affiliating University. The management committee, in consultation with all stakeholders, frames

guidelines and strategies for the progress of the institution. Feedback from all stakeholders is considered before decision-making. The Principal is authorized to take decisions on the managerial and academic affairs of the institution with the assistance of the staff council and IQAC in decision making. The staff council's decisions are executed at the department level through the HODs, who act through Department Council. Various statutory and non-statutory committees and clubs are playing a noteworthy role in the management and administration of the institution. The Office Superintendent has the prime authority in administrative work, all the non-teaching staff work under the Office Superintendent. All the new circulars from the University and the Government are communicated among the office staff. This leads to a cordial work culture in the institution. IQAC also monitors the CAS in the college.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/6.1.2%20-%20Link%20for%20Additional%20Information.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Based on the positive recommendations of the NAAC peer team in 2020, the institution initiated a discussion with all the stakeholders regarding the present limitations of the institution and the changes to be adapted in accordance with the current academic scenario. Incorporating all suggestions, the IQAC formulated a long-term strategic plan, 'Vision 2030' identifying the thrust areas, viz., the institutionalization of research activities through a separate research centre with quality research officer, centre for Professional Development, Awards grants, and incentives for highly performed teachers, digital campus, Student Support, skill acquisition, eco-consciousness and sustainability, community outreach, gender sensitivity, quality enhancement of faculty and up gradation of departments.

Green Campus Initiatives was started with the intention of greening the campus which is a dry area sprawled over laterite rock all over. One of the ambitious projects is to make a canopy pathway through the heart of the campus with selected trees on

both sides of the road which is a five-year project. A walk-through nature will boost the confidence of teachers and students. Above all, this will give ample aesthetic looks to the campus.

There will be three levels of target achievement analysis Short term, Midterm and Vision accomplishment. A structure has been formulated by the institution to identify and monitor the implementation progress.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://emeacollege.ac.in/Home/IQAC/Mandatory%20Disclosure/1664
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

EMEA College is a Government Aided institution affiliated with the University of Calicut. It is a minority institution run by the Eranad Muslim Educational Society.

• The Principal manages the administrative and academic matters of the institution in compliance with UGC regulations and directives of the government and university. The Principal serves as the intermediary between the management and the teaching and non-teaching staff.

• Staff Council comprises the Principal, HODs, Librarian, senior superintendent, and elected representatives of the teaching staff. Staff Council and Administrative Wing monitor the regular functioning of the institution.

• Department council meetings are convened regularly to discuss, review and decide matters related to the departments.

• The IQAC functions with the aim to monitor and assess the quality standards set by the University and NAAC. It prepares the perspective plans and academic plans of the institution and effectively implements them.

• In addition to it, the Academic Monitoring Committee, Admission

Committee, Research Promotion Council, Library Advisory Committee, PTA, Planning Board and Statutory Cells like, Women Cell, Anti Ragging Committee, Internal Complaint Committee, SC/ ST Cell, and OBC Cell plays a noteworthy role in the management and administration of the institution.

• The institution follows the rules and regulations of UGC and the Government in recruit of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/6.2.2%20-%20Link%20for%20Additional%20Infromation.pdf
Link to Organogram of the institution webpage	https://www.emeacollege.ac.in/Home/aboutus/OrganisationChart
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has introduced effective welfare measures for teaching and non-teaching staff.

All welfare measures introduced by the government like pension,

gratuity, provident fund, group accident insurance, ESI, maternity and paternity leaves, medical reimbursement, encashment of surrender leave, medical leave and half pay leave, loan facilities, festival advance for employees, FDP for eligible candidates as per the UGC guidelines and state government norms, loans from the provident fund, sanctioning of leave for Faculty Improvement Programme, etc. are made available to all the permanent teaching and non-teaching staff, consistent with the existing government rules.

The benefits commonly enjoyed by the regular and ad-hoc staff of the institution are-

- Day-care facility for the children of the staff
- The Cooperative store
- Cafeteria
- Canteen
- Gymnasium
- Staff Club
- Staff tour
- Family get-together of staff and retired staff
- Token of appreciation for retiring staff
- Salary advance for the newly appointed staff till they get the salary
- Maternity & Paternity Leave provided
- Hostel facilities for ladies' staff
- Best performing staff are given a special Award
- Separate Car parking facilities
- Institutional Domain name Email Id to all staff
- Free Wi-Fi facility on campus for all staff

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/aboutus/StaffCouncil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

96

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal:IQAC collects the filled-up academic performance indicator and performance-based appraisal form from the teaching staff and Non-teaching staff at the end of every academic year.

Self-Appraisal Form for teachers & non-teaching staff:Every teacher has to submit the self-appraisal form in PBAS format, focusing on the gained API scores as indicated by UGC.

Academic Monitoring System:Academic monitoring system to ensure the completion of the syllabus through HODs and class advisors.

Student evaluation of teachers:IQAC has implemented a computerized teacher assessment system for students to evaluate the performance of the teaching staff. Students are also asked to give their critical assessment of the experience gained in the respective programs they have chosen.

IQAC Core Committee: It reviews the profile of teachers through an internal administrative audit and gives suggestions for the improvement of the performance.

Research Promotion Council: It evaluates the research activities of the faculty members and gives further guidance for them.

Course outline and Course Progress Report: Every faculty has to submit the course outline of each course.

Monthly and Annual Report:HoDs prepares the reports which comprise

all the departmental activities.This is often reviewed by the Principal.

Feedback from External Stakeholders: Feedback from alumni and parents is taken periodically.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/6.3.5%20-%20Link%20for%20Additional%20Information.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has transparent and well-structured mechanisms to supervise effective and efficient use of obtainable monetary funds from various sources like the Management, PTA, Alumni, and the State and the Central Governments.

Financial audits of grants and funds sanctioned by Government/ RUSA

Financial audits of grants and funds sanctioned by the government are done at three levels. They are as follows:

1. Chartered Accountant- As per the sanction letter for such grants/funds, the income and expenditure statement are initially submitted to an external registered Chartered Accountant. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts is submitted to the concerned sanctioned authorities.

2. Directorate of Collegiate Education-At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

3. Accountant General, Kerala-The Accountant General, Kerala also conducts their periodic verification of all the accounts

sanctioned by the Government. Their suggestions and directions are also incorporated into the further utilization of the funds.

The utilization of non-governmental funds is also subjected to audit at regular intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1306145

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional mechanism for the mobilization of funds ensures transparency and accountability by conducting annual financial audits. The institution has clear, well distinct, and methodical policies to guarantee the perfect utilization of obtainable resources. All the strategies regarding resource allocation and its optimal utilization and decisions concerning the same are taken by the planning board. Since the institution belongs to the aided category, the major source of funding for running the institution comes from the state government and the management. Attempts are made to generate funds from different non-governmental organizations and philanthropists too. A corporate grant is used for infrastructure development and academic activities.

