

Detailed Report and Minutes

Date: 14 August 2023

Subject: Enquiry Report on the Complaint Regarding the Incident on 12-07-2023

Reference: A4-577/2022 - Letter from the Principal constituting Enquiry Committee, dated 01-08-2022

Introduction:

This report is based on the enquiry conducted by the committee regarding a complaint received from Mr. Labeeb K. P., a second-semester student of B.Voc. Professional Accounting and Taxation. The complaint pertains to an incident that occurred on the 12th of July 2023, where the complainant alleged that he was forcibly dragged into a car and physically assaulted by five senior students. The Enquiry Committee was constituted by the Principal to investigate the matter and determine the appropriate course of action.

Details of the Incident:

The complainant, Mr. Labeeb K. P., stated that following an argument between him and the senior students—Fazilu Rahman K. K., Mubassir Rasin O., Mohamed Hisham K., Rinas A., and Mohammed Afsal—he was dragged into a vehicle against his will. He was subjected to physical assault, which resulted in visible bruises and cuts on his face and inside his mouth. The accused students were immediately placed under suspension on 13-07-2023, pending further investigation.

Enquiry Process:

1. Complainant's Statement:

On 14-08-2023, the Enquiry Committee met with the complainant, Mr. Labeeb K. P., who confirmed the allegations made in his complaint. He stood firm by his statement but also mentioned that he was willing to forgive the accused students since they had met the expenses of his medical treatment. The complainant expressed concerns that any further punishment could affect the futures of the accused students and was, therefore, inclined to withdraw the complaint.



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2. Accused Students' Statements:

The accused students were summoned for interrogation. Each one admitted to their involvement in the incident but claimed that their actions were not premeditated. They explained that the physical altercation was a result of a lack of control over their emotions. All the accused students expressed regret for their actions and assured the committee that they would refrain from any further breaches of discipline. They also vowed to maintain regular attendance and ensure satisfactory academic performance moving forward.

3. Investigation Conclusion:

The Committee reviewed the statements and evidence presented. It was concluded that the incident resulted from an ego clash between students from two different batches, with the complainant being from a junior batch. While the altercation could be classified under ragging, the complainant's decision to forgive the accused and withdraw the complaint was noted as a mitigating factor. The accused students' commitment to future good conduct was also considered in the final recommendation.

Outcome:

- The Enquiry Committee noted that the accused students had already been suspended since 13-07-2023. Given that the complainant was willing to forgive the accused and the latter had compensated for his medical expenses, the committee recommends no further disciplinary action, other than the conclusion of the suspension.
- The accused students assured the committee that they would not engage in any further acts of misconduct and would abide by the rules and regulations of the institution.

Recommendations:

Based on the findings of the enquiry, the Committee makes the following recommendations:

1. Termination of Suspension:

The suspension of the accused students, which commenced on 13-07-2023, should be concluded on 18-08-2023. No additional punitive actions are required, as the students have expressed remorse and the complainant has agreed to forgive them.



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2. **Attendance Loss:**

The accused students should not be granted attendance for the period of their suspension, as the investigation validated the allegations against them.

3. **Affidavit Submission:**

The accused students must submit an affidavit, pledging not to engage in any further acts of misconduct or breach of discipline. The affidavit should also state that any failure to adhere to this pledge will result in disciplinary actions, including the potential issuance of a Transfer Certificate (TC). This affidavit must be submitted through their class advisor and the Head of Department (HoD).

4. **Monitoring of Academic Progress:**

The class advisors should monitor the students' attendance and academic performance moving forward. If the students fail to meet the prescribed attendance requirements or show a decline in academic performance, an explanation should be sought, and appropriate disciplinary actions should be considered. The monthly attendance report should be submitted to the Principal by the respective class advisors.

Conclusion:

The Enquiry Committee concludes that while the incident was regrettable, the complainant's decision to forgive the accused and the students' commitment to better behavior moving forward should be considered in determining the final course of action. The committee recommends the termination of the suspension, subject to the conditions outlined in the recommendations.

Meeting Adjourned:

The meeting was concluded on 16-08-2023 at [time].

Signature:

Dr. Shihabudheen Paikarathodi (Convener)

Mr. Asif N. (Member)

Mr. Abdul Jaleel M. (Member)

Mr. Althaf T. K. (Member)

Prepared By:

- **Mr. Abdul Jaleel M.** Assi. Professor of English, Convener of the Discipline Committee and Rapporteur of the Enquiry Committee



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Combined Report and Minutes of the Discipline Committee Meeting

Combined Report

Subject: Untoward Incidents and Repercussions during Fine Arts Celebrations on 08 February 2024

Background

The Fine Arts Celebrations of the academic year 2023-24 at EMEA College of Arts and Science, Kondotty, began on 08 February 2024. However, the event was disrupted by significant incidents of misconduct involving a group of students. These events posed a serious threat to the safety, discipline, and decorum of the campus. This report consolidates the proceedings, enquiry findings, and actions taken to address these incidents.

