

Calendar 2018-19



EMEA College of Arts and Science, Kondotti

Re-accredited with 'A' Grade by NAAC

Aided by Govt. of Kerala

Affiliated to University of Calicut

Kumminiparamba P.O.,
Malappuram Dt., Pin: 673 638

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College Office 0483 271 2030

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Preliminaries

PHOTO

Student's Profile

Name:

Department : Year:

Roll No :

Name of Advisor :

Name of Guardian:

Phone No. of Guardian:

Home Address :

Phone/Mob :

E-mail :

Blood Group :

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EMEA College : A Brief Idea

Introduction

Ernad Muslim Educational Association (EMEA) was constituted with the objective of establishing a chain of educational institutions and cultural centres to cater to the needs of the educationally and culturally backward sections of the community. EMEA College which was started in 1982-83, marked as the first step towards this objective. The College is at Kumminiparamba within an ear- short distance from Calicut Airport, 6 kms away from Calicut University and 32 Kms from Kozhikkode city. Far from madding crowd, this institution aims at the overall development of this backward area by opening new vistas of opportunities and exposure to the coming generations without any barrier of caste, creed or colour.

Vision

To be a centre of excellence in higher education affordable to common man.

Mission

Identifying and developing the latent talents of the youth and moulding them into useful citizens with due emphasis on right character formation

Quality Policy

EMEA is committed to providing quality education so as to enable the students to face the challenges of the times

Emblem

The emblem symbolises knowledge, the world in abundance, the panoramic beauty of Kerala and the values of life.

On the top of the emblem is a verse from the Holy Qur'an which means "He Taught man that which he knew not" (96:5).

The ocean represents; life in its totality through which each person journeys, until he reaches his destination under the guidance of the beacon light of EMEA. The coconut tree stands for the scenic ambience, the ideal location the campus provides for educational pursuits. Flanking the emblem is the full name of the organisation that runs the institution.



Achievements & Turning Points

1983	Pre-degree III & IV groups in rented building at Pazhayangadi, Kondotti
1983	Shifted to 25 acre campus at Kumminiparamba
1991	BA Economics
1993	B.Com
1995	MA Economics
1998	BA English
1999	B.Sc. Microbiology
2001	BA West Asian Studies.
2001	B.Sc. Computer Science.
2001	2002 & 2003 Hajj Campus
2002	B.Sc. Biotechnology
2002	M.Sc. Microbiology
2003	The first College in the whole of Asia to start a Pain and Palliative Care Unit on the campus (WHO)
2003	Abdul Latheef, bagged the state award for best NSS Volunteer instituted by the Govt, of Kerala
2004	B.Sc. Biochemistry
2004	B.B.A
2004	Hosted South West Zone Inter University Women Volley Ball Championship
2004	Hosted All India Inter University Women Volley Ball Championship
2005	NAAC Accreditation with B++ Grade
2007	Dr. A.P.J. Abdul Kalam's Visit as part of Silver Jubilee Celebration
2009	Declared Minority Educational Institution covered under Article 30 of Indian Constitution
2013	B.Com with Computer Applications

2013	M.Com (Finance)
2013	MA History
2013	MA English
2013	NCC National Integration Camp
2014	Shihab Thangal Library and Research Centre Launched
2014	NAAC Re-Accreditation with A Grade
2015	NCC National Integration Camp
2015	New Commerce Block
2016	New B.B.A. Block
2017	College NSS Units bagged the Best Institution Award both at University and State level.
2017	Mr. K.T. Firoz bagged best Programme Officer Award both at University and State level.
2017	Lt. Abdul Rasheed, NCC Officer Received State Level Chief Ministers Rolling trophy for best Institution Award for EMEA NCC from Chief Minister of Kerala
2017	Audio Visual Theater launched
2018	New College Canteen
2018	New Basketball court of international standard unveiled
2018	Complete digitisation of college

The Management Committee

Rector	Sayyid Hyder Ali Shihab Thangal, Panakkad Pattarkadavu – 676519, Ph:2734229
Rector	Jb. P.K. Kunhalikutty, MP Karathode – 676519, Ph:2734361
Chief Patron	Sayyid Sadiq Ali Shihab Thangal Panakkad
Chairman	Jb. P.K. Abdu Rabb, MLA Parappnanagadi – 676303, Ph: 2410355, 9447010355
President	Sayyid Basheer Ali Shihab Thangal Pattarkadavu – 676519, Ph: 2734229, 9847017786
Gen. Sec.	Jb. P.K. Basheer, MLA Edavanna – 673541, Ph: 0483-2785394
Secretary	Jb. K. Mohammed Unni Haji, Valluambam – 673651, Ph: 2772087, 9447004550
	Prof. K.M. Aboobacker, MA, B.Ed., DPA Arimbra, Ph: 9745392780, 0483 27733515
	Varikkodan Hashim, Kodoor – 673504, Ph: 2734461
Correspondent & Manager (EMEA Institutions)	Jb. C.P. Mohamed Kutty Kondotty – 673638, Ph: 2712077, 9447090525
Treasurer	Jb. P.K. Moosa Alias Bappu Kuzhimanna – 673641, Ph: 9447128107
Sr.Vice President	Jb. Nalakath Soopy, Perinthalmanna – 679322 Ph: 04933220282, 9846638786
	Jb. P.K. Moosa Alias Bappu Kuzhimanna – 673641, Ph: 9447128107

Vice President	Jb. K.P.A. Majeed, Padapparamba, Vattaloor – 676507 Ph: 0483-2342350, 9447109014
Members	Jb. E.T. Mohammed Basheer, MP Vazhakkad, Cheruvayoor – 673645 Ph: 0483 - 2725278, 9447125278
	Jb. K.P.S. Kunhava Thangal Pallikkal – 673653, Ph: 0483-2400181
	Jb. M.P.M. Ishaque Kurikkal Manjeri – 676121, Ph: 9446586006
Special Invitees	Jb. M.P.M. Ishaque Kurikkal Manjeri – 676121, Ph: 9446586006
	U.Assain Haji Tharayittal
	Dr. V.P. Abdul Hameed (Education Advisor) Puthur Pallikkal – 673653, Ph: 9400402215
Legal Advisor	Advocate P.C. Moideen
Principal (Ex-officio member)	Dr. C.P. Ayoob Keyi MCom, MPhil, LLB, PGDCA, PhD

Academics

The Principal

Dr. C.P. Ayoob Keyi

MCom, MPhil, LLB, PGDCA, PhD

Dr. C.P Ayoob Keyi assumed the post of principal on 01st May 2018. He joined the department of Commerce in 1994. He has ten years international exposure being the faculty of Nizwa University, Ministry of Higher Education, Oman. He is well qualified and experienced academician with a clear vision and mission and an exemplary pragmatic action plan to realize goals of EMEA College of Arts and Science.

Departments

Postgraduate Department of English

The Postgraduate Department of English at EMEA College is one of the major departments that offers two popular programmes namely MA and BA in English Language and Literature. It teaches English in all other departments of the college. MA English started in unaided stream in 2014 with an intake of 20 students, while BA in English Language and Literature is in aided sector with a legacy of 20 years having an intake capacity of 40. At present eleven well-qualified and dedicated faculties are working in the department. It has a number of alumni who decorate many apex positions in the academic and non-academic posts at the various institutions and organizations. It promotes interactive methodologies with a special focus upon the enhancement of the linguistic and literary sensibilities of the students. The department specializes in a variety of literary traditions, literary theories, Indian writings, different aspects of English language teaching including LSRW skills and different genres of creative writing. It has special interest in showcasing the creative genius of students in both writing and performing arts. A plethora of activities like Literary Fest, Erudite Lectures, Seminars and Workshops, Film Fest, Debates, Community Extension Programmes, Quizzes, ASAP etc are being carried out every academic year. It gives special focus upon research in its pursuit to be a recognized research centre in future. Presently, Mr. Roy PP heads the department. It is located in the second floor of the main building of EMEA College.

Courses Offered
MA English, BA English

Class Advisors

	Class	Name	Contact Number
01	1 st BA	Abidha K.P	+91 9847 370 984
02	2 nd BA	Irfana Parveen	+91 9446 406 864
03	3 rd BA	Abdul Jaleel	+91 9492 438 013
04	1 st MA	Hajara .P	+91 9744 458 017
05	2 nd MA	Fousiya .M	+91 9526 404 574

Head of the Department



ROY. P.P

Designation	Assistant Professor
Qualification	MA, B. Ed, NET
Area of Specialisation	ELT, Postcolonial Literature
Email	roy@emeacollege.ac.in, roypmplp@gmail.com
Contact No.	9847453870, 9895347225

Faculty



LT. ABDUL RASHEED P

Designation	Assistant Professor
Qualification	MA, M.Phil, B.Ed, M.Sc, MBA, TESOL, SET, NET
Area of Specialisation	English Language Teaching, Indian English Literature, Post-Modern Literatures, Literary Theory
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ABIDHA K.P.	
Designation	Assistant Professor
Qualification	MA, B.Ed, JRF (NET)
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ABDUL JALEEL. M	
Designation	Assistant Professor
Qualification	MA, MPhil, UGC NET, PhD (Doing)
Area of Specialisation	Literary and Cultural Theory, Dalit Studies, Cultural Studies, Modernity and Secularism, Discourse Studies, etc
Email	abduljaleel@emeacollege.ac.in typetojaleel@gmail.com
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Dr. AFSAL PC	
Designation	Assistant Professor
Qualification	MA, PhD
Area of Specialisation	Canadian Literature, Postcolonial Literature, Language and Linguistics
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SHABEEBA.P.V	
Designation	Assistant Professor
Qualification	MA, B.Ed
Area of Specialisation	Post colonial Literature
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FOUSIYA M	
Designation	Assistant Professor
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IRFANA PARVEEN	
Designation	Assistant Professor
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Area of Specialisation	Dalit Literature, Women's Writing
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HAJARA.P	
Designation	Assistant Professor
Qualification	MA English
Area of Specialisation	Dalit Literature, Women's Writing
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Contact No.	9744458017



NARGEES M.K.	
Designation	Assistant Professor
Qualification	MA, UGC NET
Area of Specialisation	Indian English Literature
Email	nargismk2242@gmail.com
Contact No.	8129464852



HARSHA.A.U.S	
Designation	Assistant Professor
Qualification	MA, UGC-NET
Area of Specialisation	American Literature, Women's Writing
Email	harshaunnikrishnan89@gmail.com
Contact No.	8075783592, 9037163962

Syllabus of BA English

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions: Essential English Language Skills	4	3
		A02	Ways with Words : Literatures in English	5	4
		A07	Communication Skills in Languages Other than English	4	4
	Core	ENG1 B01	Reading Poetry.	6	4
	Complementary	POL1 C01	Political Science: An Introduction.	3	2
		JOU1 C01	Introduction to Communication and Journalism	3	2
Total Credits				19	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing for academic and professional success	4	3
		A04	Zeitgeist: Readings on contemporary culture	5	4
		A08	Translation and Communication in other Languages	4	4
	Core	ENG2 B01	Reading Prose.	6	4
	Complementary	POL2 C01	Political Science: Ideas and Concepts.	3	2
		JOU2 C01	News Reporting and Editing.	3	2
Total Credits				19	

Semester III	Common	A05	Signatures: Expressing the Self	5	4
		A09	Literature in other Languages	5	4
	Core	ENG3 B01	Reading Drama.	4	4
		ENG3 B02	Reading Fiction.	5	4
	Complementary	POL3 C03	Political Science: Structures and Processes.	3	2
		JOU3 C01	History of Mass Media in India.	3	2
Total Credits				20	

Semester IV	Common	A06	Spectrum : Literature and Contemporary Issues.	5	3
		A10	Culture and civilization in other Languages	5	4
	Core	ENG4 B01	Modern English Literature.	5	4
		ENG4 B02	Methodology of Humanities.	4	4
	Complementary	POL4 C04	Political Science: Political Ideologies.	3	2
		JOU4 C01	Corporate Communication and Advertising .	3	2
Total Credits				19	

Semester V	Core	ENG5 B01	Indian Writing in English.	5	4
		ENG5 B02	Language and Linguistics.	5	4
		ENG5 B03	Methodology of Literature.	5	4
		ENG5 B04	Informatics.	5	4
		ENG5 B05	Project.	2	0
	Open Course	EN5 D03	Applied Language Skills.	3	2
Total Credits				18	

Semester VI	Core	ENG6 B01	Literary Criticism and Theory	5	4
		ENG6 B02	American and Post Colonial	5	4
		ENG6 B03	Women's writing.	5	4
		ENG6 B04	Writing for the Media..	5	4
		ENG6 B05	Project.	2	0
	Elective	EN6 B5E1	World Classics in Translation.	3	2
Total Credits				18	

MA English Programme

Semester	Code	Title	Credit
Semester I	ENIC01	British Literature from the Age of Chaucer to the 18th Century	4
	ENIC02	British Literature: The Nineteenth Century	4
	ENIE01	Shakespeare	4
	ENIE03	World Drama	4
	Total Credits		

Semester	Code	Title	Credit
Semester II	EN2C03	Twentieth Century Literature up to World War II	4
	EN2C04	Criticism and Theory	4
	EN2E07	American Literature	4
	EN2E10	European Fiction in Translation	4
	Total Credits		

Semester	Code	Title	Credit
Semester III	EN3C05	20th Century British Literature; Post 1940.	4
	EN3C06	English Language; History and Structure.	4
	EN3E15	Postcolonial Fiction and Drama.	4
	EN3E13	Advanced Literary Theory	4
	Total Credits		

Semester	Code	Title	Credit
Semester IV	EN4C07	Indian English Literature.	4
	EN4C08	Dissertation.	4
	EN4E20	Postcolonial Poetry.	4
	EN4E29	Dalit Studies.	4
	Total Credits		

Research & Postgraduate Department of Economics

The Research Department of Economics of EMEA College is the firstly established department with a degree course in 1991-92. The department was elevated to the first Post Graduate department in the college in 1995-96. Again it became the First Research Centre at EMEA College with effect from 2016-17. The department offers three major programmes, namely MA and BA Economics and Research facilities in Economics under the faculty of Social Sciences of the University of Calicut.

BA Economics Course started in 1991-92 and now it has an intake of 60 students, while MA in Economics started in 1995-96 with an intake of 20. At present there are eight well qualified and dedicated faculties working in the department. It has a large number of Alumni who decorates many apex positions in the academic and non-academic posts in the various institutions and organizations across the world. The department promotes modern methodologies with a special thrust on ICT enabled technologies in the teaching and learning process.

A variety of activities like Seminars, workshops, debates, discussions, invited lectures, quizzes and socio economic surveys and community extension programmes, study tours, etc are being carried out every academic year. Its special focus in the future will be upon research activities as it is the first ever research centre of the college. Mr. Mohamed Najeeb PM heads the department right now, and Dr. Ibrahim Cholakkal is the Research Guide at the centre. It is located in the ground floor of the main building of EMEA College. Dr. Ummer EK, Mr. Abdurazaque PM , Mr. Hussain V , Mr. Mohammed Nisar TV, Dr. Rajashekharan KE and Mrs. Soumya T are the other faculty members of the department.