The financial resources are effectively monitored by the following Cells and Committees:

• A financial advisory body is in place to monitor the utilization of management and other funds The government funds are taken care of by the Planning Board

• RUSA Cell

• Library Advisory Committee

• P.T.A

• Alumni

• Co-operative Store

Proper accounting and utilization are ensured through financial auditing at the end of each financial year. The institution maintains an internal-external audit system for the effective and efficient utilization of available financial resources. Management contributes by way of scholarships the payment of term fees to needy students, financing for the construction of buildings, and maintenance and infrastructural development of the institution

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell (IQAC) of the college is very much active in framing and implementing quality-oriented activities on the campus related to all quality criteria. It also gives emphasis to the integration of modern methods of teaching, professional development of teachers, and promoting research among teachers and students

A research committee is formed to monitor and promote the research activities among students and teachers on the campus. It gives

advice and assists the Head of the institution and the College Council in the fulfillment of the research aspects of the College Strategic Plan. The mission of the research committee is to enhance quality research by adhering to the highest ethical standards and professional best practices and to inculcate innovation and performance-centered research culture among faculties and students. Following are the research promotion schemes.

• Periodical Review of research activities of the college • Promoting achievements in research by appreciation • Collaborative research proposals between different departments under each faculty. • Cash award for PG and UG students for publication/ presentation in international /national journals or seminars. • Start-up research grant to PG students • To give financial support to the faculties/ students who are willing to publish their research work in UGC-listed journals.

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/IQAC/IQAC%20Cell/424
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Three new UG courses have been started. As an affiliated college, the academic flexibility is decided by the University. The college academic council introduced certificate courses which are run by the departments. The feedback collection and actions based on that have been made systematic. The IQAC carries out the feedback collection, and analysis and gives feedback to the various stakeholders. It also ensures that actions have been taken to improve the overall quality of the institution. The use of ICT in teaching has increased manifold and all the classrooms are now equipped to work with the technology and teachers are also empowered to switch over to the new technology. The introduction of a learning management system has helped to reach out to all students even if they miss any class hours. A good number of faculty members have acquired Ph.D. degrees during this period. Out of 77 teachers, 22 are having Ph.D. Collaboration is visible in terms of publications, seminars, workshops, and internships.

IQAC suggested a more scientific method to assess the learning level of the student. The matter was entrusted with the Student Advisory Scheme (SAS) SAS chalked out a centralized examination system for assessing learning levels. Lists of Advanced and slow Learners were handed over to agencies like Principal Club Student Support Program, Remedial Coaching, and Mentoring Scheme.

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/iqac/IQAC%20Cell/171
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.emeacollege.ac.in/Home/IQAC/Annual%20Reports/1987
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is an annual gender sensitization action plan for the college.

Safety and security

• The campus is secured with 24 x 7 professional securities. CCTV cameras are installed in the common areas.

• CASH is functioning to look into the complaints of sexual harassment at the workplace, headed by a lady teacher

• Internal complaints committee is functioning in the college to hear the grievances of the employees and students

Counseling

• A counseling center is available to provide psycho-social support to students.

• Mentor mentee facility for advising and providing support to the students

• Anti-ragging awareness campaigns are organized at the beginning of each year

• Helpline numbers are displayed in common places.

Common Rooms

• The institution has established a common room to facilitate female students which is designed to relax, study, and have informal discussions during their free time

• A Gymnasium is working in the college.

• College provides accommodation facilities to girl students on the campus.

Daycare center

• The institution has established a day-care room to take care of young children of staff and students.

Any other relevant information

• Female students are given equal opportunities to participate in arts and sports events conducted by the University

• PG and UG programs of the college have more girls than boys.

- **Women constitute more than 50% of teaching and non-teaching staff**

File Description	Documents
Annual gender sensitization action plan	https://www.emeacollege.ac.in/Home/IQAC/Gender%20Equity/2172
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://emeacollege.ac.in/Uploads/Files/7.1.1%20-%20Link%20for%20Specific%20Gender%20Equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management • Pipe Composting is composted through pipes and the manure so produced is channelized to the organic vegetation fields, herbal garden, etc. • Incinerators are installed in toilets of college and hostel to dispose of used napkins. • Biogas plantis installed in the hostelto handle food waste.

Liquid Waste Management.

• The major portion of liquid waste is from the toilets, laboratories, and canteen are managed through the drainage system • The rainwater is completely drained off and purified in the bamboo lake, which is reused for agricultural purposes.

Biomedical Waste Management • Biowaste and non-bio waste are segregated and stored in different containers. Biowaste is decontaminated by autoclaving at 121degree C at 15Psi for 20 minutes. The segregated waste is collected and disposed of in an eco-friendly manner. E-waste Management

• Electronic wastes are recycled at regular intervals. Some of the old electronic devices are displayed in the historical museum. • The college has been utilizing the practice of up-gradation of software at the right time which can balance the e-wastes to a greater extent.

Waste Recycling System students are encouraged to make items from waste, such as paper bags, paper pens,etc.

Hazardous chemicals and radioactive waste management

• Acidic sample waste is neutralized prior to its disposal. The organic and aqueous wastes are collected in separate containers for their organized disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has got rich traditions of tolerance, plurality, and assimilation and that is integrated into its vision, mission, and core values. All-inclusiveness is guaranteed in the admission policy of the institution. Staff and students are appointed and admitted without any discrimination on the basis of caste and creed. Qualified staff and students from the disadvantaged communities of the locality are given adequate representation in the appointment and admission. The institution upholds its all-inclusive policy in constituting various statutory bodies like PTA and Alumni. Students' Club called 'Art Cafe?' functions to familiarise cultural diversities of India to the student community through heritage walks, street plays, musical nights, ethnic dance performances, folklore fest, Mappila arts fest, tribal fest, etc. • A theatre group of students named "Thespia" functions in the institution and dramas fostering secular and democratic values are performed within the campus as well as nearby schools and in cultural gatherings. • To celebrate linguistic diversity, Arabic Language Day, Hindi, Malayalam Bhasha Dinam, etc. are observed. • To facilitate diversity, religious and cultural festivals like Onam, Christmas, Eid, Diwali, Holi, etc are celebrated. • A Heritage Museum for documenting and preserving the diverse social, political, cultural, and literary traditions of Malabar is also functioning in the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To fulfill the ideals of social, political, and economic justice and equality of status and opportunity encompassed in the Constitution. To guarantee this, Equal Opportunity Cell, Minority Cell, OBC Cell, and SC/ST Cell are functioning in the institution. The activities featuring the importance of the Indian Constitution are organized on Republic Day. The celebrations are attended by students, teaching and non-teaching staff, invitees, guests, and many others. As part of NSS activities, students are encouraged to serve the community. During the COVID outbreak, NSS volunteers were involved in awareness and relief activities. NSS, NCC, and other clubs function on the campus to disseminate the codes of fraternity, sovereignty, unity, and national integration. Various competitions, film festivals, and cultural programs are held to spread these values. Quami Ekta Week, Republic Day, National Voters Day, Martyrs' Day, Army Day, National Security Day, Anti Child Labour Day, National Unity Day, Flag Day, Independence Day, and Gandhi Jayanthi are observed. The institution promotes the scientific temper and spirit of inquiry through the campaign against superstitions and College magazines, manuscripts and newsletters publish special issues for the same.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://emeacollege.ac.in/Uploads/Files/7.1.9%20-%20Link%20for%20Details%20of%20Activities.pdf
Any other relevant information	https://emeacollege.ac.in/Uploads/Files/7.1.9%20-%20Link%20for%20Additional%20Information.pdf

7.1.10 - The Institution has a prescribed code **A. All of the above**
of conduct for students, teachers,

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates national and international commemorative days in a befitting manner. On 26th January, Republic Day is celebrated to commemorate the adoption of the Constitution. The formal flag hoisting is followed by a "Constitution Awareness Programme" in which students and staff members are sensitised on their duties and rights. Independence Day is celebrated on the 15th of August with the flag hoisting by the Principal, Dr. Radhakrishnan's birthday, the 5th of September, is celebrated as Teacher's Day with utmost fervour. The students organize a programme for the teachers. Mahatma Gandhi's birth anniversary, 2nd October, is celebrated in the college.