Summary of Incidents

1. Unauthorized entry of students' vehicles into the campus without permission from the Principal, violating government orders.
2. Rash and reckless driving within the campus, coupled with dangerous behavior such as dancing in moving vehicles.
3. Disruption of Fine Arts Day programs by unplugging equipment and sound systems.
4. Manhandling and threatening teaching staff using abusive language.
5. Blocking the Principal and other teachers outside the main gate, with attempts of physical assault.

Initial Actions Taken

Following the incidents, the following students were suspended for two weeks pending an enquiry:

- **Sixth Semester B. Voc Professional Accounting & Taxation:** Mohammed Senan. A, Shaheen, Mohammed Hisham. K, Mubarish. E, Muhammed Saleeth. P T, Mohammed Jahas. T. P
- **Sixth Semester B. Voc Logistics Management:** Mohammed Fayiz. K, Jahamgeer Khan. N, Sibil Fayaz. PK
- **Sixth Semester BSc Biotechnology:** Muhammed Danish
- **Sixth Semester BSc Mathematics & Physics - DM:** Muhammed Shabik Pulikkalakath

Enquiry Findings

The Enquiry Committee, led by Mr. Abdul Jaleel M. as Convenor, and members including Dr. Nisar U., Dr. Afsal PC, and Mr. Moideen Shafeeque A., conducted detailed hearings with the involved students and reviewed video evidence. Key findings include:

1. **Serious Misconduct:** Students violated orders by bringing vehicles into the campus, leading to significant safety and disciplinary concerns.

2. **Breach of Suspension Orders:** Several suspended students entered the campus during their suspension period and participated in college events, blatantly defying institutional authority.
3. **Student Union Involvement:** The College Union Chairperson, Mr. Haseeburrahman N., was found to have encouraged the misconduct by directing students to bring vehicles onto campus. This lapse in leadership aggravated the situation.

Recommendations by the Enquiry Committee

1. Extend suspension for the students involved in breaching suspension orders:
 - o Until 04/03/2024: Shaheen, Mohammed Hisham. K, Mubarish. E, Muhammed Saleeth. P T, Mohammed Jahas. T. P, and Sibil Fayaz. PK.
 - o Until 18/03/2024: Mohammed Senan. A, Mohammed Fayiz. K, Jahamgeer Khan. N, Muhammed Danish, and Muhammed Shabik Pulikkalakath.
2. Prohibit the suspended students from entering campus except for university examinations with prior permission.
3. Issue formal reprimands to the College Union Chairperson for failing to prevent misconduct and facilitating violations of campus rules.
4. Adjust the college exit time for students from 5:30 PM to 5:00 PM to enhance discipline and safety.

Final Decisions

Based on the recommendations, the following actions were taken:

1. **Suspensions:**
 - o Shaheen, Mohammed Hisham. K, Mubarish. E, Muhammed Saleeth. P T, Mohammed Jahas. T. P, and Sibil Fayaz. PK were suspended until 04/03/2024.
 - o Mohammed Senan. A, Mohammed Fayiz. K, Jahamgeer Khan. N, Muhammed Danish, and Muhammed Shabik Pulikkalakath were suspended until 18/03/2024 for breaching suspension orders.
2. **Campus Entry Restrictions:** Suspended students are prohibited from entering campus premises, except for university examinations, without prior permission. Violators will face police action.
3. **Union Chairperson Accountability:** The College Union Chairperson was formally reprimanded, with recommendations for further action.
4. **Operational Changes:** The campus exit time for students was revised to 5:00 PM.



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Minutes of the Discipline Committee Meeting

Date: 15 February 2024

Time: 10:00 AM

Venue: Principal's Office

Members Present:

1. Mr. Abdul Jaleel M. (Convenor)
2. Dr. Nisar U. (Member)
3. Dr. Afsal PC (Member)
4. Mr. Moideen Shafeeque A. (Member)

Agenda: Review and address the untoward incidents during Fine Arts Celebrations.

Discussion Points:

1. Overview of the incidents on 08 February 2024.
2. Suspension of involved students and preliminary actions.
3. Findings from video evidence and student statements.
4. Role of the College Union in the incident.

Decisions Taken:

1. Extend the suspension period for guilty students.
2. Restrict campus entry for suspended students without prior approval.
3. Hold the College Union Chairperson accountable for his involvement.
4. Revise student exit timings to enhance discipline and safety.

Conclusion: The committee emphasized the importance of upholding discipline on campus and recommended stringent measures to prevent such incidents in the future. The meeting adjourned at 12:30 PM.

Prepared by:

Mr. Abdul Jaleel M.

Convenor, Discipline Committee

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