Courses Offered

Ph.D Economics, MA Economics, BA Economics

Class Advisors

	Class	Name	Contact Number
01	1 st BA	Dr. Ibrahim Cholakkal	9946428776
02	2 nd BA	Mohammed Nisar T.V	9895250071
03	3 rd BA	Hussain V	9495386262
04	1 st MA	P.M. Abdurazaque	9847508011
05	2 nd MA	Dr. Ummer E.K	9495683931

Head of the Department



MOHAMED NAJEEB PM

Designation	Associate Professor
Qualification	MA, B Ed, NET
Area of Specialisation	International Economics
Email	najeebpm@yahoo.com najeebpm@emeacollege.ac.in
Contact No.	9447631864, 7559872891

Faculty



Dr. UMMER E.K

Designation	Assistant Professor
Qualification	M.A., M.Phil., Ph.D.
Area of Specialisation	Theory of Economic Growth And Quantitative Economics
Email	ummerek@emeacollege.ac.in
Contact No.	9495683931



P.M. ABDURAZAQUE

Designation	Assistant Professor
Qualification	MA, M.Phil, B.Ed, NET
Area of Specialisation	Macro economics, Quantitative Techniques
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Dr. IBRAHIM CHOLAKKAL	
Designation	Assistant Professor
Qualification	MA, B.Ed, M.Phil, PhD
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HUSSAIN. V	
Designation	Assistant Professor
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MOHAMMED NISAR TV	
Designation	Assistant Professor
Qualification	MA, B.Ed, JRF (NET)
Area of Specialisation	Micro Economics
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Contact No.	9895250071



SOUMYA T	
Designation	Assistant Professor
Qualification	MA, NET
Area of Specialisation	Mathematical Economics, Micro Economics
Email	tsoumya420@gmail.com
Contact No.	9544897975

Scheme of BA Economics

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions: Essential English Language Skills	4	3
		A02	Ways with Words : Literatures in English	5	3
		A07	Communication Skills in Languages Other than English	4	4
	Core	ECO1 B01	Microeconomics-1	6	5
	Complementary	ICP1 C01	ICP-Basic Features.	3	2
		HIS1 C01	India Under Colonial Rule and Early Resistance (1857-1885)	3	2
	Total Credits				19

Semester II	Common	A03	Writing for academic and professional success	4	4
		A04	Zeitgeist: Readings on contemporary culture	5	4
		A08	Translation and Communication in other Languages	4	4
	Core	ECO2 B02	Microeconomics-2	6	5
	Complementary	ICP2 C02	ICP-Governmental Structures.	3	2
		HIS1 C01	Indian National Movement-First Phase(1885-1917)	3	2
	Total Credits				21

Semester III	Common	A05	Signatures: Expressing the Self	5	4
		A09	Literature in other Languages	5	4
	Core	ECO3 B03	Quantitative Methods for Economic Analysis-1	5	4
		ECO3 B04	Modern Banking and insurance.	4	4
	Complementary	ICP3 C03	ICP-Political Dynamics.	3	2
		HIS3 C01	Indian National Movement-Gandhian Phase(1917-1947)	3	2
	Total Credits				20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester IV	Common	A06	Spectrum : Literature and Contemporary Issues.	5	4
		A10	Culture and civilization in other Languages	5	4
	Core	ECO4 B05	Quantitative Methods for Economics Analysis-2	5	4
		ECO4 B06	Computer Application for Economic Analysis.	4	4
	Complementary	ICP4 C04	ICP-Federal Dynamics and De-Centralisation.	3	2
		HIS4 C01	Selected Themes in Contemporary India	3	2
		Total Credits			

Semester V	Core	ECO5 B07	Macroeconomics -I	6	4
		ECO5 B08	India's Economic development: National and Regional	5	4
		ECO5 B09	Economics of Capital Market	5	4
		ECO2 B10	International Economics	5	4
		ECO2 B15	Project work	1	0
	Complementary	EC5 DO1	Economics in Every day Life	2	2
	Total Credits				18

Semester VI	Core	ECO6 B11	Macroeconomics -I	5	4
		ECO6 B12	India's Economic development: National and Regional	5	4
		ECO6 B13	Economics of Capital Market	5	4
		ECO6 B14	International Economics	5	4
		ECO6 B15	Project work	4	2
	Elective	ECO6 EO3	Economics in Every day Life	1	4
	Total Credits				22

Syllabus MA Economics

Semester	Code	Title	Credit
Semester I	ECO1C01	Microeconomics Theory and Applications-1	4
	ECO1C02	Macroeconomic Theories and Policies-1	4
	ECO1C03	Indian Economy Problems and Policy.	4
	ECO1C04	Quantitative Methods for Economics Analysis-I	4
	Total Credits		

Semester	Code	Title	Credit
Semester II	ECO2C05	Microeconomics Theory and Applications-II	4
	ECO2C06	Macroeconomic Theories and Policies-II	4
	ECO2C07	Public Finance : Theory and Practice	4
	ECO2C08	Quantitative Methods for Economics Analysis-II	4
	Total Credits		

Semester	Code	Title	Credit
Semester III	ECO3C09	International Trade	4
	ECO3C10	Growth and development	4
	ECO3C11	Banking: Theory and Practice	4
	ECO3C12	Basic Econometrics	4
	Total Credits		

Semester	Code	Title	Credit
Semester IV	ECO4C13	International Finance	4
	ECO4C14	Financial Market.	4
	ECO4C15 & 16	Dissertation & General Viva.	4
	ECO4E01	Mathematical Economics.	4
	ECO4E09	Research Methodology and Computer Applications.	
	Total Credits		

Dept. of West Asian Studies & PG Dept. of History

The Postgraduate Department of history and West Asian studies at EMEA College, established in 2000, is one of the major departments which offers two major programmes namely MA History and BA west Asian studies. MA history started in unaided stream in 2014 with an intake of 20 students, while BA in west Asian studies is in aided sector with a legacy of 18 years having an intake capacity of 60. At present seven well qualified and dedicated faculties are working in the department. It has a number of Alumni who decorates many apex positions in the academic and non-academic posts in the various institutions and organizations. It promotes interactive methodologies with a special focus upon the study of culture and history of our country and west Asian countries. The department specializes in a variety of academic discussions, debates, cultural writings, discussion on different aspects of west Asian culture, trade and different genres of creative thinking. It has special interest in showcasing the creative genius of students in both writing and performing arts. A plethora of activities like, Erudite Lectures, Seminars and Workshops, documentary presentations, Film Fest, Debates, Community Extension Programmes, Quizzes, NET coaching, local history writings, historical monuments preservation, documentation etc are being carried out every academic year. It gives special focus upon research in its pursuit to be a recognized research centre in future. Mr. firoz.k.t heads the department right now. It is located in the ground floor of the main building of EMEA College.

Future projects

1. Formation of community archives.
2. International conference-West Asian Trade and Indian Ocean
3. Recollecting Nediyrrippu Swaroopams-Local History Documentation.

Courses Offered

BA West Asian Studies & MA History

Class Advisors

	Class	Name	Contact Number
01	1 st BA	Dr. Mohammed Haneefa	9495377397
02	2 nd BA	Ayishabi K	9562051729
03	3 rd BA	Firoz K.T	9847587685
04	1 st MA	Sehla Khansah P	9744532154
05	2 nd MA	K.M Aboobacker	9745392780

Head of the Department



FIROZ.K.T

Designation	Assistant Professor
Qualification	MA (History), MA (Politics), MA (Sociology), MA (Philosophy), M.Ed, B.Ed, NET
Area of Specialisation	Medieval History, Modern Indian History
Email	firosekt@gmail.com
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Faculty



Prof. K.M. ABOOBACKER

Designation	Professor
Qualification	MA, B.Ed, DPA
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**MUHAMMED SHAFI T.**

Designation	Assistant Professor
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Area of Specialisation	Modern Indian History
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**SEHLA KHANSAH P.**

Designation	Assistant Professor
Qualification	MA
Area of Specialisation	Modern Indian History
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**AYISHABI K.**

Designation	Assistant Professor
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Area of Specialisation	Ancient Indian History
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**SABNA. K**

Designation	Assistant Professor
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Scheme of West Asian Studies

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions : Essential English Language Skills	4	3
		A02	Ways with Words : Literatures in English	5	3
		A07	Communication Skills in Languages Other than English	4	4
	Core	WAS1 B01	Methodology and Perspectives of Social Sciences.	6	4
	Complementary	JOU1 C03	Introduction to Mass Communication.	3	2
		WAS1 C02	Microsoft Office.	3	2
Total Credits				18	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing for academic and professional success	4	4
		A04	Zeitgeist: Readings on contemporary culture	5	4
		A08	Translation and Communication in other Languages	4	4
	Core	WAS2 B02	Introduction to West Asia.	6	4
	Complementary	JOU2 C03	Print Media Journalism.	3	2
		WAS2 C02	Desk Top Publishing.	3	2
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester III	Common	A05	Signatures: Expressing the Self	5	4
		A09	Literature in other Languages	5	4
	Core	WAS3 B03	Informatics.	4	4
		WAS3 B04	History of Ancient Civilisations.	5	4
	Complementary	JOU3 C03	Electronic Media.	3	2
		WAS3 C02	Hardware and Networking.	3	2
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester IV	Common	A06	Spectrum : Literature and Contemporary Issues.	5	4
		A10	Culture and civilization in other Languages	5	4
	Core	WAS4 B05	Ancient Indian Culture	4	4
		WAS4 B06(1)&(2)	History of Caliphates / Arabic in Modern living	5	4
	Complementary	JOU4 C03	Mass Media in West Asia.	3	2
		WAS4 C02	Auto CAD.	3	2
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	WAS5 B07	Social and Cultural History of Medieval India	5	4
		WAS5 B08	Trends and Movements in Modern Age	5	4
		WAS5 B09(1)	History of Indo Arab Relation	5	4
		WAS5 B09(2)	Arabic for Correspondence	5	4
		WAS5 B10	Major Concepts in International Politics	5	4
	Open Course	WAS5 D03	Problems of Contemporary India	3	2
		Project		2	18

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester VI	Core	WAS6 B11	State System in West Asia	5	4
		WAS6 B12	Growth of National Movement in India.	5	4
		WAS6 B13	Foreign Policy issues in West Asia	5	4
		WAS6 B14(1)&(2)	Selected Themes in Historiography / Business Arabic	5	4
		WAS6 (PR.)	Course Work-Local History/Indo-West Asian Relations (Cultural, Economic and Political)	3	2
	Elective	WAS6 BE3	History of Medieval Kerala.	3	4
Total Credits				20	

MA History Programme

Semester	Code	Title	Credit
Semester I	HISCSSIC101	Methods of Historical Research.	4
	HISCSSIC102	Writing Kerala History-Historiography and Courses.	4
	HISCSSIC103	Selected Themes in India Historiography.	4
	HISCSSIC104	History of the Pre-modern societies.	4
	Total Credits		

Semester	Code	Title	Credit
Semester II	HICSS2C105	Problems and Debates in Ancient Indian History.	4
	HICSS2C106	Problems of Kerala History.	4
	HICSS2C107	Problems and Perspective in south indian History.	4
	HICSS2C108	Aspect of the History of the modern world.	4
	Total Credits		

Semester	Code	Title	Credit
Semester III	HICSS3C109	Theory and Methods in Historiography.	4
	HICSS3C110	Medieval Indian History; Problems and Perspectives.	4
	HICSS3E108	Political and Social Struggles in Modern India.	4
	HICSS3E109	Economic History of Modern India.	4
	Total Credits		

Semester	Code	Title	Credit
Semester IV	HICSS4C111	Selected Debates in Modern Indian History.	4
	HICSS4C112	Contemporary India Problems and Perspectives.	4
	HICSS4E111	Archeology; Theoretical Perspectives.	4
	HICSS4E114	Literature and Indian History.	4
	Total Credits		

PG. Department of Commerce

PG Department of commerce is the largest department in the College with double undergraduate programmes [B.Com (Co-operation) & B.Com (Computer Application)] and a postgraduate programme M.Com with Finance. (All Programmes are in the aided category.) It is one of the earliest departments started along with the establishment of college in 1982. The objective of the department is to impart quality education in commerce subjects including Accounting, Management, Finance, Banking, Insurance, Statistics, Managerial Economics, and Income tax, GST, Co-operation and Information Technology and thereby provide human capital to commercial, banking, trading, co-operative and governmental organisations.

Twelve faculty members are working under the department who are known for their expertise in finance and organizational behavior, auditing, IT, company law and income tax. The department creates a stimulating environment for the academic growth. Commerce Club promotes leadership and entrepreneurship among the students. We have a well equipped computer lab to impart practical training to the students. Text book library system of the Department offers text books at concessional rate to all students of the Department.

The Department has full-fledged alumni consisting Chartered Accountants, Cost & Management Accountants, Academicians and well known Entrepreneurs. The Department is functioning in the Commerce and Management Block against the main building.

Courses Offered

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Class Advisors

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04	2 nd B.Com Computer Application	Moideen Shafeeque A	9747666192
05	3 rd B.Com Co-operation	Aneesath M	8129158545
06	3 rd B.Com Computer Application	Nahas Sha A.A	9633789567
07	1 st M.Com	Jaseena P.P	9656007384
08	2 nd M.Com	Aboobacker Sideeque K.C	9745668667

Head of the Department



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Scheme of B.Com Co-Operation

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester I	Common	A01	Transactions : Essential English Language Skills	4	4
		A02	Ways with Words : Literatures in English	5	3
		A07	Communication Skills in Languages Other than English	5	4
	Core	BC1 B01	Business Management	6	4
	Complementary	BC1 C01	Managerial Economics.	5	4
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester II	Common	A03	Writing for academic and professional success	4	4
		A04	Zeitgeist: Readings on contemporary culture	5	3
		A08	Translation and Communication in other Languages	5	4
	Core	BC2 B02	Financial Accounting.	6	4
	Complementary	BC2 C02	Marketing Management.	5	4
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester III	Common	BC3 A11	Basic Numerical Skills.	5	4
		BC3 A12	General Informatics	5	4
	Core	BC3 B03	Business Regulations	4	4
		BC3 B04	Corporate Accounting.	6	4
	Complementary	BC3 C03	Human Resource Management	5	4
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester IV	Common	BC4 A13	Entrepreneurship Development.	5	4
		BC4 A14	Basics of Banking and Insurance.	5	4
	Core	BC4 B05	Cost Accounting.	6	4
		BC4 B06	Corporate Regulations	4	4
	Complementary	BC4 C04	Quantitative Techniques for Business.	5	4
	Total Credits				20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	BC5 B07	Accounting for Management.	4	4
		BC5 B08	Business Research Methods.	4	4
		BC5 B09	Human Resource Management	4	4
		BC5 B10	Co-Operative Theory and Practice.	5	4
		BC5 B11	Legal environment for Co-Operatives.	5	4
	Complementary	BC5 D01	Basics of Accounting.	3	2
Total Credits				22	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester VI	Common	BC6 B12	Income Tax Law and Practice.	6	4
		BC6 B13	Auditing.	5	4
	Core	BC6 B14	International Co-operative Movement	5	5
		BC6 B15	Co-Operative Management and Administration	5	5
	Complementary	BC6 B16	Project.	4	2
Total Credits				20	

Scheme of B.Com Computer Application

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions : Essential English Language Skills	4	4
		A02	Ways with Words : Literatures in English	5	3
		A07	Communication Skills in Languages Other than English	5	4
	Core	BC1 B01	Management Concepts and Business Ethics.	6	4
	Complementary	BC1 C01	Managerial Economics.	5	4
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing for academic and professional success	4	4
		A04	Zeitgeist: Readings on contemporary culture	5	3
		A08	Translation and Communication in other Languages	5	4
	Core	BC2 B02	Financial Accounting.	6	4
	Complementary	BC2 C02	Marketing Management.	5	4
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester III	Common	BC3 A11	Basic Numerical Skills.	5	4
		BC3 A12	General Informatics	5	4
	Core	BC3 B03	Business Regulations	4	4
		BC3 B04	Corporate Accounting.	6	4
	Complementary	BC3 C03	Human Resource Management	5	4
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester IV	Common	BC4 A13	Entrepreneurship Development.	5	4
		BC4 A14	Basics of Banking and Insurance.	5	4
	Core	BC4 B05	Cost Accounting.	6	4
		BC4 B06	Corporate Regulations	4	4
	Complementary	BC4 C04	Quantitative Techniques for Business.	5	4
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester V	Core	BC5 B07	Accounting for Management.	4	4
		BC5 B08	Business Research Methods.	4	4
		BC5 B09	Human Resource Management	4	4
		BC5 B10	Business Applications of Computers	5	4
		BC5 B11	Business Information systems	5	4
	Open Course	BC5 D01	Basics of Accounting.	3	2
Total Credits					22