Yoga day is celebrated on 21st June to enhance the spiritual discipline of students. On 21st of November is celebrated as NCC day. On 8th of March is celebrated as international women's day.

On 14th February the institution conducted a candle tribute programme to commemorate the sacrifice of the Pulwama martyrs who got murdered after the Pulwama Attack on Sunday, 14/02/2019.

A conducted campaign named Nasha Mukthi Barath as part of world student day on 15th October National Maritime Day is celebrated in its true spirit and fervour to encourage and propagate the seafaring profession among the public, especially the youth. On 26th of November is celebrated as National Constitution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Principal's Club:

The Principal's Club is a unique program established under the Students Advisory Scheme of the college. The maximum intake of Advanced Learners will be restricted to 50. Out of which, 10% of seats will be reserved for SC/ST students.PH category is also considered.

Selection Process- through an entry-level Entrance Examination.

Benefits and Privileges

• Additional Library cards

• Meet the guest programs

• Residential career workshops

• Tours to Higher educational Institutions

• Participation in exclusive programs organized by potential institutions

• **Special training on public speaking, debating, interview skills, body language, presentation and seminar skills, etc**

Best Practice 2

Green Campus Initiatives

The project was started with the intention of greening the campus which is a dry area sprawled over laterite rock all over. The following are the initiatives that started as part of greening the campus with a love for nature. One of the ambitious projects is to make a canopy pathway through the heart of the campus with selected trees on both sides of the road which is a five-year project. This project will open up a love for nature and a love for the campus as well. A walk-through nature will boost the confidence of teachers and students. Above all, this will give ample aesthetic looks to the campus.

• **Flower Garden**

• **Botanical garden**

• **Herbal Garden**

• **Bamboo Lake**

• **Mahogany Park**

• **Horticulture Farm**

• **Agricultural Farm**

File Description	Documents
Best practices in the Institutional website	https://emeacollege.ac.in/Uploads/Files/7.2.1-%20Best%20Practices%202020-21.pdf
Any other relevant information	https://www.emeacollege.ac.in/Home/GenFacilities/Eco%20Friendly%20Systems/1716/1625

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

The formation of Ernad Muslim educational Association, the agency which runs this institution was an embodiment of the dreams of a group of social reformers who firmly believed in the policy of social inclusion. They wanted to establish a chain of educational institutions and cultural centers to bring those marginalized sections in Ernad, a backward region in erstwhile Malabar District of British India, to the mainstream of our social life. There were thirteen departments working at this institution.

Timely and accurate economic research is vital for undertaking more sound economic policies for boosting a stable and non-inflationary growth and for coping with various risks under a dynamic and rapid integration of world economies. At present, there are one Research department and three research supervisors with specialization in Health Economics and migration Studies with an intake of 14. The college has directed research guides, Research scholars and the system of assessment of academic and research work leading to award of degrees at Masters and Research level.

Rashtriya Uchchattar Shiksha Abhiyan (RUSA) ("National Higher Education Mission") is a holistic scheme of development for higher education in India initiated in 2013 by the Ministry of Human Resource Development, Government of India. The total funding under RUSA 1 crores during year.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a well-planned and documented process for an effective curriculum delivery by using tools like Course Outline, Academic Calendar, Semester/ Annual Plans, and Course Design. Total Campus Solution is a multipurpose online platform used by the institution for administrative and academic purposes. Teachers' Diary helps the faculty deliver the curriculum by framing the academic and classroom activities for a semester/year. The college calendar published annually presents the details of programmes, courses, and curricular and co-curricular facilities the college provides. A separate course outline for each course is made available to students at the beginning of the semester. Learning Management System (LMS) LMS platforms like Edmodo and Google Classrooms are mainly used for the conduct of the internal evaluation. The Android version of TCS directly supports effective curriculum delivery and its documentation process. Syllabus, Lecture notes, videos, PowerPoint Presentations, additional reading materials, assignments, test papers, and internal marks are being circulated by using the online platform. Principals and HODs of various departments have been entrusted with the duty of monitoring the process of curriculum delivery and its proper documentation. College Council and IQAC periodically meet and monitor the process of curriculum delivery.

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File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.emeacollege.ac.in/Home/Academics/AcademicCalendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar of the University of

Calicut. Based on the academic calendar prepared by the university, the institute prepares an institutional-level academic calendar for the smooth functioning of academic as well as extra-curricular activities planned in the current semester. The college prepares this for odd and even semesters with the approval of the collegecouncil at the beginning of the year and strictly adheres to it. Our academic calendar provides important information about teaching dates, the dates for submitting the assignments and seminars, the dates of the internal tests, the dates for publishing internal marks, and also the date for students' grievances related to internal marks. The academic calendar is accessible on the college website. Each subject teacher prepares their own course material based on the prescribed syllabus given by the university, which is distributed to the students for reference. This ensures the successful completion of all modules within the allotted time span. The college conducts two internal exams during a semester. The valued answer sheets are given back to the students for their scrutiny. Students can appear for the university examination, only if he/she attains a minimum of 75 percent attendance in each subject.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

753

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institution is instrumental in integrating cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values, and Professional Ethics into the curriculum.

Gender Sensitivity

- A Talk on the age of marriage.
- A Seminar on Pre and Post pandemic voices of women
- Webinar on Gender Sensitization and awareness

- Counseling Centre conducted Four-day Premarital Counselling
- 7-day annual virtual camp - Pratheesha 20
- A talk on Prof Talk Pick & Talk by PG Students
- Introduction to Trans and Diverse identities

Environment and Sustainability

- A Webinar on Coronavirus and Rospectus of a new vaccine
- A Webinar on Vaccine Production
- Swatchhhatha Pakhwada – Venkulum Cleaning
- NCC conducted Tribute to Pulwama Martyrs Programmes
- World No Smoke Day
- Environmental Day Observation
- Pipe Composting installation drive in the adopted village

Professional Ethics

- Webinar on National Educational Policy (NEP 2020)
- Seven-day CALEM National Workshop for Academic leadership organized in association with Alighar University (2020-21)
- Various Career Guidance Programmes are organized to inculcate professional ethical practices in students

- **Webinar on Intellectual Property Rights – Relevance and practices**
- **Online workshop on Social Entrepreneurship Swatchhatha and Rural Engagement Cell (SESREC)**
- **A four-day workshop on Enhancing office Administrative Skill**

Human Values: -

- **Covid kit Distribution**
- **Blanket distribution**
- **Reading Day Observation**
- **Yoga Day Observation**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships
301

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.emeacollege.ac.in/Home/IQAC/Feedback/1731
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.emeacollege.ac.in/Home/IQAC/Feedback/1731

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

838

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

352

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has the holistic development of students as its prime focus. As part of this, the dissemination of knowledge has been done giving importance to different, but important variables, and the focus has been given to all the three major domains of knowledge transmission: cognitive, psychomotor, and affective domains. Each year, once the admission process is over, an induction program is organized for newly enrolled students and parents. Immediately after the commencement of the classes, the department-level bridge course is introduced to familiarize the subjects students are enrolled in and also to identify the remedial steps for pitfalls in the students if found. Students Advisory Scheme has been active in the college and has been closely monitoring the mentoring process and providing timely directions and interventions to enhance the mentor-mentee relationship. The institution identifies 'Advanced Learners' through the mentoring process and forms 'Principal's Club'. To find out members for these above-

mentioned categories, an entry-level Entrance examination is conducted for all the first-year students. Special question papers are set having proportionate questions to check the proficiency of students in English language skills, GK and Current Affairs, and the subject of their Plus Two Intermediate course.

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/studentaffairs/CapabilityEnhancementandDevelopmentSchemes/1753
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2039	77

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Incorporating specific methods into the formal teaching framework, such as projects, workshops, group discussions, debates, brainstorming sessions, practical sessions, competitions, presentations; field visits, etc. and appropriately employing audio-visual aids, ICT according to various disciplines, the institution put into practice student-centric methodology. It is a participatory learning activity adopted by the institution, used to discuss fundamental concepts, and students are encouraged to ask questions and discover ideas and facts. Learners' contributions are ensured by motivating them to work on their own and prepare learning models, charts, and presentations. Project-based learning is an integral part of the curricula at the U.G. and P.G. levels. The teacher assigns minor individual and group projects to provide opportunities for the learner to discover core ideas. The teachers used different ICT tools for teaching. Heritage walks,

field trips, various fests, etc. are conducted to ensure experiential learning. Community development programs are undertaken by various clubs like NCC, NSS, Principal's Club, and Nature Club. Training for competitive exams like NET and PSC tests. Students are encouraged to attend seminars and present papers. The institution follows the methods like brainstorming, problem-based learning, and collaborative learning. Flipped classrooms Industrial visits, and field trips are used to build leadership skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.emeacollege.ac.in/Home/studentaffairs/StudentSupportSchemes/502

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

1. Projectors

2. Desktop and Laptops

3. Printers

4. Photocopier machines

5. Scanners

6. Seminar Rooms

7. Smart Board

8. Auditorium

9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom, Edmodo

Teachmint, Moodle, etc.

10. Thinker Hub (Online Student Community Platform)

11. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx, etc)

12. Digital Library resources (INFLIB NET)

Use of ICT By Faculty-

A. PowerPoint presentations

B. Industry Connect-Students are visiting various industrial units as part of their syllabus

C. Online quiz using Google form

D. Video Conferencing

E. Video lecture

F. Online competitions

G. Workshops- Teachers use various ICT tools for conducting workshops on the latest data

analysis techniques such as SPSS, Programming languages, simulations, etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

655

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An introduction to various evaluation methods used by the college is given to students and parents at the time of the college-level induction programme. Students are further made aware of more detailed and comprehensive rules and regulations regarding the external and internal evaluations through the college calendar/diary as well as the college website. The main focus in the CIE is given to attendance, assignment/seminars, and internal examinations. The institution has set up a separate examination calendar and circulated it to each department. College is resolute to the idea that two internal examinations have to be conducted each academic year and the cumulative percentage of these exams has to be considered for final grading. In addition to this, evaluation of assignments submitted and seminars presented are also considered for grading. Students are supposed to have an adequate percentage of attendance to appear for the end-semester examinations. Attendance and discipline of the students in the class are considered vital in awarding 25 % of the marks for internal evaluation. Each student is notified about the internal marks obtained a few days prior to the final uploading to the university website. Students are given ample time for their grievances.

File Description	Documents
Any additional information	View File
Link for additional information	https://emeacollege.ac.in/Uploads/Files/EMEA_Students'%20Handbook_2020-21_Final.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has a proper and well-organized Continuous Internal Evaluation system that assesses the progress made by the students at regular intervals and analyses to what extent the desired course outcomes are achieved. The institution has set up a college-level Students Grievance Redressal Cell as well as a department-level grievance cell. The college-level Grievance redressal cell with the Principal as chairman and selected senior faculties of the institution as its members. Department-level grievance cell usually consists of three senior members of the department and the HOD acts as the Chairman. Grievance Cells have the responsibility to address grievances, complaints, concerns, suggestions, or recommendations of any sort from the student community and discuss, analyze and redress them. Internal evaluation-related grievances constitute the major chunk of such grievances/complaints. Lack of physical facilities in the examination hall including deficiency of proper lighting, damaged benches or desks, etc is brought to the notice of the authorities concerned students. But, a major part of the complaints is related to the marks given in the internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are the specifications of what a student should learn and demonstrate, on successful completion of the course and the programme. The desired outcome of the learning

process can be assessed in terms of the acquisition of the skills and knowledge, which are embedded in the curriculum. Achieving learning outcomes needs specific experiences to be provided to the students and an evaluation of their attainment. A programme without stated learning objectives and outcomes that are not evaluated or assessed gets neglected in implementation. Student assessment provides an indication of the areas where learning has happened and where it has to be improved upon. This college maintains a proper practice of stating and displaying the POs and Cos on the college website. It is also communicated to teachers and students in a way to achieve the best results.

The Programme outcome and course outcome are stated in the beginning part of the syllabus which is made available on the college website. Both faculty members and students can avail this facility. The course outline prepared by the faculty at the beginning of the semester gives the students an about the objectives of the course.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In a teaching and learning community, the most effective evaluation is that which encourages and rewards effective teaching practices on the basis of student learning outcomes. Assessment of student learning at its best enables students to identify their own strengths and weaknesses and to determine the kinds of information they need to correct their learning deficiencies and misconceptions.

The college is mostly indebted to the Continuous and Comprehensive Evaluation strategy, where the students have continually evaluated their academic performance in the course and also their taste in the co-curricular and extra-curricular

activities. The college is also carrying an impassive assessment, the practice of determining a student's progress based on their earlier work. Many assignments and rubrics are designed to measure student work in the normative assessment mode; that is, against a static set of criteria. The student learning outcome is also gauged from the following:

1. Achievement test

2. Diagnostic test

3. Placement

4. Student progression

5. Feedback from parents and students

6. Grievance redressal cell

7. Tutoring and mentoring

8. Annual General Body Meeting to assess the progress

9. Internal and external audits carried out by the IQAC

10. Management Audit Depending on the performance of each department

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

518

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://emeacollege.ac.in/Uploads/Files/Annual%20Statement%202020%20-%202021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.emeacollege.ac.in/Home/IQAC/Students%20Satisfaction%20Survey/1985

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

30000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has formulated an ecosystem for innovation and progression of ideas among the faculty members and the students. IT Club supports the students in building the open community Thinker Hub. At Tinker Hub, take pride in learning on their own and from peers. They also have a fun team of super cool mentors who take from beginner to super-coder and collaborator. In connection with the HAGAMOS, a fruitful product 'TIMETABLE APP' was launched on 17th September 2021. Entrepreneurship Development (ED) Club supports the students in building a culture of independent earning through entrepreneurship and is instrumental in organizing various programmes joining hands with DIC (District Industries Centre). They conducted a workshop on "LED BULB Making" The biotechnology Department supports the students in various innovative programs. They conducted webinars on IPR relevance and practices and the Production and distribution of the COVID

vaccines. The department also conducted a workshop on the preparation of pipe composting. The department of Business Administration conducted a workshop on Rural Entrepreneurship Development(REDC) Action Plan.

The department of Microbiology in collaboration with SIP conducted Hand Sanitizer preparation and distribution programme.