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester VI	Common	BC6 B12	Income Tax Law and Practice.	6	4
		BC6 B13	Auditing.	5	4
	Core	BC6 B14	Office Automation Tools	5	5
		BC6 B15	Computerised Accounting with Tally	5	5
	Complementary	BC6 B16	Project.	4	2
Total Credits					20

Scheme of M.Com

Semester	Code	Title	Credit
Semester I	MC1C1	Business Environment.	4
	MC1C2	Quantitative Techniques of Business Decision	4
	MC1C3	Accounting for Managerial Decisions.	4
	MC1C4	IT Application in commerce	4
	MC1C5	Organizational theory and Behavior.	4
Total Credits			20

Semester	Code	Title	Credit
Semester II	MC2C6	International Business.	4
	MC2C7	Advanced Corporate Accounting.	4
	MC2C8	Business communication	4
	MC2C9	Management Science	4
	MC2C10	Strategic Management & corporate Governance	4
Total Credits			20

Semester	Code	Title	Credit
Semester III	MC3C11	Financial Marketing and Institutions	4
	MC3C12	Income Tax law and practice	4
	MC3C13	Research Methodology	4
	MC3C14	Financial Management	4
	MC3C15	Security Analysis and Portfolio Management	4
Total Credits			20

Semester	Code	Title	Credit
Semester IV	MC4C14	Financial Derivatives and Risk Management	4
	MC4C15	Cost Management	4
	MC4E03	Strategic Financial Management	4
	MC4E04	Tax Planning & Management	4
	MC4P01	Project work and viva voce	4
Total Credits			20

Department of Computer Science

The B.Sc course in Computer Science started during the year 2001-02. The strength of a batch is 36. The department will offer its M Sc Computer science course shortly and the final approval of the same is pending for the concurrence of the government. The well equipped state of the art lab provides a simulating ambience for innovative studies. The department has four permanent faculty members to teach core Computer science course, one permanent faculty for conducting complementary course in Computer application and two faculty members for teaching the complementary course in Mathematics and Statistics.

The course equips the students to get deep knowledge on software development. Seminars on topic of current importance help the students update with the recent improvements in computer science and applications.

The department has a well equipped computer lab with 30 systems for learning core practical papers and another lab with 45 systems for learning the complimentary practical papers with adequate battery backup. These systems are fully networked. There are printers, portable writers and scanners used. The lab has broadband internet facility. Presently B Sc Computer science has 18 main papers and 4 subsidiary papers.

The association of computer science organizes seminars, workshops and other extension activities for students every year. It conducts an average of one seminar per month. The rate of seminars conducted is very high when compared to other departments. The department conducts industrial visits for the students mainly to different IT parks and software companies.

Computer science department has an alumni association where all students studied in the department are members. It has an administration with secretary and a joint secretary. Most of the students completed their course has gone for M Sc Computer science and MCA courses. A bunch of alumni has bagged IT jobs and are well placed in various companies like Infosys, Wipro, IBM, TCS etc all over India as well as abroad.

In the current academic year, the department has planned to conduct various curricular and co-curricular programmes including an international/national conferences.

Course Offered

B.Sc Computer Science

Class Advisors			
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01	1 st B.Sc	Mohamed Jamshad K	9447808866
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Scheme of B.Sc Computer Science

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions : Essential English Language Skills	5	4
		A02	Ways with Words : Literatures in English	4	3
		A07	Communication Skills in Languages Other than English	4	4
	Core	BCS1 B01	Computer Fundamentals & HTML	4	3
	Complementary	MAT1 C01	Mathematics.	4	3
		STS1 C01	Statistics-1	4	3
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing for academic and professional success	5	4
		A04	Zeitgeist: Readings on contemporary culture	4	3
		A08	Translation and Communication in other Languages	4	4
	Core	BCS2 B02	Problem Solving Using C.	2	3
		BCS2 B03	Programming in C and HTML	2	2
	Complementary	MAT2 C02	Mathematics.	4	3
		STS2 C02	Statistics-2	4	3
	Total Credits				

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester III	Core	A11	Numerical Skill.	4	4
		A12	General Informatics.	4	4
		BCS3 B04	Fundamentals of Digital Electronics.	3	3
		BCS3 B05	Visual Programming Using VB.NET.	4	3
	Complementary	MAT3 C03	Mathematics.	5	3
		STS3 C03	Statistics-3	5	3
	Total Credits				

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester IV	Core	A13	Entrepreneurship Development Programme	4	4
		A14	Basics of Audio and Video Media	4	4
		BCS4 B05	Database Management System and RDBMS.	3	3
		BCS4 B06	Laboratory Data Structures and RDBMS.	5	3
	Complementary	MAT4 C04	Mathematics.	2	2
		STS4 C04	Statistics-4	5	3
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	BCS5 B07	Computer Organization and Architecture	4	4
		BCS5 B08	Java Programming.	4	4
		BCS5 B09	Web Programming using PHP.	3	3
		BCS5 B10	Principles of Software Engineering.	4	3
			Project Work.	5	3
	Open Course	BCS5 D03	Introduction to Problem Solving and C Programming	5	3
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester VI	Core	BCS6 B11	Android Programming	5	4
		BCS6 B12	Fundamentals of Operating Systems	5	4
		BCS6 B13	Computer Networks.	5	4
		BCS6 B14	Programming Laboratory III: Java & PHP	2	2
		BCS6 B15	Programming Laboratory IV: Android & Linux Shell	2	2
		BCS6 B17	Project Work.	2	2
	Elective Course	BCS6 B16A	System Software	4	3
Total Credits					21

Department of Microbiology

The Department of Microbiology was started in 1999 with the aim to uplift the individuals of Malabar imparting scientific enlightenment. The department was established with B.Sc Microbiology course. Since 2002, it also offers the postgraduate programme (M.Sc) in Microbiology. At present, the department has seven well qualified and dedicated faculties who are well-known for their expertise in the area and much teaching experience. Our faculty teaches a wide portfolio of Microbiology courses at the postgraduate and graduate levels. Total intake capacity of the UG and PG programs is 38 and 13 respectively. The alumni of the department now occupy positions of great responsibility in different institutions in India and abroad. At present, Dr. Shiji Thomas is the head of the Department. The Water Potability Test Centre is working under the department of microbiology which aims to extend the possibilities of Microbiology to the service of society.

Courses Offered

M.Sc Microbiology, B.Sc Microbiology

Class Advisors

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Scheme of B.Sc. Microbiology

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit	
Semester I	Common	A01	Transactions : Essential English Language Skills	5	4	
		A02	Ways With Words : Literatures In English	5	3	
		A07	Communication Skills In Other Languages.	5	4	
	Core	MB1 B01	General Microbiology.	3	3	
	Complementary	MB1 C01	Elementary Biochemistry-1	2	2	
		BCH1 CO2 (P)	Elementary Biochemistry Practical-1	2		
		MB1 C03	Computer Application Fundamentals.	2	2	
		MB1 C04(P)	Computer Application Practical-1	2		
	Total Credits					18

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing For Academic And Professional Success	4	4
		A04	Zeitgeist: Readings On Contemporary Culture	5	3
		MB2 A09	Literature In Languages.	5	4
	Core	MB2 B02	Microbial Physiology And Taxonomy.	2	3
		MB2 B03(P)	General Microbiology Practical.	1	
	Complementary	MB2 C05	Elementary Biochemistry-I I	2	2
		MB2 C05(P)	Biochemistry Practical-LI	2	
		MB2 C07	C Language, Database Management System And SQL.	2	2
		MB2 C08(P)	Computer Application Practical-LI	2	2
	Total Credits				

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit	
Semester III	Core	MB3 A05	Numerical Skills.	4	4	
		MB3 A06	General Informatics.	4	4	
		MB3 B04	Environmental And Sanitation Microbiology.	4	4	
		MB3 B05(P)	Microbial Physiology And EVS Microbiology	3		
	Complementary	MB3 C09	Enzymology And Metabolism-I	3	2	
		MB3 C10	Enzymology And Metabolism Practical-I		2	
		MB3 C11	Biostatistics-I	3	2	
		MB3 C12(P)	Biostatistics Practical-I	2		
	Total Credits					

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit	
Semester IV	Core	MB4 A07	Entrepreneurship Development.	4	4	
		MB4 A08	Molecular Biology And Bioinformatics.	4	4	
		MB4 A06	Soil And Agricultural Microbiology.	4	4	
		MB4 C07(P)	Soil And Agricultural Microbiology Practical.	3	4	
		MB4 C13	Enzymology And Metabolism-LI	3	2	
	Complementary	MB4 C14	Enzymology And Metabolism Practical.	2	4	
		MB4 C15	Biostatistics-LI	3	2	
		MB4 C16	Biostatistics Practicai-LI	2	2	
	Total Credits					26

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	MB5 B08	Industrial Microbiology	4	4
		MB5 B09	Food And Dairy Microbiology	4	4
		MB5 B10	Practical IV-Lndustrial Food And Dairy Microbiology	4	
		MB5 B11(P)	Immunology	4	4
		MB5 B12	Medical Microbiology-1	4	4
		MB5 B13	Project Work	2	
	Complementary	MB5 D01/02	For Other Departments.	3	4
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester VI	Core	MB6 B14	Microbial Genetics And Genetic Engineering	5	4
		MB6 B15(P)	Practical V-Molecular Biology	4	4
		MB6 B16	Medical Microbiology II	5	4
		MB6 B17(P)	VI-Lmmunology And Medical Microbiology	4	3
		MB6 B18(E1)	Cell And Tissue Culture.	4	2
		MB6 B21(E2)	Bioinstrumentation		4
		MB6 B21(E3)	Biosafety And Bioethics		
	MBB 22(PR)	Project Work.	3	3	
Total Credits					21

Scheme of M.Sc Microbiology

Semester	Code	Title	Credit
Semester I	MB1C01	General Biochemistry.	3
	MB1C02	Microbial Metabolism.	3
	MB1C03	Environmental And Sanitation Microbiology.	3
	MB1C04	Industrial Microbiology.	3
	MB1P01	(MB1C01 And MB1C02) Practicals.	3
	MB1P02	(MB1C03 And MB1C04)Practicals.	3
Total Credits			18

Semester	Code	Title	Credit
Semester II	MB2C05	Microbial Genetics.	3
	MB2C06	Immunology.	4
	MB2C07	Food And Agricultural Microbiology.	4
	MB2C08	Mycology And Parasitology.	3
	MB2P03	(MB2C07) Practicals.	3
Total Credits			17

Semester	Code	Title	Credit
Semester III	MB3C09	Medical Microbiology.	4
	MB3C10	Molecular Biology.	4
	MB3E01	Viruses And Virus Related Diseases.	
	MB3E02	Diagnostic Microbiology.	4
	MB3E03	Microbial Taxonomy.	
	MB3P04	(MB2C06, MB2C08 & MB3 C09) Practicals.	3
	MB3P05	(MB2C05 & MB3C10) Practicals	3
Total Credits			18

Semester	Code	Title	Credit
Semester IV	MB4C11	Biostatistics And Bioinformatics.	4
	MB4E04	Microbial Biotechnology.	
	MB4E05	Genetic Engineering.	4
	MB4E06	Biosafety, Bioethics & IPR.	
	MB4P06	(MB4C11)Practicals.	3
	MB4PR.	Dissertation.	8
Total Credits			19

Department Of Biochemistry

Department of Biochemistry was started in 2004 with the bachelor degree programme in B.Sc Biochemistry with complementary courses in Chemistry and Microbiology. The intake capacity of the department is 36. The admission to the programme is based on merit (reservation as per the norms of Govt). At present there are four faculty members in the department who are well qualified, dedicated and committed towards the discipline and teaching. The aim of the programme is to provide courses with a focus on scientific temperament for the upliftment of the locals who are denied better opportunities to get educated for historical reasons. Biochemistry opens up opportunities in the fields like pharmaceuticals, agriculture, and medicine in India and overseas. Since the most of people in the area are abroad, the department helps meet the requirement of the huge demand for biochemists in food industries, hospitals, and pharmaceuticals in the gulf countries. Moreover the scope in research field is unlimited.

Biochemistry is one of the fascinating subjects as it deals with the chemical language of life.

The main objective of this course is to teach the students the basic concepts of biochemistry with a special focus on metabolism with a special importance to human system. The department is being lead by Dr. Krishnakumar and it situates in the upper floor of the main block.

Course Offered B.Sc Biochemistry

Class Advisors			
	Class	Name	Contact Number
01	1 st B.Sc	Sulfikar Ali. M	9746381148
02	2 nd B.Sc	N K Zaheera Banu	8136829049
03	3 rd B.Sc	Rajesh T.K	9847438858, 8281378404

Head of the Department



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Faculty



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SULFIKAR ALI.M

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Scheme of B.Sc Biochemistry

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions : Essential English Language Skills	4	4
		A02	Ways With Words : Literatures In English	5	3
		A07	Communication Skills In Languages Other Than English	5	4
	Core	BCH1 B01	Introduction And Physical Aspects Of Biochemistry.	3	3
	Complementary	CHE C01	General Chemistry.	2	3
		MB1 C01	General Microbiology.	2	3
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing For Academic And Professional Success	4	4
		A04	Zeitgeist: Readings On Contemporary Culture	5	3
		A08	Translation And Communication In Other Languages	5	4
	Core	BCH2 B02	Cellular Biochemistry.	4	3
	Complementary	CHE2 C02	Physical Chemistry.	2	3
		MB2 C03	Microbial Metabolism And Genetics.	2	3
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester III	Common	A11	Numerical Skill.	4	4
		A12	General Informatics.	4	4
	Core	BCH3 B03	Techniques In Biochemistry.	3	3
		BCH3 B04	Enzymology	3	3
	Complementary	CHE3 C03	Organic Chemistry	3	4
		MB3 C05	Applied Microbiology	3	2
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit	
Semester IV	Core	A13	Entrepreneurship Development	4	4	
		A14	Intellectual Property And Rights	4	4	
		BCH4 B05	Biomolecules And Bioinformatics.	4	4	
		BCH4 B06	Practical (Carbohydrates, Lipids, Amino Acids..)	6	3	
	Complementary	CHE4 C05	Physical And Applied Chemistry.	3	3	
		CHE4 C05(P)	Chemistry Practical.	3	2	
		MB4 C07	Medical Microbiology And Immunology.	3		
		MB4 C08(P)	Microbiology Practical	2		
	Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	BCH5 B07	Intermediary Metabolism-I	3	3
		BCH5 B08	Intermediary Metabolism-II	2	2
		BCH5 B09	Plant Biochemistry.	3	3
		BCH5 B10	Physiological Aspects Of Biochemistry	4	4
		BCH5 B11	Clinical And Nutritional Aspects Of Biochemistry	4	4
		BCH5 B12	Immunology	3	3
	Open Course	BCH D02	Life Style Diseases	2	2
	Total Credits				

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester VI	Core	BCH6 B03	Classical Genetics And Molecular Biology	4	4
		BCH6 B14	Recombinant DNA Technology	4	4
		BCH6 B15	Molecular Endocrinology	3	3
		BCH6 B16	Practical-II (Clinical And Enzymology)	3	3
		BCH6 B17	Practical-III (Molecular Biology, Immunology And Nutritional Biochemistry)	3	4
		BCH6 B18	Project	3	2
	Total Credits				

Department of Biotechnology

The Department of Biotechnology started functioning in 2002 to provide appropriate platform for the students to learn the different aspects of Biotechnology. Presently, four well qualified teaching faculties are working in the department. The department offers B.Sc Biotechnology programme in self financing mode with Environmental Biotechnology and Chemistry as subsidiary subjects. The university has sanctioned 35 seats in a batch. It has well equipped laboratory for teaching and research. Though Biotechnology is an undergraduate department, the teachers and students get actively involved in research. The department has collaborated in research with international and national institute like Zhejiang University, Hangzhou, China, University of Calicut etc and published many papers in the national and international journals. The department has a good record in conducting various national seminars and workshops in regular basis. The students of the department have a very good academic record and rating in the results in university examinations and PG entrance examinations.

Course Offered B.Sc Biotechnology

Class Advisors			
	Class	Name	Contact Number
01	1 st B.Sc	Dr. K. Mashhoor	9947869914
02	2 nd B.Sc	Somy Soman	9645099053
03	3 rd B.Sc	Shillydas. A	9539938162

Head of the Department



Dr. K. MASHHOOR

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Faculty



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SOMY SOMAN

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Scheme of B.Sc. Biotechnology

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions: Essential English Language Skills	4	4
		A02	Ways With Words : Literatures In English	5	3
		A07	Communication Skills In Languages Other Than English	5	4
	Core	BT1 B01	Cell Biology.	3	3
	Complementary	CHE C01	General Chemistry.	2	3
		BT1 C03	Environmental Biotechnology.	2	3
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing For Academic And Professional Success	4	4
		A04	Zeitgeist: Readings On Contemporary Culture	5	3
		A08	Translation And Communication In Other Languages	5	4
	Core	BT2 B02	General Microbiology.	4	3
	Complementary	CHE2 C05	Physical Chemistry.	2	3
		MB2 C07	Environmental Biotechnology.	2	3
Total Credits				20	

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester III	Common	A11	Numerical Skill.	5	4
		A12	General Informatics.	5	4
	Core	BT3 B03	Biochemistry.	3	3
		CHE3 C09	Organic Chemistry.	3	3
	Complementary	BT3 C11	Environmental Biotechnology.	3	3
	Total Credits				17

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester IV	Common	A13	Entrepreneurship	5	
		A14	Intellectual Right And Property	4	5
	Core	BT4 B05	Genetics.	4	3
		CHE4 C14	Physical And Applied Chemistry.	4	3
		CHE4 C05(P)	Chemistry Practical.	3	8
		BT4 C15	Environmental Biotechnology.	3	3
		BT4 C16(P)	Environmental Biotechnology Practical.	8	2
	Complementary	BT4 B06(P)	Genetics Practical.	3	
Total Credits					21

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	BT5 B07	Molecular Biology.	4	3
		BT5 B08	Immunology And Immunotechnology.	4	3
		BT5 B09	Bioprocess Technology.	4	3
		BT5 B10(P)	Molecular Biology (P).	4	4
		BT5 B11(P)	Immunology.	4	4
		BT5 B1	Project Work / Industrial Visit.	2	
	Open Course	BT5 D01	Introduction To Biotechnology	3	2
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester V	Core	BT6 B13	Plant Biotechnology.	4	3
		BT6 B14	Animal Biotechnology.	3	3
		BT6 B15	Recombinant DNA Technology And Bio-Informatics	3	3
		BT6 B12(P)	Bioprocess Technology- Practical.	4	2
		BT6 B16(P)	Plant Biotechnology Practical(P).	4	3
		BT6 B20	Project.	4	4
	Elective	BT6 B17	Medical Biotechnology	3	2
Total Credits					20

Department of Business Administration

The Department of Business Administration emerged in the year 2004 for accumulation of knowledge attainment of skill, understand and applicability our course and curriculum effectively contribute for national competitiveness. The department involves students in interactive classes where they can learn, acquire skills and form attitudes and values appropriate form of managerial and professional courses in business industry and government . The program is designed to assure that participants develop an integrated body of knowledge in business and management of modern organization.

Our student acquire entrepreneurial skills, leadership qualities and learn investment tactics besides, our students undergo industrial visit, project work and actively involved in NSS, NCC program our students are becoming courageous encouraging, energetic and creative and they are taking part in academic competitiveness organised by various colleges. At present four well qualified and dedicated faculties are working in the department. The department is committed to conduct seminars, debates, personality development programs, business quiz, business games etc. The department is located near to the pg department commerce of this esteemed institution.

Course Offered

Bachelor of Business Administration (BBA)

Class Advisors			
	Class	Name	Contact Number
01	1 st BBA	Praveesh.R	9809468058, 8113004577
02	2 nd BBA	Shafaf .C	9747535652
03	3 rd BBA	Amla K.K	9633160071

Head of the Department



ASIF.N

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Faculty



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Scheme of Business Administration

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester I	Common	A01	Transactions : Essential English Language Skills	5	3
		A02	Ways With Words : Literatures In English	5	4
		A07	Additional Language.	5	4
	Core	BB1 C01	Managerial Economics.	5	4
	Complementary	BB1 A07	Management Concepts And Business Ethics.		4
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester II	Common	A03	Writing For Academic And Professional Success	4	4
		A04	Zeitgeist: Readings On Contemporary Culture	5	3
		A08	Translation And Communication In Other Languages	4	4
	Core	BB2 B02	Financial Accounting.	5	4
	Complementary	BB2 C02	IT For Business And Management.	5	4
Total Credits					19

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/Week	Credit
Semester III	Common	BB3 A11	Basic Numerical Skills.	5	4
		BB3 A12	General Informatics	5	4
	Core	BB3 B03	Business Regulatory Frame Work.	4	4
		BB3 B04	Human Resource Management	5	4
	Complementary	BB3 C03	Quantitative Techniques	5	4
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester IV	Common	BB4 A13	Basics Of Banking And Insurance.	5	4
		BB4 A14	Entrepreneurship Development.	5	4
	Core	BB4 B05	Marketing Management.	4	4
		BB4 B06	Financial Management.	5	4
	Complementary	BB4 B04	Management Science.	5	4
Total Credits					20

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester V	Core	BB5 B07	Accounting For Management.	5	4
		BB5 B08	Business Research Methods.	5	4
		BB5 B09	Emerging Trends In Management.	5	4
		BB5 B10	Indian Financial System.	2	2
		BB5 B11	Investment Management.	5	4
	Complementary	BB5 D01	E-Commerce.	3	4
Total Credits					22

Semester	Course (Common /Core/ Complementary)	Code	Title	Hours/ Week	Credit
Semester VI	Core	BB6 B12	Accounting For Management.	5	4
		BB6 B13	Business Research Methods.	5	4
		BB6 B14	Emerging Trends In Management.	4	4
		BB6 B15	Indian Financial System.	5	4
		BB6 B16	Investment Management.	5	4
	Total Credits				

Department of Statistics

Head of the Department



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Faculty



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Department of Arabic

Head of the Department



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Faculty



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Department of Mathematics



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Department of Hindi



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Department of Malayalam



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Faculty	
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Department of Journalism



Head of the Department	
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Department of Political Science



Head of the Department	
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Department of Physical Education



Head of the Department	
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Department of Chemistry



Head of the Department	
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College Administration and Services

OFFICE STAFF DETAILS WITH RESPONSIBILITIES

SL.No	NAME	DESIG-NATION	SECTION	MOB NO.	DUTIES
01	Muthu Koya Thangal. K. P	H.A	Superin-tendant	9746171749	Superintendant
02	Abdul Latheef. K. M.	U.D Clerk	H.A	9846925596	Cash Book, All Accounts/CD
03	Abdurahim. M	Clerk	A2	9496433015	Salary Claim & Salary Certificates, Insurance, Income Tax, Professional Tax, PF, Pension, Pay fixation
04	Musthafa Kuyyilthodi	Clerk	A1	9895224428	Fee Collection (Aided), All Edu-cational concession (OBC,SC,ST,K-PCR,FC,OEC (E-Grants), etc.
05	Cheakutty. T	Clerk	G2	9645268442	Establishment, Ap-pointment, Staff At-tendance, Courses, Affiliation, Syllabus, Timetable, FIP
06	Abdul Azeez. P	Lab As-sistant	Library	9400816910	library
07'	Abdul Kareem. P. V	Office Assistant	G3	8606130306	University Exam
08	Naseel Ismail .C	Techni-cal As-sistant		9995726826	Networking, Software Mainte-nance & Id card
09	Abdurazak. K	Office Assis-tant		7034847237	Principal Office Uty exam
10	Veerankutty. T. K	Office Assis-tant		9947207149	Uty exam and principal office

LIBRARY

11	Dr. Mahjabeen Aydeed	Librarian	Library	9446371262	Librarian
12	Abdul Latheef Puthen Veetil	Lib. Assistant	Library	9745405632	Bank, Treasury, etc

STAFF ON CONTRACT

13	Mohammedali. K. M.	UGC		9645629639	UGC& Audit & PD A/c
14	Subair Wafy Kalathil	Clerical Assistant	G1	9947466587	Admission, TC & Conduct, Scholarship, Self Finance Fee collection, Management Account payment and receipt(salary etc) UGC-NET Coaching, DCA Class
15	Mohammed Kutty. A.K	Clerical Assistant	G4	9495741498	Despatch, NSS, NCC, CSS, WWS, SSP, Notice, Distribution & College Bus and Ladies Hostel
16	Aboobacker Siddeeqe	Office Assistant	Exam	9947319207	Electrical & Plumbing service, IT Lab, Audio Visual Lab and Seminar Hall
17	Ayamu. P.	Assistant		9249394445	Cleaning Superviosr, Class room furniture
18	Zuhra. V. K.	Assistant Comp.		9744366557	Computer Lab (Dept. of Computer Science)
19	Avaran Kutty	Lab Assis- tant		9946224854	Gardner ,Motor Supervisor & Exam Auditorium Watcher
20	Vijaya Lakshmi	Sweeper		9495741498	Sweeper
21	Sabna. T	Lib. As- sistant		8606609742	

21	Sreedharan,	Driver		9656972264	
22	Rahmath beevi	Store		9605250411	
23	Zeenath. S.M	Lib. Assistant		9562839252	
24	Rahila Athikka	Lib. Assistant		9846807228	
25	Subaida. K	Sweeper		8157960894	
26	Khadeeja. P	Lab Assistant		9961188137	
27	Rafeekha. K	Lab Assistant		9207228159	
28	Sudha.P	Sweeper		9072074565	
29	Sajida. E	Lab Assistant		7034847087	
30	Abdul Rasheed. K	Office Assistant		9447443637	Library
31	Jaseena. K. P	Lab Assistant		9847022866	
32	Ramla. K	Sweeper		8589914487	
33	Abdul Sukoor	Clerical Assistant		9895130050	
34	Muhammed Safeer	Typist		9633964450	

CO-CURRICULAR ACTIVITIES

Clubs & Associations

CLUBS

Bhoomitra Sena Club

Environmental education has become an inevitable tool in creating awareness on imperatives of environmental sustainability. Bhoomitra Sena Club an idea conceived by Directorate of Environment & Climate Change under Department of Environment and Climate Change serves this purpose. Agencies like Kerala State Pollution Control Board, Kerala State Bio-diversity Board and Kerala Suchitwa Mission extend support to this programme. The

Bhoomithra Sena club of EMEA College is aimed at encouraging college students to appreciate the environment and to react positively to environmental issues. The club organizes Seminars, Debates, Lectures and talks on environmental issues. It also arranges visits to Wildlife Park, environmentally degrading areas etc. Other activities include cleaning and maintaining the polluted or environmentally degraded sites, planting and maintaining trees in the campus.

Tourism Club

Tourism in Kerala is going through a significant phase of growth and development. The sustained efforts of the department of tourism over a period of several years have played a crucial role in achieving this momentum and direction. The department of tourism is committed to preserving this trend and working towards long-term goals of establishing

tourism as a major development factor in the state. It is with this objective that the Department of Tourism is envisaging a massive awareness campaign in the state. Setting up of tourism clubs in colleges and schools is aimed at creating proper awareness about tourism among the youth.

Red Ribbon Club

The RRC aims at harnessing the potential of the youth by equipping them with correct information on HIV/AIDS prevention, Care and Support and Treatment. It also aims in building their capacities as peer education in spreading message on positive health behaviour in an enabling environment and increasing voluntary blood donation from among youth

Objectives

The RRC in the educational institutions/other institutions will seek to initiate efforts to:
Heighten their level of awareness about HIV/AIDS/STI/ sexuality and other related issues (thus eliminate myths and misconceptions). Educate youth with correct, concise and adequate information and, To promote voluntary non-remunerated blood donation

among youth. To reduce new HIV infection among youth by raising their risk perception through awareness on Sex, Sexuality and HIV & AIDS. To induce

among youth the spirit to help and support people living with HIV/AIDS. To motivate youth and build their capacity as peer educators.

Theatre club

The purpose of Theatre club is to foster attitudes, understandings, skills and enjoyment. So each student's artistic potential may be developed. In developing their potential, students will realize that lifelong participation in the arts is a valuable part of a life fully lived.

Nature Club

Nature club is an initiative towards pitching conservation efforts at societal level, which would have direct bearings upon decisions that we make as individuals, in the interest of the en-

Objectives

To develop aesthetic awareness, appreciation & knowledge, attitudes & skills necessary for the expression of art through the form of drama. To develop amongst the students necessary skills in communication, interpersonal relationships, teamwork & problem solving through various art of drama. Development of awareness (sensitivity) & enjoyment of the ways & willingness to accept responsibilities.

vironment of which we all form different parts. The Nature Club successfully specializes in helping youngsters of our college to take the first step towards conservation of Nature awareness.

Debating Society

Debating is regarded as an educational tool for developing students' analytical and communication skills. Since debating is largely about developing arguments that are stronger than the arguments of the other side of the debating. But it's not just the quality of the argument; it's also the delivery, i.e. being able to present your argument in an understandable way. In that sense, debating is an excellent way of practicing public speaking skills. In addition, de-

bating is interactive both because there is a possibility to ask questions during a speech and because the speeches themselves should always relate to the other speeches of the debating. Hence, developing communication skills in general is possible. The language of debating is English, which for most of us is not the first language, and using one's language skills in such a dynamic way is sure to improve them. It's also very important to remember the improvement one can notice

in thinking skills after debating for time. Because people will often have to debating against their own personal opinions, debating inevitably improves critical thinking skills. One has be able to question one's own opinions and see

many different points of view to an issue. Also, because the preparation time for the debating is very short, only 15 minutes, and one might be asked unexpected questions during the debating, one also learns to think fast, and think well.

Music Club

The Club focuses on bringing out the musical talents (both vocal and Instrumental) and providing them a stage to perform.

Film Club

Awareness among students about so- cial and youth related issues is creat- ed through screening of movies followed by discussions.

IT Club

IT Club aims to sharpen the ideas and expertise of the campus in various fields of information technology. The main objective of the club is total IT literacy. Moreover, the club aims to horn the IT skills of students which will be beneficial for them in their studies and career. With this project in mind, the club is actively involved with many IT related activities.