The research committee conducted a webinar on research proposal writing for the faculties and research scholars of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/3.2.1%20-%20Link%20for%20Additional%20Information.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	https://www.emeacollege.ac.in/Home/research/ResCommittee
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

37

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Deeming it tremendously important to impart value-based

education to students and to instil in them the spirit of social commitment and a sense of humanitarianism, the institution bestows the students with ample opportunities for social engagements. Community-oriented programmes in tune with the vision and mission of the institution are organized regularly under the auspices of various departments and clubs like NSS, NCC, Women Cell, Palliative Club, Bhoomitrasena and Nature Club.

The following activities have been conducted

- Lessons on financial planning for young investors

- Planting of Saplings at Home

- Planting of Saplings at Adopted Village and College

- Blanket Distribution for needy

- Rescue Activities In Calicut Airport

- NCC Conducted Lecture on Disaster Management

- NCC conducted a candle tribute programme on Pulwama Day to commemorate the martyrs of the Pulwama attack.

- Quiz and Craft Competition

- Certificate Course in Survey Research

- Distribution of Covid Care Kit

- Swachh Bharath Packwada – at home

- Gandhi Jayanthi - Swachhata Hi Seva at home

- NSS conducted Pratheeksha 20

- Commerce department conducted Net Coaching(for external candidates also)

- Biotechnology department conducted a programme on the installation of pipe composting facilities in houses in the neighbourhood.

- SIP Conducted an interaction programme Sarga for the disabled

people in the neighbouring community.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/3.4.1%20-%20Link%20for%20Additional%20Information.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1386

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college has adequate facilities for teaching-learning as stipulated by the University of Calicut, the Government of Kerala and University Grants Commission (UGC), and similar other agencies. It has a campus area of 25 acres. The facilities include,

43 classrooms equipped with LCD projector LAN, Wi-Fi, and power backup facilities Separate block for Commerce with spacious 6 UG and 2 PG Classrooms

Separate Computer Science Lab & Computer Application Lab with 120 computers

Language lab facility for complementary courses

Hostel facilities for men and women

Separate study room at Ladies Hostel Ladies Rest Room and Prayer Hall

Separate Labs for Biochemistry, Biotechnology, PG and UG Microbiology

Well-equipped Audio-Visual Theater with a seating capacity of 300

Facility for group discussions, open classrooms, Open-air stage, etc.

Two Seminar halls with a seating capacity of 1500

Total Campus Solution supported e-governance system TCS Mobile App for attendance management.

Ph.D.in Economics and Separate room for Researchers Fully automated library

UGC Sponsored museum

Separate Examination Hall with CCTV

Well-functioning Equal opportunity Centre for students to avail scholarships and free ships

Three Generators as stand by the facility to support the power supply

Co-operative Store and cafeteria for light refreshment

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/4.1.1%20-%20Link%20for%20Additional%20Information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS FACILITIES

This college has a very strong department for physical education with a history of winning University championships, particularly in volleyball and football. It has also hosted several inter-collegiate and inter-university meets. The following are the major sports facilities available on the campus

A stadium with an area of 6400 sq. meters with facilities for a football stadium, 4 x 400 meters track, cricket pitch, jumping pits.

Fenced volleyball courts

Sports Quota Admission

Provisions for Inter department Football Match

Special Camps for Volleyball and Football

Separate Practicing ground

Basket Ball courts, Badminton Court, Fitness Centre

Kerala Sports Council Sponsored Sport Hostel for volleyball

Full-time Volleyball coach appointed by Kerala Sports Council

Separate Coaching facility for Weightlifting

Special coaching facility for netball, throw ball, and wrestling, Yoga Hall

CULTURAL ACTIVITIES

Auditorium with a seating capacity of 1500, two green rooms, separate toilet facilities for men and women, VIP launch, and Ramp

Open Air Theatre, Open Stage

UGC sponsored Audio Visual Theatre

Seminar Hall cum historical museum

Flag Post and elevated platform

Facilities for celebrating national festivals

Magazine, EMEA News Bulletin

Department level Manuscript Magazine

Theatre Club, Music Club, Debating Society, Department level Magazine

NSS & NCC

College Union

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.emeacollege.ac.in/Home/genfacilities/Sports_Games/1715](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://emeacollege.ac.in/Uploads/Files/4.1.3%20-%20Link%20for%20Additional%20Information.pdf](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4095000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Housed in an independent, two-storied building with a carpet area of over 6700 sq. ft, the central library is automated using an integrated library management System

With the following features;

Fully automated Open Access library with Wi-Fi facility.

The library was initially automated with Koha.

OPAC [Online Public Access Catalogue] provides the bibliographical holdings of the library by browsing through title, author, subject, call number search, etc.

The library is modernized with a bar-coding technology system that facilitates check-in, check-out, and renewal of books and also for all the transactions of library functions/routines/operations.

Library manages archives of study materials, faculty publications, question papers, syllabus, etc. through the institutional repository of D-space in a professionally maintained way.

Anti-plagiarism software URKUND is utilized for plagiarism checking of articles, and dissertations of PG programs.

Library provides remote access to e-resources INFLIBNET - NList programme.

Librivox and epub audiobooks.

A Gate register is maintained at the library entrance to mark the attendance of the users. The library has 2 separate servers for the KOHA database and D-Space institutional repository. Broadband Internet surfing facility with 40 Mbps

The library has its own power backup system for uninterrupted power supply

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://library.emeacollege.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

142854.84

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

123

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with 206 computers 4 laptops 45 projectors. The power supply is ensured by 3 UPS with 10 KVA, 2 UPS with 7.5 KVA, 2 UPS with 5 KVA, and 2 UPS with 3 KVA with backup. The server room has 9 U Rack, 2 Net Gear 48 ports, 60 GHz switches, 5 Net Gear 24 ports, and 60Ghz switches.

Computer Science and application LAB with 120 system

The number of ICT-enabled classrooms increased to 43 during this period.

The bandwidth of the internet connection rose to 100 Mbps by availing of new optical fiber connectivity.

The library has a Browsing center with 18 systems for students to access the internet. They are also allowed to use personal laptops as the library is Wi-Fi enabled.

Each department is equipped with a computer, printer, and Wi-Fi devices.

The LAN facility expanded to newly constructed buildings. Introduced Firewall for internet sharing and security.

UGC coaching room, NCC, and NSS room are equipped with computer systems, printers, and a Wi-Fi facility.

The IQAC room is equipped with 2 Computers, 1 Laptop, 3 printers, and 1 Smart TV

The entire campus including Lady's hostel is under CCTV surveillance

Introduced Biometric Attendance and Access Control for teaching and non-teaching staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.emeacollege.ac.in/Home/genfacilities/General%20Facilities/1717

4.3.2 - Number of Computers

206

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5090884

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has sufficient resources allocated for the maintenance of the infrastructure. There is an effective mechanism for the maintenance of the infrastructure facilities and to promote the optimum use of the same. The institution has adequate support staff for the maintenance of buildings, classrooms, laboratories, and other infrastructure.

Laboratories:

There are mainly 6 labs in the college for various subjects. All are well-equipped, well-maintained student-friendly labs with qualified and well-experienced technical assistants.

Library:

The library offers various services to its users like an automated circulation system, online Bibliographic service, internet browsing, use education, inter-library loan service, newspaper clipping, etc. The college library is having the membership of UGC INFLIBNET consortia which provides access to 6,000+ e-Journals and more than 3 million e-Books.

Sports complex The institution aims at holistic education, hence equal importance is laid on the promotion of interest in sports, and games. Students who have talent in sports are trained on the campus under the guidance of teachers in charge and provide training for various sports events, the director of physical education, and coaches from the sports council.