Commerce Club

Commerce' Club strives to make the students to go beyond the classroom learning and to think ingeniously to con- fidently face the ever changing demands of the commercial world and to prove themselves as the best business leaders.

Entrepreneurial Skill Development Club (ED Club)

The Entrepreneurial Skill Devel- opment Club (ED Club) is a stu- dent-run organization that is committed to being the catalyst that brings together the people and ideas to foster an interac- tive learning environment to explore the world of entrepreneurship. Our mission

is to foster the spirit of entrepreneurship and the entrepreneurial way of thinking and to help students find the contacts, resources and real-world experiences necessary to launch or grow a successful enterprise.

Students Initiative in Palliative (SIP)

Students initiative in palliative (SIP) is a sub -organization of palliative care, aims to encourage active participation of the students in the sacred works of the palliative care. The key motto of the SIP is to provide able care and attention to

the bed ridden patients and encourage them to line. Each volunteers of the SIP is a activity involving the programmes of a palliative care and provide enough confidence and energy to the bed ridden patients.

Literary Club

Literary Club is an initiative of the PG Department of English of the college. The club aims at enhancing the creative abilities of the students and providing them with necessary inputs and facilities. Literary Club organizes various programs such as Invited Lectures, Reading

Sessions, Writing Workshops and Litvanza - Annual Literary and Cultural Fest. The club has founded Ambedkar Study Circle - a platform for discussing and debating contemporary socio-political issues.

ASSOCIATIONS

Parent Teachers Association

The Parent Teacher Association (PTA) of the College provides remarkable support to the activities of the institution. The PTA assists the overall develop-

ment of students by extending financial and other supports to the curricular, co-curricular and extracurricular activities of students.

Aims and Objectives

To work for the welfare of the students and the institution and to offer constructive suggestions for the smooth and successful functioning of the college.

To promote better participation of the parents in the various programs of the college and to establish better liaison with teachers.

To set up facilities in the college premises for the benefit of the students as and when required.

To institute scholarships, prizes, medals etc. to benefit students showing high proficiency in their studies and extracurricular activities.

Old Students Association of EMEA (OSAMEA)

The purpose of the OSA of EMEA is to actively support the mission and educational objectives of the EMEA College and to maintain a relationship with its alumni.

The Old Students' Association oper-

Aims and Objectives

The aims and objectives of the EMEA College Old Students' Association is to encourage alumni to maintain links with the College and with each other, in order: to promote more effectively the welfare and interests of the College and its alumni.

To support the College's aims and objectives and uphold its reputation as ambassadors of the College.

To participate in activities contributing to improvement of infrastructure & academic activities of the EMEA College.

To institute prizes and scholarships to

ates as a charitable, benevolent and philanthropic institution and does not operate for profit or pecuniary gain. The first mega OSAMEA meet conducted in 2017 was a stunning success

students for merit and financial aid to the poor and deserving students of the EMEA College.

Help identify those alumni who have made outstanding contributions to their profession and/or society.

To establish mutually beneficial relationship between the College and its alumni and to bind the alumni more closely together.

To assist in developing financial and other resources for the College and the Old Students' Association.

College Union

A body of students' representatives is formed every year as per the guidelines issued by the University of Calicut and Lyngdoh Commission Report. The principal office bearers include: Chairman, Vice Chairman (Lady), General

Secretary, Joint Secretary (Lady), Fine Arts Secretary, Student Editor, University Union Councillors (two), various year representatives and the Secretaries to the various Subject Associations.

National Cadet Corps (NCC)

The NCC unit of EMEA College, established in 2013, commanded by Lt. Abdul Rasheed. P of the Post Graduate Department of English, comes under the 29 Kerala Battalion with a strength of 54 cadets for three years (A, B & C certificates), splitting the intake capacity 18 cadets each year. Within a short span of time, EMEA NCC unit has brought laurels to the college and to the district as well, hosting National Integration Camp two times in 2013 and 2015, unprecedented in the history of Malappuram District and 29 Kerala Battalion, that more than 800 cadets from all states of India came and camped at college upholding the unity in diversity to reiterate the national integrity. EMEA College

was honored when it was adjudged as one of the best venues for NIC of NCC India. Each year EMEA NCC cadets take part in various camps including NICs, CATs, ATCs, Trekking, Thal Sainik Camps, Republic Camps, ALCs, and BLCs conducted throughout India. NCC helps groom the personality, character, discipline and responsibility among the youth and guiding them achieve success in any circumstance. NCC A, B, & C certificate holders are eligible for grace marks in each semester of UG, and reservation at various University examinations including UPSC and PSC.

In 2017, NCC bagged Best Institution state level award and received the trophy from Chief minister

National Service Scheme (NSS)

The main objectives of National Service Scheme (NSS) are: Understand the community in which they work. Understand themselves in relation to their community Identify the needs and problems of the community and involve them in problem-solving.

Develop among themselves a sense of social and civic responsibility.

Utilize their knowledge in finding practical solutions to individual and community problems.

Develop competence required for group-living and sharing of responsibil-

ities.

Gain skills in mobilizing community participation.

Acquire leadership qualities and democratic attitudes.

Develop capacity to meet emergencies and natural disasters

and Practice national integration and social harmony.

In 2017, NSS bagged the Best Institution award at State and District level. Mr. K.T. Firoz got best programme officer award in the state.

Students Welfare Programmes

● Advisory Scheme

An Advisory Committee is formed with the Principal as Chairperson and three other members including advisors to review the implementation of various schemes and programmes for the betterment of the academic ambience. It includes programmes like Advanced Learners (Principal's Club). The committee is committed to identify students who need special assistance in their ac-

The Advisor

Main duties of the adviser in the college shall:

I. oversee/monitor various welfare schemes/ programmes sponsored by the Government of India/State Government, UGC or any agency/ organization as well as those devised by the college/affiliating university for the disadvantaged groups for their effective implementation

II. be responsible for the effective functioning of SC/ST Cell and other such Cells/Centres dealing with the problems of different socially disadvantaged groups.

● Scholar Support Programme (SSP)

The college offers special attention to the weaker students. Remedial coaching session is provided throughout the year by the Scholar Support

Programme (SSP). Weaker students are identified by the respective tutors and special coaching are given Saturdays and college off time. It also extends its care to other related activities undertaken by the college as well as implementation of reservation policy in admission and recruitment for SC, ST, PH, OBC (non-creamy layer) and others, if any. The committee holds its meeting at least once in every month, and action taken on decisions is reviewed in the subsequent meetings.

III. Convene the meetings of incharge of other Committees/Programmes dealing with social issues such as Gender Sensitization Committee against Sexual Harassment (GSCASH), National Service Schemes (NSS) etc. to review their activities.

IV. The Advisor shall submit the progress/review report to the Principal. The Coordinators of SC/ST Cell, Remedial Coaching and other schemes/ Women's Study Centre, Population Education Cell etc. shall be closely associated with the Equal Opportunity Centre.

- **Career Guidance and Placement Cell**

The centre offers career and course guidance service to the learners in the campus and conducts coaching classes for candidates appearing for various competitive examinations. The centre also subscribes to many journals and periodicals related to career guidance

- **Women's Cell**

Women's Cell focuses on motivating the girls students to strive for gender equality in diverse fields with a motto of grooming them to lead a dignified life in society. The forum is actively involved in organizing various welfare programme for the girl students who form the major part of the student community.

- **Walk With a Scholar Programme (WWS)**

Walk With a Scholar (WWS) is a dream project of Government of Kerala for the students. The mentoring programmes provide guidance and help students build a bright career. The scheme introduces the idea of mentoring and build capacities on the concept of the mentor as a 'Guide' and 'Friend'. The programme has both internal and external mentors who design various lessons identifying the needs of their mentees.

- **Additional Skill Acquisition Programme (ASAP)**

Asap is Kerala Government initiative to help students equip themselves with various skills sought after in job market. The programme in English comprises of a foundation course and a skill course.

- **Students Aid Fund**

The poor and needy students are extended financial assistance from the funds raised by the PTA for the purpose. The beneficiaries are identified and recommended by the respective tutors.

- **Counselling Centre**

Counselling center has been setup at college in order to address the various psychological issues of student community so as to provide a healthier mental and spiritual wellbeing. Experts are invited to the campus to mass counselling and individual counselling.

Equal Opportunity Centre (EOC)

As per the guidelines of UGC College has set up an Equal Opportunity Centre for the benefit of disadvantaged sections of students. This includes guidance and counseling with respect to academic, financial and other matters.

Main functions of EOC are

- To ensure equity and equal opportunity to the community at large in the college and bring about social inclusion.
- To enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination.
- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
- To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
- To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination.
- To look into the grievances of the weaker section of society and suggest amicable solution to their problems.
- To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.
- To prepare barrier free formalities/procedures for admission/ registration of students belonging to the disadvantaged groups of society.
- To establish coordination with the Government and other agencies/organizations to mobilize academic and financial resources to provide assistance to students of the disadvantaged groups.
- To organize periodic meetings to monitor the progress of different schemes.
- To adopt measures to ensure due share of utilization by SC/ST in admissions, recruitments (teaching and non-teaching posts) and to improve their performances.
- To sensitize the college on the problems of SC/ST and other disadvantaged groups.

Scholarship		Website
Blind / PH Scholarship		www.dcescholarship.kerala.gov.in
District Merit Scholarship (DMS)		
Hindi Scholarship (HS)		
Muslim Nadar Girls Scholarship (MNS)		
Post Metric Scholarship (PMS)		
State Merit Scholarship (SMS)		
Suvarna Jubilee Merit Scholarship (SJMS)		
Central Sector Scholarship		www.pfmas.nic.in
Higher Education Scholarship		www.kshec.kerala.gov.in
INSPIRE Scholarship		www.online-inspire.gov.in
Prathibha Scholarship (STARS)		www.kscste.kerala.gov.in
C.H. Mohammed Koya Scholarship		www.minoritywelfare.kerala.gov.in
UGC Scholarship	PG Scholarship for University Rank Holders	www.ugc.ac.in
	Indira Gandhi PG Scholarship for Single Girl Child	
CBSE Scholarship	Central Sector Scholarship	www.cbse.nic.in
	Single Girl Child Scholarship	
Scholarship for the welfare of Forward Caste		www.kswcfc.org
Other Scholarships	Sitaram Jindal Foundation Scholarship	www.sitaramjindalfoundation.org
	ONGC Scholarship	http://www.ongcindia.com
	Fair and Lovely Scholarship	www.fairandlovely.in
	LIC Golden Jubilee Scholarship	www.lic.in
Snehapoorvam Programme		www.socialsecuritymission.gov.in

Rules and Regulations

CAMPUS DISCIPLINE

A. General

- Students must observe strict discipline on the campus, behave properly to the principal, faculty members, office staff, fellow students and visitors.
- No student shall use or keep in possession alcoholic drinks, drugs, cigarettes or similar intoxicants on the campus.

Ragging

Honourable Supreme court has made it clear that ragging in any forms should be sternly and effectively prevented. Whenever a criminal offence is committed in the name of ragging whether within the campus of an educational institution or in a hostel or otherwise, the Principal/Warden will report the nearest Police Station and not wait until a complaint in this regard is received from the person affected. Appropriate disciplinary action will also be taken against the culprits. The Government & Supreme court made it clear that any lapse in this regard will be seriously viewed. It will be the personal responsibility of the officer incharge of the institution to strictly enforce these rules.

Uniform

- Prescribed Uniform is compulsory for first year & Second Year UG Students on all working days.
Political activity is strictly banned on the campus. Unofficial meetings, strikes and fund collection are strictly prohibited.
- Political organisations are not allowed to enter the campus. Students are strictly prohibited from organising, attending or participating in any activity or agitation.
- The college being a temple of learning and an excluding academic zone, nobody should respond to any call for any form of strike or agitation including slogan shouting, dharna or any other activity which may harm the peaceful atmosphere of the institution.

- They shall not post notices or display posters anywhere in the campus and compound walls without the permission of the principal.
- Strict silence shall be observed while moving about on the campus. During official meetings held in the college, strict discipline must be maintained.
- Students are strictly directed to spend their leisure time in the library or reading room. They shall not leave the class without the permission of the tutor or until the class is dispersed.
- Students shall not enter any class other than their own.

The principal shall have power to inflict punishment such as fine, denial of attendance, suspension, compulsory issue of TC, etc., to any student according to his discretion.

- Students are advised to consult their respective tutorial advisors on matters including their personal problems in the campus.
- The properties and equipment of the college are to be handled with extreme care.
- Students shall keep the campus and the class room clean and tidy without writing on or disfiguring the walls, furniture, doors, windows etc.
- Damages caused to them will have to be adequately compensated, failing which disciplinary action will be taken with the principal's discretion.
- The students shall not enter the departments if a teacher is not present. They shall seek the teacher's permission to enter the department.
- Students who go over to other college or institutions and engage in acts of indiscipline such as demonstration or strikes will be punished.
- No meetings shall be held without the prior permission of the Principal.

Mobile Phone

- Use of mobile phones by the students inside the campus is strictly restricted. Violating this rule will be met with disciplinary action. Mobile phones which are brought by the students to the campus will be confiscated and disciplinary action will be taken against the defaulters. The college has instituted a committee to strictly monitor the High Court order regarding the use of mobile phones on the campus. The action against the defaulters will be taken in the monthly meeting of the committee instituted by the principal.

- Students are prohibited from indulging in anti-institutional, anti-national, anti-social, communal and immoral activities.
- Unauthorised entry of outsiders into the campus is strictly prohibited.
- Students who are charged in criminal offence or those who are under suspension will not be allowed to enter the college campus without the permission of the principal.
- Any student who is persistently insubordinate, repeatedly mischievous, guilty of fraud or malpractice in connecting with the examinations will be removed from the rolls.
- The students are directed to uphold moral and ethical values of our society while they are inside and outside the college campus.
- Students are forbidden to attend or organise any meeting in the college or to collect money for any purpose without the permission of the Principal.
- Identity card is compulsory to all students on the campus and should be produced for verification on demand.
- For acts of misbehavior the principal may impose such punishment as fines, cancellation of attendance, withholding of terms certificate, forfeiture of educational concession and scholarship, suspension and expulsion.

B- EXTRACT OF THE INSTRUCTION ISSUED BY HIGHER EDUCATION DEPARTMENT REGARDING THE SMOOTH FUNCTIONING OF THE CAMPUS AND HOSTELS OF UNIVERSITIES AND AFFILIATED COLLEGES.

- All Celebration in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution of the College. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebration in the college.

- Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- No type of vehicle should be used during celebrations inside the college Campus.
- Students vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
- The security of the Campus and Hostel is to be entrusted with Ex-service man, as far as possible.
- In order to monitor and supervise the functioning of the Hostels, separate committees for boys' and girls' hostels have to be constituted by the College Council with five members. The Head of the Institution shall be the Chairman/Chairperson and Hostel Warden the Convener.
- If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc, steps will be taken as per the rules in force. The Committee intended for Hostels must be vigilant and effective. Room of Security personal should be located near to the entry gate.
- CCTV Cameras will be installed in selected common places such as Entrance Exit gate of the College and Hostel.
- Public, including former student, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
- Programmes by External agencies/Professional groups/Paid programmes such as DJ Musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of fund. Technical festivals should be limited to technical activities. There is no restriction for students' programmes.
- Bike race/motor car race/elephant procession or similar activities should not be permitted inside the Campus Hostels.

- In the interest of security of students, Police may be informed in advance about all festival celebrations.
- Counselling service/Social work service may be arranged to cope with student problem, Individual group counselling may be arranged. Anti Ragging awareness programmes must be conducted. Activities like NSS/ NCC/Yoga/ Sports may be encouraged.
- For all students' programme in the campus, presence of teachers is mandatory. The Students' programme should not be permitted beyond 9 p.m.

C. TEST PAPERS AND A.P.C

- Students who fail to attend terminal exam, Internal Exam and class tests without proper reason and those who are found engaged in malpractices in the exams will be removed from the roll and will not be allowed to attend university exams.
- As per the university order, the distribution of marks for the internal assessment will be based on the performance in the unit tests, Terminal examinations, class room assessments, seminars, attendance etc.
- **APC (Attendance, Progress and Conduct) certificate issued by the Principal is necessary for appearing the university examination.**
APC of the students on whom disciplinary actions have been taken will not be sent to the university and there by they will be disqualified for the university exams as per the university norms.

D. ATTENDANCE & LEAVE

- All students must attend the class punctually and regularly.
- The working day is divided into two sessions and each session into periods of one hour.
- Attendance is taken during every class hour. Absence for any one period during the day will be considered absence for half a day.

- Students failing to attend the classes a minimum of the three fourth of the working days of an academic year will not be entitled to appear for the university examinations.
- No student shall be absent from a class without applying for leave. If a student is absent without the leave application for more than 15 days, his name will be removed from the roll.
- If a student requires leave he I she must apply to the head of the department concerned after it is countersigned by both the parent and the tutor.
- Students, unable to attend the classes on medical or some other reasonable grounds, have to produce application for leave countersigned by parents in time.
- Students deputed to participate in zonal I interzone arts I sports competitions or NSS activities should submit their leave applications duly recommended by the lecturers in charge of the programme through the tutor not later than one week after the event.

E. T.C. & CONDUCT CERTIFICATE

- Students have to submit application in the prescribed form for the issue of transfer and conduct certificates at the completion of the course.
- Conduct certificates, however, will be issued by the principal only with reference to their actual character and conduct during the course.

F. IDENTITY CARD

- Students shall always keep with them the identity card issued to them.
- All payments, refund of caution deposit, issue of certificates etc. can be done only on production of the identity card.
- It is to be surrendered in the office at the time of claiming the refund or caution deposit or issue of transfer certificate.
- Students who do not have their identity cards will not be allowed to enter the campus.

FEES AND FINANCE

- 1 Students who are not eligible for fee concession have to remit the tuition fee in lump sum or in instalments as detailed below.
- 2 Those who fail to remit the fees in the stipulated time will be removed from the rolls of the college and have to undergo re-admission procedure. Principal has discretion to grant it.
- 3 Students including those enjoying concession will have to remit the fees of the academic year in full, if they leave the institution before completing the course.

SCHEDULE OF TUITION FEE REMITANCE - UG PROGRAMMES

Programmes	Semester	Rate Rs.	Without Fine	With Fine Rs 5/-	With Fine Rs 10/-
BSc Computer Science	1 and II	3000	At the Time of Admission		
BSc Computer Science	III and IV	3000	19-6-2018	28-6-2018	06-07-2018
BSc Computer Science	V and VI	3000	19-6-2018	28-6-2018	06-07-2018
BSc Microbiology BA English/ Economics/ WAS	1 and II	1000	At the Time of Admission		
BSc Microbiology BA English/ Economics	III and VI	1000	19-6-2018	28-6-2018	06-07-2018
BSc Microbiology BA English/ Economics/ WAS	V and VI	1000	19-6-2018	28-6-2018	06-07-2018

SCHEDULE OF TUITION FEE REMITANCE - PG PROGRAMMES

Programmes	Semester	Rate. Rs.	Without Fine	With a Fine Rs. 5/-	With a Fine Rs. 10/-
MA Economics M.Com	I & II	1800	At the Time of Admis- sion		
MA Economics M.Com	III & IV	1800	19-06-18	28-06-18	06-07-18

Self Financing Programmes

Name of Course	Number of Seats	1 st Year Fee (1 st & 2 nd Semester)
BBA	50	25600/- (Tuition fee with exam fee)
B.Sc Biochemistry	36	29000/- (Tuition fee with exam fee)
B.Sc Biotechnology	36	29000/- (Tuition fee with exam fee)
MA English	20	21400/- (Tuition fee with exam fee)
MA History	20	21400/- (Tuition fee with exam fee)
MSC Microbiology	12	71600/- (Tuition fee with exam fee)

* To be Paid in lump sum (June & November) at the beginning of each Semester / Year

SPECIAL FEES

I BA Economics	885
II BA Economics	805
III BA Economics	805
I BA English	885
II BA English	805
III BA English	805
I BSc Computer Science	1135
II BSc Computer Science	1055
III BSc Computer Science	1055
I BCom	885
I MSc Microbiology	
II MSc Microbiology	
I MA Economics	960
II MA Economics	805
I M.Com	960
II M.Com	805

DETAILS OF OTHER FEES

	UG	PG
1. Special Admission	75.00	150.00
Library	100.00	100.00
2. Medical	5.00	5.00
3. Calender	30.00	30.00
Stationary	50.00	50.00
4. Magazine	50.00	50.00
Association	50.00	50.00
Games	100.00	100.00
Students aid fund	5.00	5.00
Visual eduction	25.00	25.00
University Union	80.00	80.00
Sports Affiliation	265.00	265.00
Laboratory:		
B.Sc Computer Sc.	250.00	
B.Sc Microbiology	400.00	
Women Study	50.00	50.00
Caution Deposit	360.00	600.00
Matriculation	100.00	
Recognition	100.00	

(3 & 4 only for those who haven't done P.U.C under the University of Calicut)

B CAUTION DEPOSIT

- STUDENTS WHO LEAVE THE COLLEGE AFTER COMPLETING THE COURSE OR BEFORE ARE ELIGIBLE FOR THE REFUND OF CAUTION DEPOSIT REMITTED AT THE TIME OF ADMISSION.
- THE RECEIPT ISSUED FOR REMITTANCE OF CAUTION DEPOSIT IS TO BE PRODUCED ALONG WITH THE APPLICATION FOR THE REFUND.
- UNDUE DELAY IN APPLYING FOR THE SAME WILL FORFEIT THE AMOUNT.

Fee for Foreign Students

Under graduate Courses \$ 300

Post Graduate Courses \$ 1150 (Including \$50 Caution Deposit)

G. LIBRARY RULES

**Library is kept open from 8.30 am to 5.00 pm.
on all working days including Saturdays**

- All Students and staff are entitled to membership in the library.
They have to submit an application in the prescribed form to avail of this privilege.
- The members have to keep the library cards issued to them carefully and produce them at the time of borrowing books
- Borrowed books have to be returned to the library within 15 days, failing which the members will have to pay a fine of Rs 1 per day.
- Books and other articles in the library must be handled very carefully.
- The damage or loss of these is to be compensated.
- Students must return library cards to the library before they claim their hall tickets for the final year examination.
- Clearance from the library is to be attained before applying for transfer certificate

VARIOUS COMMITTEES

Details of Academic Committees with Members

RUSA (NAAC) STEERING COMMITTEE

Dr.Ayoob. C P	Chairman
Mr. Mohamed Najeeb	Vice-chairman
Dr. T.V. Zacaria	Co-ordinator
Dr. Abdul Muneer. V	Chief Criteria Co-ordinator
Mr. P.M. abdurazaque	Assist. Co-ordinator
Dr. Ibrahim Cholakkal	Assist. Co-ordinator
Ms.Houlath. K	Criteria Co-ordinator
Dr.Afsal. P.C	Criteria Co-ordinator
Lt. Abdul Rasheed. P	Criteria Co-ordinator
Mr. Abdul Jaleel	Criteria Co-ordinator
Mr. K.T. Firoz	Criteria Co-ordinator
Dr. K. Mashhoor	Criteria Co-ordinator
Mr. Aboobacker Siddeeque K	Criteria Co-ordinator

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr.Ayoob. C P	Chairman
Dr. T.V. Zacaria	Vice-chairman
Dr. Ibrahim Cholakkal	Co-ordinator
Dr. Abdul Muneer V	Assist. Co-ordinator
Mr. K.T. Firoz	Assist. Co-ordinator
Dr. K Mashhoor	Assist. Co-ordinator
Jb.C.P.Mohammed Kutty, Manager	Member
Dr. Mohammed Haneefa. P	Member
Mr.Askarali. A	Member
Mrs.Shiji Thomas	Member
Mr.Riyad. A.M	Member

	Mr. Roy. P P	
	Dr.Krishnakumar. T	
	Mr.Muthukoya Thangal. K P	
	Mr. Abdul Latheef. K M	
	Mr.AboobackerSiddeeqe K.C	

DISCIPLINE COMMITTEE

	Dr.Ayoob. C P	Chairman
	Dr. Shamsudheen. E	Convener
	Mr. Muhammed Jamshad. K	Joint Convener
	Lt. Abdul Rasheed. P	Member
	Mr. Firoz. K T	Member
	Mr. Mohammed Nisar. T V	Member
	Mr. Aboobacker Sidheeq. K C	Member
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	Mr. Aboobacker Siddeeqe, Asst. Professor, Dept. of Commerce	Secretary (Honorary)
	Mr. Mohamed Najeeb PM, Associate Professor and Head, Dept. of Economics	Director

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Fine Arts Director	Dr. Mohammed Haneefa. P
Staff Editor	Mr. Hussain. V
Staff Club President	Dr. Mohammed Haneefa. P
Staff Club Secretary	Lt. Abdul Rasheed. P
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	Mr. Muhammed Shafi. T
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ASAP	Mr. Roy PP
WWS	Mr. Firoz. K T
SSP	Mr. Hussain. V
Alumni Association	Mr. Firoz. K T
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Red Ribbon Club	NSS Officers
ED Club	Mr. Muhammed Faisal T
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	Mr. Hussain. V
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	Mr. P.M Abdurazaque
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	Mr. Aboobacker Siddeeque, Office Assistant
Learning Enhance Centre	Mr. Hussain. V
Legal Matters	Adv. A.V. Hassan
Laisoning Officer (Administration)	Mr. P.M Abdurazaque
Post Graduate Programme	Prof. K.M Aboobacker

ACADEMIC SCHEDULE

2018 Calendar

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
S	M	T	W	T	F	S
					1 College Open	2
3	4	5 World Environment Day	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 Independence Day	16	17	18
19	20 College Closes Onam Vacation	21	22 Eid-ul-Azha	23	24 1st Onam	25 Thiruvonam Onam
26	27	28 Sreenarayanaguru Jayanthi	29	30 College Re-Opens After Onam Holidays	31	

September						
S	M	T	W	T	F	S
						1
2	3	4	5 Teachers Day	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
S	M	T	W	T	F	S
	1 Gandhi Jayanthi	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18 Maha Navami	19 Vijaya Dasami	20
21	22	23	24	25	26	27
28	29	30	31			

2018 Calendar

November

Kerala Piravi

Thursday **1**

Friday **2**

Saturday **3**

Sunday **4**

Monday **5**

Diwali
Tuesday **6**

Wednesday **7**

Thursday **8**

Friday **9**

Saturday **10**

Sunday **11**

Monday **12**

2018 Calendar

November

Tuesday **13**

Children's Day
Wednesday **14**

Thursday **15**

Friday **16**

Saturday **17**

Sunday **18**

Monday **19**

Tuesday **20**

Wednesday **21**

Thursday **22**

Friday **23**

Saturday **24**

2018 Calendar

November

Sunday **25**

Monday **26**

Tuesday **27**

Wednesday **28**

Thursday **29**

Friday **30**

2018 Calendar

December

World Aids Day

Saturday **1**

Sunday **2**

Monday **3**

Tuesday **4**

Wednesday **5**

Thursday **6**

Friday **7**

Saturday **8**

Sunday **9**

World Human Rights Day

Monday **10**

Tuesday **11**

Wednesday **12**

2018 Calendar

December

Thursday

13

Friday

14

Saturday

15

Sunday

16

Monday

17

Tuesday

18

Wednesday

19

Thursday

20

Friday

21

College Closes for
X' Mas Holidays

Saturday

22

Sunday

23

Monday

24

2018 Calendar

December

X'Mas

Tuesday

25

Wednesday

26

Thursday

27

Friday

28

Saturday

29

Sunday

30

Monday

31

2019 Calendar

January

College Re-Opens
After X'Mas Holidays

Tuesday **1**

Wednesday **2**

Thursday **3**

Friday **4**

Saturday **5**

Sunday **6**

Monday **7**

Tuesday **8**

Wednesday **9**

Thursday **10**

Friday **11**

Saturday **12**

2019 Calendar

January

Sunday

13

Monday

14

Tuesday

15

Wednesday

16

Thursday

17

Friday

18

Saturday

19

Sunday

20

Monday

21

Tuesday

22

Wednesday

23

Thursday

24

2019 Calendar

January

Friday **25**

Republic Day
Saturday **26**

Sunday **27**

Monday **28**

Tuesday **29**

Wednesday **30**

Thursday **31**

2019 Calendar

February

Friday

1

Saturday

2

Sunday

3

Monday

4

Tuesday

5

Wednesday

6

Thursday

7

Friday

8

Saturday

9

Sunday

10

Monday

11

Tuesday

12

2019 Calendar

February

Wednesday **13**

Thursday **14**

Friday **15**

Saturday **16**

Sunday **17**

Monday **18**

Tuesday **19**

Wednesday **20**

Thursday **21**

Friday **22**

Saturday **23**

Sunday **24**

2019 Calendar

February

Monday

25

Tuesday

26

Wednesday

27

Thursday

28

2019 Calendar

March

Friday

1

Saturday

2

Sunday

3

Monday

4

Tuesday

5

Wednesday

6

Thursday

7

Friday

8

Saturday

9

Sunday

10

Monday

11

Tuesday

12

2019 Calendar

March

Wednesday **13**

Thursday **14**

Friday **15**

Saturday **16**

Sunday **17**

Monday **18**

Tuesday **19**

Wednesday **20**

Thursday **21**

Friday **22**

Saturday **23**

Sunday **24**

2019 Calendar

March

Monday

25

Tuesday

26

Wednesday

27

Thursday

28

Friday

29

Saturday

30

Sunday

31

APPENDICES

REGULATIONS FOR CHOICE BASED CREDIT AND SEMESTER SYSTEM FOR UNDER GRADUATE CURRICULUM-2014

1. TITLE

- 1 These regulations shall be called “Calicut University Regulations for Choice Based Credit and Semester System for Under Graduate Curriculum 2014” (CUC-BCSSUG 2014).

2. APPLICATION & COMMENCEMENT

- 1 The regulations provided herein shall apply to all regular under graduate programmes under faculties conducted by the Calicut University, for the admissions commencing from 2014, with effect from the academic year 2014-2015.
- 2 The provisions herein supersede all the existing regulations for the regular under-graduate programmes under faculties specified in section 4.1 conducted by Calicut University unless otherwise specified.
- 3 These regulations are applicable to Distance Education programme also.
- 4 Every programme conducted under the Choice Based Credit and Semester System in a College shall be monitored by the College Council.

3. DEFINITIONS

- 1 ‘Programme’ means the entire course of study and examinations for the award of a degree (Traditionally referred to as course).
- 2 ‘Duration of programme’ means the time period required for the conduct of the programme. The duration of an under-graduate degree programme shall be six semesters distributed in a period of 3 years.
- 3 ‘Academic Week’ is a unit of five working days in which distribution of work is organized from day one to day five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.
- 4 ‘Semester’ means a term consisting of 90 working days including examination days distributed over a minimum of 18 weeks of 5 working days each.
- 5 ‘Course’ means a segment of subject matter to be covered in a semester (traditionally referred to as paper).