Stadium: In order to ensure maximum utilization of 7 acres with facility for 4X 400-meter track, football stadium, and cricket pitch. The College has Volleyball courts, Basketball Courts,

and Badminton.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/4.4.2%20-%20Link%20for%20Additional%20Information.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

668

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

333

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.emeacollege.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

291

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

291

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

134

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:

Class Representatives: All classes have one student designated as class representatives to represent issues related to academics/non-academics to the concerned authority. The class advisor interacts with class representatives at least twice during the semester.

Student Clubs (department level): Departments organize various activities through student clubs run by students. Clubs have well-defined structures & assigned roles. Some of the operational clubs are

- IT Club: for Computer Science

- Histoclub: for West Asian Studies

- Commerce Club: Commerce Students

- ED club: Selected students from different departments

- Microbiome: Microbiology department

- Management Club: for BBA Students

Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in the organization and management of events.

Placement Committees: student members are important components in placement activities. Student members are involved in coordinating the activities during placement drives at the campus.

Technical Events: student members are part of organizing committees for all activities at the department/institute level. including conferences, quiz competitions, student club activities, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 'Alumni Association of EMEA College closely works with OSAEMEA and provides dedicated support in all activities of EMEA College. In addition to the OSAEMEA main chapter, the EMEA alumni Association operates in DUBAI, RIYAD, JIDDHA, and BAHRAIN. It has contributed significantly through financial and non-financial means during 2020-21 1. Assisted financially backward alumni members to build a house (1989-90 batch) 2. Donated 1 lakh RS for assisting financially backward alumni member to build a house(1990-91) 3. Distribution of digital devices for learning to the students who were financially backward during the Covid period for attending the online class 4. Honored the achievers of SSLC and Plus Two students 5. Distributed wheelchairs for handicapped Alumni 6. Assisted in the marriage of the daughter of a financially backward alumni member 7. During the COVID, food kits were provided to the economically backward families in the adopted village 8. Under Graduate Research Awards (UGRA) to encourage undergraduate students to take up research projects. 9. Conduct surveys to take feedback from all stakeholders and suggest improvements. 10. Deliver invited talks, guest lectures, and seminars 11. Provide counseling to students for employment. 12. Actively help in the organization and management of extensive outreach activities of the Institute

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/5.4.1%20-%20Link%20for%20Additional%20Infromation.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Visions: To be a center of excellence in higher education affordable to the common man

Mission: Identifying and developing the latent talents of the youth and moulding them into useful citizens with due emphasis on the right character formation

In spite of the fact that the impact of the Kerala model of development has resulted in a positive change in the physical quality of life of the people of Kerala, the Malabar region particularly Ernad, is a part of the Erstwhile Malabar district still remains socially and educationally backward. The negative impact of feudalism continues to thwart the educational aspirations of younger generations by way of manifested inhibitions to cope with the system of higher education. Thus the message incorporated in the vision and mission of the institution stands fully relevant, especially in the presence of learning constraints found among a significant group of students. This college continues to serve the community with its commitment to finding out and exploring the inherent talents of the younger generations. It is keen to provide value-based education with the intention to strengthen nation-building programs. The performance of the institution during the last five years seems to reinforce the role of education in social transformation

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/aboutus/AboutCollege
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices the policy of decentralization and participative management which ensures the participation of all stakeholders. The institution has an effective mechanism for entrusting authority to the grass-root level and providing

operative autonomy to all functionaries. The governing body guides the institution by following the rules and regulations of UGC, the Government, and the affiliating University. The management committee, in consultation with all stakeholders, frames guidelines and strategies for the progress of the institution. Feedback from all stakeholders is considered before decision-making. The Principal is authorized to take decisions on the managerial and academic affairs of the institution with the assistance of the staff council and IQAC in decision making. The staff council's decisions are executed at the department level through the HODs, who act through Department Council. Various statutory and non-statutory committees and clubs are playing a noteworthy role in the management and administration of the institution. The Office Superintendent has the prime authority in administrative work, all the non-teaching staff work under the Office Superintendent. All the new circulars from the University and the Government are communicated among the office staff. This leads to a cordial work culture in the institution. IQAC also monitors the CAS in the college.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/6.1.2%20-%20Link%20for%20Additional%20Information.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Based on the positive recommendations of the NAAC peer team in 2020, the institution initiated a discussion with all the stakeholders regarding the present limitations of the institution and the changes to be adapted in accordance with the current academic scenario. Incorporating all suggestions, the IQAC formulated a long-term strategic plan, 'Vision 2030' identifying the thrust areas, viz., the institutionalization of research activities through a separate research centre with quality research officer, centre for Professional Development, Awards grants, and incentives for highly performed teachers, digital campus, Student Support, skill acquisition, eco-consciousness and sustainability, community outreach, gender sensitivity, quality enhancement of faculty and up gradation of

departments.

Green Campus Initiatives was started with the intention of greening the campus which is a dry area sprawled over laterite rock all over. One of the ambitious projects is to make a canopy pathway through the heart of the campus with selected trees on both sides of the road which is a five-year project. A walk-through nature will boost the confidence of teachers and students. Above all, this will give ample aesthetic looks to the campus.

There will be three levels of target achievement analysis Short term, Midterm and Vision accomplishment. A structure has been formulated by the institution to identify and monitor the implementation progress.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://emeacollege.ac.in/Home/IQAC/Mandatory%20Disclosure/1664
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

EMEA College is a Government Aided institution affiliated with the University of Calicut. It is a minority institution run by the Eranad Muslim Educational Society.

• The Principal manages the administrative and academic matters of the institution in compliance with UGC regulations and directives of the government and university. The Principal serves as the intermediary between the management and the teaching and non-teaching staff.

• Staff Council comprises the Principal, HODs, Librarian, senior superintendent, and elected representatives of the teaching staff. Staff Council and Administrative Wing monitor the regular functioning of the institution.

• Department council meetings are convened regularly to discuss, review and decide matters related to the departments.

- **The IQAC functions with the aim to monitor and assess the quality standards set by the University and NAAC. It prepares the perspective plans and academic plans of the institution and effectively implements them.**

- **In addition to it, the Academic Monitoring Committee, Admission Committee, Research Promotion Council, Library Advisory Committee, PTA, Planning Board and Statutory Cells like, Women Cell, Anti Ragging Committee, Internal Complaint Committee, SC/ ST Cell, and OBC Cell plays a noteworthy role in the management and administration of the institution.**

- **The institution follows the rules and regulations of UGC and the Government in recruit of teaching and non-teaching staff.**

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/6.2.2%20-%20Link%20for%20Additional%20Infromation.pdf
Link to Organogram of the institution webpage	https://www.emeacollege.ac.in/Home/aboutus/OrganisationChart
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has introduced effective welfare measures for teaching and non-teaching staff.

All welfare measures introduced by the government like pension, gratuity, provident fund, group accident insurance, ESI, maternity and paternity leaves, medical reimbursement, encashment of surrender leave, medical leave and half pay leave, loan facilities, festival advance for employees, FDP for eligible candidates as per the UGC guidelines and state government norms, loans from the provident fund, sanctioning of leave for Faculty Improvement Programme, etc. are made available to all the permanent teaching and non-teaching staff, consistent with the existing government rules.