- 6 'Common Course' means a course that comes under the category of courses, including compulsory English and additional language courses and a set of general courses applicable for Language Reduced Pattern (LRP) programmes, a selection of which is compulsory for all students undergoing undergraduate programmes.
- 7 'Core Course' means a compulsory course in a subject related to a particular degree programme.
- 8 'Open Course' means a course which can be opted by a student at his/her choice
- 9 'Complementary Course' means a course which is generally related to the core course (traditionally referred to as subsidiary paper).
- 10 'Repeat Course' is a course that is repeated by a student in a semester for want of sufficient attendance. He/ She can repeat the course whenever it is offered again.
- 11 'Improvement Course' is a course registered by a student for improving his performance in that particular course.
- 12 'Audit course' is a course for which no credits are awarded. If the credits are awarded for these courses, such credits will not be counted for the computation of SGPA and CGPA.
- 13 'Department' means any Teaching Department in a College offering a course of study approved by the university as per the Statutes and Act of the university.
- 14 'Department Co-coordinator' is a teacher nominated by a Department Council to co-ordinate the continuous evaluation undertaken in that department.
- 15 'Department Council' means the body of all teachers of a department in a college.
- 16 'Parent Department' means the Department which offers a particular degree programme.
- 17 'College Co-coordinator' is a teacher nominated by the college council to co-ordinate the effective running of the process of internal evaluation undertaken by various departments within the college. She/he shall be nominated to the College level monitoring committee.
- 18 'Faculty Adviser' means a teacher from the parent department nominated by the Department council, who will advise the student in the academic matters and in the choice of open courses.
- 19 'Credit'(C):Credit is a unit of academic input measured in terms of weekly contact hours /course contents assigned to a course

- 20 'Extra Credit' is the additional credit awarded to a student over and above the minimum credits required in a Programme, for achievements in co-curricular activities conducted outside the regular class hours, as decided by the university. For calculating CGPA Extra credits are not to be considered.
- 21 'Letter Grade' or simply 'Grade' in a course is a letter symbol (A+, A, B, C, D, E, and F). Grade shall mean the prescribed alphabetical grade awarded to a student based on his/her performance in various examinations.
- 22 Each letter grade is assigned a 'Grade point' (G) which is an integer indicating the numerical equivalent of the broad level of performance of a student in a course. "Grade Point" means point given to a grade on 7 point scale
- 23 'Semester Grade Point Average' (SGPA) is the value obtained by dividing the sum of credit points obtained by a student in the various courses taken in a semester by the total number of credits in that semester. SGPA shall be rounded off to two decimal places. SGPA determines the overall performance of a student at the end of a semester.
- 24 'Credit point' (P) of a course is the value obtained by multiplying the grade point (G) by the credit (C) of the course: $P = G \times C$.
- 25 Credit point of a semester is the product of SGPA of that semester and the total credit load of that semester. Credit point of a semester = SGPA x Credit load (Total credits) of the semester
- 26 'Cumulative Grade Point Average' (CGPA) is the value obtained by dividing the sum of credit points in all the semesters taken by the student for the entire programme by the total number of credits in the entire programme and shall be rounded off by two decimal places.
- 27 Grade Card: shall mean the printed record of student's performance, awarded to him/her. (See section 11)
- 28 Course teacher: A teacher nominated by the HOD shall be in charge of a particular course
- 29 Words and expressions used and not defined in this regulation, but defined in the Calicut University Act and Statutes shall have the meaning assigned to them in the Act and Statutes.
- 30 'Dual core' means a programme with double core subjects, traditionally known as double main
- 31 'Strike off the roll': A student who is continuously absent for 14 / working days without sufficient reason and proper intimation to the principal of the college shall be removed from the roll.

4. PROGRAMME STRUCTURE

- 1 Students shall be admitted into undergraduate programme under faculties of SCIENCE, HUMANITIES, LANGUAGE & LITERATURE, COMMERCE & MANAGEMENT, JOURNALISM and such other faculties constituted by University from time to time.
- 2 Duration: The duration of an under graduate programme shall be 6 semesters distributed over a period of 3 academic years. The odd semesters (1, 3, 5) shall be from June to October and the even Semesters (2,4,6) shall be from November to March. Each semester shall have 90 working days inclusive of all examinations.
- 3 Courses: The under graduate programme shall include four types of courses, viz., Common Courses (Code A), Core courses (Code B), Complementary courses (Code C) and Open course (Code D). The minimum number of courses required for completion of an undergraduate programme may vary from 30 to 40, depending on the credits assigned to different courses.
- 4 Course code: Each course shall have a unique alphanumeric code number, which includes abbreviation of the subject in three letters, the semester number (1 to 5) in which the course is offered, the code of the course (A to D) and the serial number of the course (01,02). Course code will be centrally generated by the university. A particular complementary open course should have same code with same credit even though it is offered for different programmes. For example ENG2A03 represents a Common course of serial number 03 offered in the second semester and PHY2B02 representing second semester Core course 2 in Physics programme.
- 5 Common courses: In general every under graduate student shall undergo 10 common courses (Total 38 credits) chosen from a group of 14 common courses listed below, for completing the programme:
 1. Common English course I
 2. Common English course 11
 3. Common English course 111
 4. Common English course IV
 5. Common English course V
 6. Common English course VIEnglish courses I to VI- applicable to BA/B.Sc. Regular Pattern English courses I to IV - applicable to Language Reduced Pattern (LRP) Programmes B. Com, BBA, BBA (T), BBM. B. Sc (LRP), BCA etc
7. Additional language course I
8. Additional language course 11

9. Additional language course 111

10. Additional language course IV

Addl. Language courses I to IV-applicable to BA/B.Sc. Regular Pattern Addl. Language courses I & II - applicable to Language Reduced Pattern (LRP) Programmes

11. General course I

12. General course 11

13. General course 111

14. General course IV

Applicable to Language Reduced Pattern (LRP) Programmes

Common courses 1-6 shall be taught by English teachers and 7- 10 by teachers of additional languages and general courses 11-14 by teachers of departments offering core courses concerned.

General Courses 1,11 & 111 are Numerical Skill, General Informatics and Entrepreneurship respectively. General Course IV shall be designed by the concerned group of Boards.

The subjects under Language Reduced Pattern (LRP) / [Alternative pattern] are grouped into Four:

1. BBA < B Com, Fashion Technology, and Hotel Management.
2. Industrial Chemistry, Polymer Chemistry, and Food Science & Technology.
3. Computer Science, Electronics, Multimedia, and Instrumentation.
4. Biotechnology, Biochemistry, Aquaculture and Plant Science.

Common Courses in Various Programmes

No	Programme	Semester I	Semester II	Semester III	Semester IV
01	B.A. & B.Sc	1,2,7	03,04,08	05,09	06, 10
02	B.Com.& LRP	1,2,7	03,04,08	11, 12	13, 14

- 6 Core courses: Core courses are the courses in the major (Core) subject of the degree programme chosen by the student. Core courses are offered by the parent department. The number of core courses varies from 10 to 18 including a project work.

- 6 Core courses: Core courses are the courses in the major (Core) subject of the degree programme chosen by the student. Core courses are offered by the parent department. The number of core courses varies from 10 to 18 including a project work.
- 7 Complementary courses: Complementary courses cover one or two disciplines that are related to the core subject and are distributed in the first four semesters.
- 8 Open Courses: There shall be one open course in core subjects in the fifth semester. The Open course shall be open to all the students except the students of parent discipline. (They can choose an open course from a different discipline). Each department/ discipline can decide the open course from a pool of three courses offered by the University.
- 9 Credits: Each course shall have certain credits. For passing the degree programme the student shall be required to achieve a minimum of 120 credits of which 38(22for common [English] courses + 16 for common languages other than English) credit shall be from common courses, a minimum of 2 credits for project and 2 credits for the open course. (In the case of LRP Programmes 14 credits for common courses,8 credits for Additional language courses and 16 credits for General courses). Minimum credits required for core, complementary and open courses put together are 82. However the credits to be set apart for the core and complementary courses shall be decided by the faculty concerned. The maximum credits for a course shall not exceed 5. Honours and dual core programmes are having separate credit distribution.
- 10 Attendance: A student shall be permitted to appear for the semester examination, only if he/she secures not less than 75% attendance in each semester. Attendance shall be maintained by the concerned Department. Condonation of shortage of attendance to a maximum of 9 days in a semester subject to a maximum of two times during the whole period of a Degree Programme may be granted by the University. Benefits of attendance may be granted to students who attend the approved activities of college/ university with prior concurrence of the Head of the institution. Participation in such activities may be treated as presence in lieu of their absence on production of participation / attendance certificate in curricular/extracurricular activities. It should be limited to 9 days in a semester. The condonation of shortage of attendance shall be granted according to the existing prescribed norms.

If a student registered in first semester of the UG degree programme is continuously absent from the classes for more than 14 working days at the beginning of the semester without informing the authorities the matter shall immediately be brought to the notice of the Registrar of the university. The names of such students shall be removed from the rolls.

Admission to repeat courses should be within the sanctioned strength. However if more candidates are there, the candidates who have suffered serious health problems, on production of a medical certificate issued by a physician not below the rank of a Civil Surgeon in Government service, may be permitted to re-repeat the course, with a written order issued by the Registrar, Calicut University (by considering his/her SGPA/CGPA and percentage of attendance). The number of such candidates should not exceed two.

- 11 Grace marks: Grace Marks may be awarded to a student for meritorious achievements in co-curricular activities (in Sports/
- 12 Arts/ NSS/NCC/ Student Entrepreneurship) carried out besides the regular class hours. Such a benefit is applicable and limited to a maximum of 8 courses in an academic year spreading over two semesters. No credit shall be assigned for such activities.
- 13 Project: Every student of a UG degree programme shall have to work on a project of not less than 2 credits under the supervision of a faculty member as per the curriculum.
- 14 Extension activities: Compulsory social service (CSS) for a period of 15 days essential for the successful completion of a U.G. programme.

5. BOARD OF STUDIES AND COURSES

- 1 The concerned UG Boards of Studies shall design all the courses offered in the under-graduate programmes. The Boards shall design and introduce new courses, modify or re-design existing courses and replace any existing courses with new/modified/re-designed courses to facilitate better exposures and training for the students.

- 2 The syllabus of a course shall include the title of the course, the number of credits, maximum marks for external and internal evaluation, duration of examination hours, distribution of internal marks and reference materials. The BOS concerned have the liberty to decide whether the questions can be answered in Malayalam or not. Maximum efforts shall be made to maintain a uniform pattern while designing the courses, project, viva, practical etc. in the scheme and syllabus of various programmes coming under same faculty.
- 3 Each course shall have an alpha-numeric code and title of the course. The code gives information on the Subject, the Semester number and the Serial Number of the course.
- 4 The syllabus of each course shall be prepared module-wise. Number of instructional hours and reference materials are also to be mentioned against each module. (Refer section 4.4)
- 5 The scheme of examination and model question papers are to be prepared by the Board of studies.
- 6 BOS should analyse the previous examination question papers.
- 7 BOS should make the changes in the syllabi and text books in consultation with the teachers. At least two meetings of teachers may be held in every department in every college, one in midyear and one towards the year end. The recommendations of these meetings should be sent to the Boards of Studies.
- 8 Boards of Studies have to be constantly in touch with renowned Indian Universities, and at least a few foreign universities. Subject experts have to be identified in all major fields of study and endeavour, and consulted frequently.

6. ADMISSION

- 1 The admission to all programmes will be as per the rules and regulations of the University.
- 2 The eligibility criteria for admission shall be as announced by the University from time to time.
- 3 Separate rank lists shall be drawn up for reserved seats as per the existing rules.
- 4 The admitted candidates shall subsequently undergo the pre-scribed courses of study in a college affiliated to the university for six semesters within a period of not less than three years; clear all the examinations prescribed and fulfil all such conditions as prescribed by the university from time to time.

- 5 The College shall make available to all students admitted a Prospectus listing all the courses offered in various Departments during a particular semester. The information so provided shall contain title of the courses, the semester in which it is offered and credits for the courses. Detailed syllabi shall be made available in the University college websites.
- 6 There shall be a uniform calendar prepared by the University for the Registration, conduct /schedule of the courses, examinations and publication of results. The University shall ensure that the calendar is strictly followed.
- 7 There shall be provision for inter collegiate and inter university transfer in third and fifth semester within a period of two weeks from the date of commencement of the semester. For the inter-university or intra-university transfer of a student, he/she has a minimum of 20 credits in the credit bank a) in the same discipline and b) within Kerala.
- 8 Complementary changes at the time of college transfer are permitted in the third semester if all conditions are fulfilled. Complementary changes will not be permitted in the fifth semester.
- 9 CUCBCSS regular students can join distance education stream in any semester in the same Programme or a different one. If core and complementary courses are different, they have to undergo them in the new stream. The marks/grade obtained for common courses will be retained.
- 10 A student registered under distance education stream in the CCSS pattern may be permitted to join the regular college (If there is a vacancy within the sanctioned strength) in the third and fifth semester with the same programme only. If there is a change in complementary courses, It can be done with following conditions)
 - i) The external and internal marks/grade obtained in the previous semesters for the earlier complementary courses will be cancelled.
 - ii) The students have to write the external examinations for the previous semester for the new complementary courses along with the subsequent batch,
 - iii) An undertaking to the effect that the internal evaluation for the previous semesters of the new complementary courses will be conducted, is to be obtained from the Principal of the college in which the student intends to join should be obtained to the effect that the internal evaluation for the previous semester of the new complementary course will be conducted.

11 Provision for credit transfer is subject to common guidelines prepared by the faculty concerned.

12 There shall be provision for readmission of students in the CCSS (2009 admission onwards) system UG pattern. there should be a gap of at least one semester for readmission. The candidate seeking readmission to a particular semester should have registered for the previous semester examination. there should not be any change in the scheme. If there is a change in the scheme, readmission can be given based on the formula ^created for the same. For readmission, the vacancy should be within the sanctioned strength. If there is no vacancy in the junior batch of the Parent College, readmission can be taken in another college with the junior batch, if there is vacancy within the sanctioned strength in the concerned college. Provided the Rules of College Transfer cannot be clubbed with clause for Readmission.

7. REGISTRATION

1 Each student shall register for the courses he/she proposes to take through 'online', in consultation with the Faculty Adviser within two weeks from the commencement of each semester. The college shall send a list of students registered for each programme in each Semester giving the details of courses registered, including repeat courses, to the university in the prescribed form within 45 days from the commencement of the semester.

2 A student shall be permitted to register for the examination also. If registration for examination is not possible owing to shortage of attendance beyond condonation limit, the student shall be permitted to move to the next semester. In such cases, a request from the student may be forwarded through the principal of the college to the University within two weeks of the commencement of that semester. An undertaking from the Principal may also be obtained stating that the students will be permitted to make up the shortage of attendance in that semester after completing 6 semesters.(Students shall make up the shortage of attendance in 'Repeat Semester' after the completion of the programme).

The 'Repeat Semester' shall be possible only once for the entire programme and shall be done in the same college.

- 3 A student who registered for the course shall successfully complete the programme within 6 years from the year of first registration. If not, such candidate has to cancel the existing registration and join afresh as a new candidate.
- 4 For Open courses there shall be a minimum of 10 and maximum of 75 students per batch. For other courses existing pattern will be followed.
- 5 Those students who have followed the UG courses in annual pattern or Choice based Credit & Semester system pattern can cancel their earlier registration and register afresh for CUCBCSSUG 2013 scheme in the same discipline or a different one.
- 6 The students who have attendance within the limit prescribed, but could not register for the examination have to apply for the token registration, within two weeks of the commencement of the next semester.