The benefits commonly enjoyed by the regular and ad-hoc staff of the institution are-

- Day-care facility for the children of the staff
- The Cooperative store
- Cafeteria
- Canteen
- Gymnasium
- Staff Club
- Staff tour
- Family get-together of staff and retired staff
- Token of appreciation for retiring staff
- Salary advance for the newly appointed staff till they get the salary
- Maternity & Paternity Leave provided
- Hostel facilities for ladies' staff
- Best performing staff are given a special Award
- Separate Car parking facilities
- Institutional Domain name Email Id to all staff
- Free Wi-Fi facility on campus for all staff

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/aboutus/StaffCouncil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

96

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal:IQAC collects the filled-up academic performance indicator and performance-based appraisal form from the teaching staff and Non-teaching staff at the end of every

academic year.

Self-Appraisal Form for teachers & non-teaching staff: Every teacher has to submit the self-appraisal form in PBAS format, focusing on the gained API scores as indicated by UGC.

Academic Monitoring System: Academic monitoring system to ensure the completion of the syllabus through HODs and class advisors.

Student evaluation of teachers:IQAC has implemented a computerized teacher assessment system for students to evaluate the performance of the teaching staff. Students are also asked to give their critical assessment of the experience gained in the respective programs they have chosen.

IQAC Core Committee: It reviews the profile of teachers through an internal administrative audit and gives suggestions for the improvement of the performance.

Research Promotion Council: It evaluates the research activities of the faculty members and gives further guidance for them.

Course outline and Course Progress Report: Every faculty has to submit the course outline of each course.

Monthly and Annual Report: HoDs prepares the reports which comprise all the departmental activities.This is often reviewed by the Principal.

Feedback from External Stakeholders: Feedback from alumni and parents is taken periodically.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Uploads/Files/6.3.5%20-%20Link%20for%20Additional%20Information.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

The institution has transparent and well-structured mechanisms to supervise effective and efficient use of obtainable monetary funds from various sources like the Management, PTA, Alumni, and the State and the Central Governments.

Financial audits of grants and funds sanctioned by Government/ RUSA

Financial audits of grants and funds sanctioned by the government are done at three levels. They are as follows:

1. Chartered Accountant- As per the sanction letter for such grants/funds, the income and expenditure statement are initially submitted to an external registered Chartered Accountant. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts is submitted to the concerned sanctioned authorities.

2. Directorate of Collegiate Education-At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

3. Accountant General, Kerala-The Accountant General, Kerala also conducts their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated into the further utilization of the funds.

The utilization of non-governmental funds is also subjected to audit at regular intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1306145

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional mechanism for the mobilization of funds ensures transparency and accountability by conducting annual financial audits. The institution has clear, well distinct, and methodical policies to guarantee the perfect utilization of obtainable resources. All the strategies regarding resource allocation and its optimal utilization and decisions concerning the same are taken by the planning board. Since the institution belongs to the aided category, the major source of funding for running the institution comes from the state government and the management. Attempts are made to generate funds from different non-governmental organizations and philanthropists too. A corporate grant is used for infrastructure development and academic activities.

The financial resources are effectively monitored by the following Cells and Committees:

• A financial advisory body is in place to monitor the utilization of management and other funds The government funds are taken care of by the Planning Board

• RUSA Cell

• Library Advisory Committee

• P.T.A

• Alumni

• Co-operative Store

Proper accounting and utilization are ensured through financial auditing at the end of each financial year. The institution maintains an internal-external audit system for the effective and efficient utilization of available financial resources. Management contributes by way of scholarships the payment of term fees to needy students, financing for the construction of buildings, and maintenance and infrastructural development of the institution

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell (IQAC) of the college is very much active in framing and implementing quality-oriented activities on the campus related to all quality criteria. It also gives emphasis to the integration of modern methods of teaching, professional development of teachers, and promoting research among teachers and students

A research committee is formed to monitor and promote the research activities among students and teachers on the campus. It gives advice and assists the Head of the institution and the College Council in the fulfillment of the research aspects of the College Strategic Plan. The mission of the research committee is to enhance quality research by adhering to the highest ethical standards and professional best practices and to inculcate innovation and performance-centered research culture among faculties and students. Following are the research promotion schemes.

• Periodical Review of research activities of the college • Promoting achievements in research by appreciation • Collaborative research proposals between different departments under each faculty. • Cash award for PG and UG students for publication/ presentation in international /national journals or seminars. • Start-up research grant to PG students • To give financial support to the faculties/ students who are willing to publish their research work in UGC-listed journals.

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/IQAC/IQAC%20Cell/424
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Three new UG courses have been started. As an affiliated college, the academic flexibility is decided by the University. The college academic council introduced certificate courses which are run by the departments. The feedback collection and actions based on that have been made systematic. The IQAC carries out the feedback collection, and analysis and gives feedback to the various stakeholders. It also ensures that actions have been taken to improve the overall quality of the institution. The use of ICT in teaching has increased manifold and all the classrooms are now equipped to work with the technology and teachers are also empowered to switch over to the new technology. The introduction of a learning management system has helped to reach out to all students even if they miss any class hours. A good number of faculty members have acquired Ph.D. degrees during this period. Out of 77 teachers, 22 are having Ph.D. Collaboration is visible in terms of publications, seminars, workshops, and internships. IQAC suggested a more scientific method to assess the learning level of the student. The matter was entrusted with the Student Advisory Scheme (SAS) SAS chalked out a centralized examination system for assessing learning levels. Lists of Advanced and slow Learners were handed over to agencies like Principal Club Student Support Program, Remedial Coaching, and Mentoring Scheme.

File Description	Documents
Paste link for additional information	https://www.emeacollege.ac.in/Home/iqac/IQAC%20Cell/171
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.emeacollege.ac.in/Home/IQAC/Annual%20Reports/1987
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is an annual gender sensitization action plan for the college.

Safety and security

• The campus is secured with 24 x 7 professional securities. CCTV cameras are installed in the common areas.

• CASH is functioning to look into the complaints of sexual harassment at the workplace, headed by a lady teacher

• Internal complaints committee is functioning in the college to hear the grievances of the employees and students

Counseling

- A counseling center is available to provide psycho-social support to students.

- Mentor mentee facility for advising and providing support to the students

- Anti-ragging awareness campaigns are organized at the beginning of each year

- Helpline numbers are displayed in common places.

Common Rooms

- The institution has established a common room to facilitate female students which is designed to relax, study, and have informal discussions during their free time

- A Gymnasium is working in the college.

- College provides accommodation facilities to girl students on the campus.

Daycare center

- The institution has established a day-care room to take care of young children of staff and students.

Any other relevant information

- Female students are given equal opportunities to participate in arts and sports events conducted by the University

- PG and UG programs of the college have more girls than boys.

- Women constitute more than 50% of teaching and non-teaching staff

File Description	Documents
Annual gender sensitization action plan	https://www.emeacollege.ac.in/Home/IQAC/Gender%20Equity/2172
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://emeacollege.ac.in/Uploads/Files/7.1.1%20-%20Link%20for%20Specific%20Gender%20Equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management • Pipe Composting is composted through pipes and the manure so produced is channelized to the organic vegetation fields, herbal garden, etc. • Incinerators are installed in toilets of college and hostel to dispose of used napkins. • Biogas plantis installed in the hostelto handle food waste.

Liquid Waste Management.

• The major portion of liquid waste is from the toilets, laboratories, and canteen are managed through the drainage system • The rainwater is completely drained off and purified in the bamboo lake, which is reused for agricultural purposes.

Biomedical Waste Management • Biowaste and non-bio waste are segregated and stored in different containers. Biowaste is

decontaminated by autoclaving at 121degree C at 15Psi for 20 minutes. The segregated waste is collected and disposed of in an eco-friendly manner. E-waste Management

• Electronic wastes are recycled at regular intervals. Some of the old electronic devices are displayed in the historical museum. • The college has been utilizing the practice of up-gradation of software at the right time which can balance the e-wastes to a greater extent.

Waste Recycling System students are encouraged to make items from waste, such as paper bags, paper pens,etc.

Hazardous chemicals and radioactive waste management

• Acidic sample waste is neutralized prior to its disposal. The organic and aqueous wastes are collected in separate containers for their organized disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**A. Any 4 or all of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has got rich traditions of tolerance, plurality, and assimilation and that is integrated into its vision, mission, and core values. All-inclusiveness is guaranteed in the admission policy of the institution. Staff and students are appointed and admitted without any discrimination on the basis of caste and creed. Qualified staff and students from the disadvantaged communities of the locality are given adequate representation in the appointment and admission. The institution upholds its all-inclusive policy in constituting various statutory bodies like PTA and Alumni. Students' Club called 'Art Cafe?' functions to familiarise cultural diversities of India to the student community through heritage walks, street plays, musical nights, ethnic dance performances, folklore fest, Mappila arts fest, tribal fest, etc. • A theatre group of students named "Thespia" functions in the institution and dramas fostering secular and democratic values are performed within the campus as well as nearby schools and in cultural gatherings. • To celebrate linguistic diversity, Arabic Language Day, Hindi, Malayalam Bhasha Dinam, etc. are observed. • To facilitate diversity, religious and cultural festivals like Onam, Christmas, Eid, Diwali, Holi, etc are celebrated. • A Heritage Museum for documenting and preserving the diverse social, political, cultural, and

literary traditions of Malabar is also functioning in the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To fulfill the ideals of social, political, and economic justice and equality of status and opportunity encompassed in the Constitution. To guarantee this, Equal Opportunity Cell, Minority Cell, OBC Cell, and SC/ST Cell are functioning in the institution. The activities featuring the importance of the Indian Constitution are organized on Republic Day. The celebrations are attended by students, teaching and non-teaching staff, invitees, guests, and many others. As part of NSS activities, students are encouraged to serve the community. During the COVID outbreak, NSS volunteers were involved in awareness and relief activities. NSS, NCC, and other clubs function on the campus to disseminate the codes of fraternity, sovereignty, unity, and national integration. Various competitions, film festivals, and cultural programs are held to spread these values. Quami Ekta Week, Republic Day, National Voters Day, Martyrs' Day, Army Day, National Security Day, Anti Child Labour Day, National Unity Day, Flag Day, Independence Day, and Gandhi Jayanthi are observed. The institution promotes the scientific temper and spirit of inquiry through the campaign against superstitions and College magazines, manuscripts and newsletters publish special issues for the same.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://emeacollege.ac.in/Uploads/Files/7.1.9%20-%20Link%20for%20Details%20of%20Activities.pdf
Any other relevant information	https://emeacollege.ac.in/Uploads/Files/7.1.9%20-%20Link%20for%20Additional%20Information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates national and international commemorative days in a befitting manner. On 26th January, Republic Day is celebrated to commemorate the adoption of the Constitution. The formal flag hoisting is followed by a "Constitution Awareness Programme" in which students and staff members are sensitised on their duties and rights. Independence Day is celebrated on

the 15th of August with the flag hoisting by the Principal, Dr. Radhakrishnan's birthday, the 5th of September, is celebrated as Teacher's Day with utmost fervour. The students organize a programme for the teachers. Mahatma Gandhi's birth anniversary, 2nd October, is celebrated in the college.

Yoga day is celebrated on 21st June to enhance the spiritual discipline of students. On 21st of November is celebrated as NCC day. On 8th of March is celebrated as international women's day.

On 14th February the institution conducted a candle tribute programme to commemorate the sacrifice of the Pulwama martyrs who got murdered after the Pulwama Attack on Sunday, 14/02/2019.

A conducted campaign named Nasha Mukthi Barath as part of world student day on 15th October National Maritime Day is celebrated in its true spirit and fervour to encourage and propagate the seafaring profession among the public, especially the youth. On 26th of November is celebrated as National Constitution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Principal's Club:

The Principal's Club is a unique program established under the Students Advisory Scheme of the college. The maximum intake of Advanced Learners will be restricted to 50. Out of which, 10% of seats will be reserved for SC/ST students.PH category is also considered.

Selection Process- through an entry-level Entrance Examination.

Benefits and Privileges

- Additional Library cards

- Meet the guest programs

- Residential career workshops

- Tours to Higher educational Institutions

- Participation in exclusive programs organized by potential institutions

- Special training on public speaking, debating, interview skills, body language, presentation and seminar skills, etc

Best Practice 2

Green Campus Initiatives

The project was started with the intention of greening the campus which is a dry area sprawled over laterite rock all over. The following are the initiatives that started as part of greening the campus with a love for nature. One of the ambitious projects is to make a canopy pathway through the heart of the campus with selected trees on both sides of the road which is a five-year project. This project will open up a love for nature and a love for the campus as well. A walk-through nature will boost the confidence of teachers and students. Above all, this will give ample aesthetic looks to the campus.

- Flower Garden

- Botanical garden

- Herbal Garden

- Bamboo Lake

- Mahogany Park

- **Horticulture Farm**

- **Agricultural Farm**

File Description	Documents
Best practices in the Institutional website	https://emeacollege.ac.in/Uploads/Files/7.2.1-%20Best%20Practices%202020-21.pdf
Any other relevant information	https://www.emeacollege.ac.in/Home/GenFacilities/Eco%20Friendly%20Systems/1716/1625

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The formation of Ernad Muslim educational Association, the agency which runs this institution was an embodiment of the dreams of a group of social reformers who firmly believed in the policy of social inclusion. They wanted to establish a chain of educational institutions and cultural centers to bring those marginalized sections in Ernad, a backward region in erstwhile Malabar District of British India, to the mainstream of our social life. There were thirteen departments working at this institution.

Timely and accurate economic research is vital for undertaking more sound economic policies for boosting a stable and non-inflationary growth and for coping with various risks under a dynamic and rapid integration of world economies. At present, there are one Research department and three research supervisors with specialization in Health Economics and migration Studies with an intake of 14. The college has directed research guides, Research scholars and the system of assessment of academic and research work leading to award of degrees at Masters and Research level.

Rashtriya Uchchattar Shiksha Abhiyan (RUSA) ("National Higher Education Mission") is a holistic scheme of development for higher education in India initiated in 2013 by the Ministry of Human Resource Development, Government of India. The total funding under RUSA 1 crores during year.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

More innovative and interdisciplinary programmes are to be introduced in tune with the National Education Policy • Professional development programmes are to be introduced for enriching blended Learning • Strengthening of interdisciplinary research with the effective utilization of resources acquired through various group projects • Establishing more collaborative academic and research activities with collaboration • Activities of Placement Cell are to be strengthened so that more students get placement opportunities • Green campus activities will be strengthened through the Green Campus Project. • To provide holistic value-based education and inculcate entreprenerd abilities in students to face the challenges of the corporate world. • To obtain a better NIRF, AISHE, ARIIA Ranking