8. EXAMINATION

- 1 There shall be University examinations at the end of each semester.
- 2 Practical examinations shall be conducted by the University at the end of fourth and sixth semester (except for music). Conduct of Practical examinations in the second semester as per the syllabi may be permitted for Language Reduced Pattern (LRP)
- 3 External Viva-voce, if any, shall be conducted along with the practical examination/project evaluation.
- 4 The model of question papers may be prepared by the concerned BOS. Each question should aim at-
 - 1) Assessment of the knowledge acquired
 - 2) standard application of knowledge
 - 3) Application of knowledge in new situations
- 5 Different types of questions shall possess different marks to quantify their range. Maximum marks can vary from course to course depending on their comparative importance. But a general pattern as shown in section 8.5 may be followed by the Boards of studies.
- 6 Project evaluation shall be conducted at the end of sixth semester. 20% of marks are awarded through internal assessment.
- 7 In the (CUCBCSSUG 2014 scheme) - UG pattern, the common course IV will cover the whole aspects of the syllabi for Environmental studies. So there is no need of conducting a separate examination in Environmental studies for the students of CUCBCSSUG 2014 scheme.

8 Improvement Course: Improvement of a particular semester can ' be done only once. The student shall avail the improvement chance in the succeeding year after the successful completion of the semester concerned. The internal marks already obtained will be carried forward to determine the new grade/mark in the improvement-examination. If the candidate fails to appear for the improvement examination after registration, or if there is no change in the results of the improved examination, the mark/grade obtained in the first appearance will be retained. Improvement and Supplementary examinations cannot be done simultaneously.

9. EVALUATION AND GRADING

1 Mark system is followed instead of direct grading for each ques-tion. For each course in the semester letter grade, grade point and % of marks are introduced in 7- point indirect grading system as per guidelines given in Annexure-1.

2 Course Evaluation: The evaluation scheme for each course shall contain two parts (1) Internal assessment (2) external evaluation 20% weight shall be given to the internal assessment. The re-maining 80% weight shall be for the external evaluation.

3 Internal Assessment: 20% of the total marks in each course are for internal examina-tions. The marks secured for internal examination only need be sent to university by the colleges concerned.

The internal assessment shall be based on a predetermined transparent system involving written test, assignments, seminars and attendance in respect of theory courses and lab test/records/viva and attendance in respect of practical courses.

Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to re-search aptitude.

Components with percentage of marks of Internal Evaluation of Theory Courses are- Attendance 25 %, Assignment/ Seminar /Viva 25 % and Test pa- x per 50% For practical course-Attendance 25% , Record 50% and lab in-volvement 25% as far internal is concerned. (If a fraction appears in Internal marks, nearest whole number is to be taken)

Attendance of each course will be evaluated as below

Above 90% attendance	100% marks allotted for attendance
85 to 89%	80%
80 to 84%	60%
76 to 79%	40%
75 %	20%

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks. The course teacher(s) shall maintain the academic record of each student registered for the course, which shall be forwarded to the University by the college Principal after obtaining the signature of both course teacher and HOD.

- 4 Moderation: a) Moderation shall be awarded subject to a maximum of 5 % of external total marks to be awarded in Semester.
 - b) For a course concerned, the maximum of moderation awarded shall be limited to 10% of the total marks to be awarded for the external course concerned.
 - c) If a student fails for a single course, this limit can be enhanced to 15 % of external in the course
 - d) However Board of examiners concerned, shall have the liberty to fix low percentage of marks for moderation subjected to the conditions mentioned in a), b) and c)
- 5 External Evaluation: External evaluation carries 80 % of marks. External evaluation of Even (2, 4, 6) semesters will be conducted in centralized valuation camps immediately after the examination. Answer scripts of Odd Semester (1,3, and 5) examinations will be evaluated by home valuation. All question papers shall be set by the university.

‘The external examination in theory courses is to be conducted with question papers set by external experts. The evaluation of the answer scripts shall be done by examiners based on a well- defined Scheme of valuation and answer keys shall be provided by the University. The external examination in practical courses shall be conducted by two examiners - one internal and an external, appointed by the University. The project evaluation with viva can be conducted either internal or external whichever may be decided by the BOS concerned. No practical examination will be conducted in odd semester. Practical examinations shall be conducted in the even semester (II, IV and VI) as per the decision of the appropriate academic bodies.
- 6 After the external evaluation only marks are to be entered in the answer scripts. All other calculations including grading are done by the university.

- 7 Revaluation: In the new system of grading, revaluation is per-missible. The prevailing rules of revaluation are applicable to CUCBCSSUG 2014.
- 8 Students can apply for photocopies of answer scripts of external examinations. Applications for photocopies/Scrutiny/ revaluation should be submitted within 10 days of publication of results. The fee for this shall be as decided by the university.

10. INDIRECT GRADING SYSTEM

- 1 INDIRECT GRADING SYSTEM based on a 7 -point scale is used to evaluate the performance of students.
- 2 Each course is evaluated by assigning marks with a letter grade (A+, A, B, C, D, E or F) to that course by the method of indirect grading.
- 3 An aggregate of E grade with 40 % marks (after external and internal put together) is required in each course for a pass and also for awarding a degree.
- 4 Appearance for Internal Assessment (1A) and End Semester Evaluation (ESE-external)) are compulsory and no grade shall be awarded to a candidate if she/he is absent for IA/ESE or both. For a pass in each course 40% marks or E grade is necessary
- 5 A student who fails to secure a minimum grade for a pass in a /course is permitted to write the examination along with the nextbatch.
- 6 After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below. For the successful completion of a semester, a student should pass all courses. However, a student is permitted to move to the next semester irrespective of SGPA obtained. SGPA of the student in that semester is calculated using the formula

$$\text{SGPA} = \frac{\text{Sum of the credit points of all courses in a semester}}{\text{Total credits in that semester}}$$

- 7 The Cumulative Grade Point Average (CGPA) of the student is calculated at the end of a programme. The CGPA of a student determines the overall academic level of the student in a programme and is the criterion for ranking the students. CGPA can be calculated by the following formula:

$$\text{CGPA} = \frac{\text{Total credit points obtained in six semesters}}{\text{Total credits aquired (120)}}$$

SGPA and CGPA shall be rounded off to two decimal places. CGPA determines the broad academic level of the student in a programme and is the index for ranking students (in terms of grade points). An overall letter grade (Cumulative Grade) for the entire programme shall be awarded to a student depending on her/his CGPA (See Table 1 in Annexure-1)

11. GRADE CARD

- 1 The University shall issue to the students grade/marks card (by online) on completion of each semester, which shall contain the following information:
 - a) Name of University
 - b) Name of college
 - c) Title of Under-Graduate Programme
 - d) Semester concerned
 - e) Name and Register Number of student
 - f) Code number, Title and Credits of each course opted in the semester
 - g) Internal marks, External marks, total marks, Grade point (G) and Letter grade in each course in the semester
 - h) The total credits, total credit points and SGPA in the semester (corrected to two decimal places)
 - i) Percentage of total marks
- 2 The final Grade/mark Card issued at the end of the final semester shall contain the details of all courses taken during the entire programme including those taken over and above the prescribed minimum credits for obtaining the degree. However, as already mentioned, for the computation of CGPA only the best performed courses with maximum grade points alone shall be taken subject to the minimum credits requirements (120) for passing a specific degree. The final grade card shall show the percentage of marks, CGPA (corrected to two decimal places) and the overall letter grade of a student for the entire programme. The final grade/mark card shall also include the grade points and letter grade of common course, core courses, complementary courses and open courses separately. This is to be done in a seven point indirect scale.

12. AWARD OF DEGREE

- 1 The successful completion of all the courses (common, core, complementary and open courses) prescribed for the degree programme with E grade (40 %) shall be the minimum Course requirement for the award of degree.
- 2 Degree for Oriental Title Courses: Those students who have passed Oriental Title courses earlier have to appear for the common courses A 01 to A 06 in order to get POT degree. This can be done through SDE (SDE registration along with the I Semester students)
- 3 For obtaining additional degree: Those students who have passed UG programme under CCSS have to appear only core, Complementary and Open courses for acquiring additional degree. The registration for additional degree shall be done through SDE in the 111 Semester.

13. GRIEVANCE REDRESSAL COMMITTEE

- 1 College level: The College shall form a Grievance Redressal Committee in each department comprising of course teacher and one senior teacher as members and the Head of the department as chairman. This committee shall address all grievances relating to the internal assessment grades of the students. There shall be a college level Grievance Redressal Committee comprising of student advisor, two senior teachers and two staff council members (one shall be elected member) as members and principal as chairman.
- 2 University level The University shall form a Grievance Redressal Committee as per the existing norms

14. STEERING COMMITTEE

- 1 Consisting of two syndicate members of whom one shall be a teacher, the registrar of the university, controller of examinations, seven teachers from different disciplines (preferably one from each faculty), two chair persons of Board of studies (one UG and 1 PG), and two deans of faculty shall be formed to resolve the issues, arising out of the implementation of CUCBCSSUG 2014. The syndicate member who is also a teacher shall be the convener of the committee. The quorum of the committee shall be six and meeting of the committee shall be held at least thrice in an academic year. The resolutions of the committee will be implemented by the Vice Chancellor in exigency and this may be ratified by the Academic council.

15. TRANSITORY PROVISION

- 1 Not with standing anything contained in these regulations, the Vice-Chancellor shall, for a period of three year from the date of coming Into force of these regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

16. REPEAL

- 1 The Regulations now in force in so far as they are applicable to programmes offered by the University and to the extent they are inconsistent with these regulations are hereby repealed. In the case of any inconsistency between the existing regulations and these regulations relating to the Choice-based Credit Semester System in their application to any course offered in a College, the latter shall prevail.

METHOD OF INDIRECT GRADING

Evaluation both internal and external)is carried out using Mark system .The grading on the basis of a total internal and external marks will be indicated for each course and for each semester and for the entire programme,

Indirect Grading System in 7 point scale is as below:

To find Semester Grade Point Average (SGPA) :

$$\text{SGPA} = \frac{\text{Sum of the credit points of all courses in a semester}}{\text{Total credits in that semester}}$$

$$\text{SGPA} = \frac{C1G1 + C2G2 + C3G3 + \dots}{C1 + C2 + \dots}$$

Where G1, G2 are grade points and C1, C2...are credits of different courses of the same semester

Credit point of a semester = SGPA X Credit load of the semester

Seven Point Indirect Grading System

% of Marks (IA+ESE)	Grade	Interpretation	Grade point Average (G)	Range of grade points	Class
90 and above	A+	Outstanding	6	5.5-6	First class with Distinction
80 to below90	A	Excellent	5	4.5 -5.49	
70 to below80	B	Very good	4	3.5 - 4.49	First class
60 to below70	C	Good	3	2.5-3.49	
50 To below 60	D	Satisfactory	2	1.5-2.49	Second class
40 to below 50	E	Pass/Adequate	1	0.5- 1.49	Pass
Below 40	F	Failure	0	0 - 0.49	Fail

Example 1

Course Code	Course Name	Marks Obtained			Max. marks of the course	Credit C	Grade point (G)	Credit point Cx G	Grade
		Internal (Max. 20)	External (Max. 80)	Total					
xxxxxxx	Xxxxxxx	16	64	80	100	4	5	20	A
xxxxxxx	Xxxxxxxxxx	10	40	50	100	3	2	6	D
xxxxxxx	Xxxxxxxxxx	18	70	88	100	4	5	20	A
xxxxxxx	Xxxxxxxxxx	14	56	70	100	3	4	12	B
xxxxxxx	Xxxxxxxxxx	18	58	76	100	3	4	12	B
xxxxxxx	Xxxxxxxxxx	12	36	48	100	4	1	4	E

$$\text{SGPA} = \frac{\text{Sum of the credit points of all courses in a semester}}{\text{Total credits in that semester}}$$

$$\text{SGPA} = \frac{20+6+20+12+12+4}{21} = \frac{24}{21} = 3.52 \text{ B grade}$$

Credit point of Semester I =74

Percentage of marks of semester I =
 $(412/600) \times 100 = 68.667\% = 68.67\%$

Note: The percentage of marks shall be approximated up to two decimal points (ex. 66.286% = 66.29%)

Example 2**Semester I**

Course Code	Course Name	Marks obtained	Max. marks of the course	Credit	Grade point (G)	Grade
XXXXXXX	Xxxxxxx	80	100	4	5	A
XXXXXXX	XXXXXXXXXX	50	100	3	2	D
XXXXXXX	XXXXXXXXXX	88	100	4	5	A
XXXXXXX	XXXXXXXXXX	70	100	3	4	B
XXXXXXX*	XXXXXXXXXX	32	100	3	0	F
XXXXXXX	XXXXXXXXXX	48	100	4	1	E

*Failed course

Note : In the event a candidate fails to secure E grade (40 % marks) in any course in a semester, consolidation of SGPA and CGPA will be made only after obtaining E grade (40 % marks) in the failed course in the subsequent

SCHEME OF EXAMINATIONS

- 1-6 Common course English: Duration of each external examination is 3 Hrs. Each carries a maximum of 100 Marks,
- 7-10 Additional languages: Duration of each external examination is 3 Hrs, Each carries a maximum of 100 Marks.
- 11-14 **General courses:** Duration of each external examination is 3 Hrs. Each carries a maximum of 100 Marks.

Core courses: Duration of each external examination is 3 Hrs. The maximum marks for the theory shall be equal. The division of marks between theory and practical & question paper pattern shall be stipulated by the Board of studies concerned.

Complementary courses: Duration of each external examination is 3 Hrs. The division of marks between theory and practical & question paper pattern shall be stipulated by the Board of studies concerned.

Open courses: Duration of each external examination is 2 Hrs with 50 marks. The division of marks between theory and practical & question paper pattern shall be stipulated by the Board of studies concerned.

The maximum marks of different programme in same faculty shall be same.

1-6 Common course English: Duration of each external examination is 3 Hrs. Each carries a maximum of 100 Marks,

7-10 Additional languages: Duration of each external examination is 3 Hrs, Each carries a maximum of 100 Marks.

11-14 General courses: Duration of each external examination is 3 Hrs. Each carries a maximum of 100 Marks.

Core courses: Duration of each external examination is 3 Hrs. The maximum marks for the theory shall be equal. The division of marks between theory and practical & question paper pattern shall be stipulated by the Board of studies concerned.

Complementary courses: Duration of each external examination is 3 Hrs. The division of marks between theory and practical & question paper pattern shall be stipulated by the Board of studies concerned.

Open courses: Duration of each external examination is 2 Hrs with 50 marks. The division of marks between theory and practical & question paper pattern shall be stipulated by the Board of studies concerned.

The maximum marks of different programme in same faculty shall be same.

Some useful examples

CREDIT & MARK DISTRIBUTION

CREDIT AND MARK DISTRIBUTION FOR PROGRAMMES WITHOUT PRACTICAL (EX.B.A. HINDI)

Subject	Sem	Common Course		Core Course				Complementary Course		Open Course	Total	
		English	Additional Language	Hindi Language & Literature				Course I	Course II			
Hindi Language & Literature	I	4	3	4				5		2	2	20
	II	4	3	4				5		2	2	20
	III	4	4	4	4			2	2		20	
	IV	4	4	4	4			2	2		20	
	V	-	-	4	4	4	4	4			2	22
	VI	-	-	4	4	4	4	2*				18
	Total	22 Credits (600 Marks)	16 Credits (400 Marks)	64 Credits (1550 Marks)				8	8	2		120
	38 Credits (1000 Marks)		82 Credits (2000 Marks)				16 Credits (800 Marks)		2 Credits (50 Marks)			
										Total Marks	3400	

* Project



PHONE DIRECTORY

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