
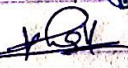




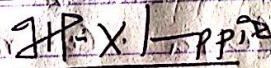
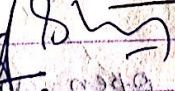

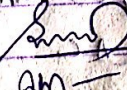






Proceedings of IQAC Meeting held on 18/11/2021  
at IQAC Room 2.30 PM.

Agenda: -

1. Revitalising and Reconstituting IQAC
2. channelising Programs via IQAC
3. IQAC. Camp for planning 2021-22  
Activities
4. Management Meeting with IQAC
5. Miscellaneous.

Members Present

1. Lt. Abdul Rasheed P. 
2. Haulath. K. 
3. Abdul Jaleel M. 
4. Rafeeqe ali mundodan 
5. Aboobacker Siddiq. K. 
6. K. T. FIROZ. 
7. Dr. Abdul Muneer. V. 
8. Dr. Shamsudeen. E. 
9. Dr. Afsal. P. 
10. Rajasecher m. K. E. 
11. Dr. Muhammed Fayin 
12. Dr. Mashaqat K. 
13. Abdulaziz. M. 
14. Dr. Mujibuddin Aydeed 

Decisions

1. It is decided to normalize Dr. Ibrahim - cholakkal and Dr. Muneer as Mentors. patrons.
2. The following members are normalized as members.

Criteria - 1 Dr. Afsal . PC

Criteria - 2 Abdul ~~Q~~ Jaleel . KM

Criteria - 3 Dr. Rajarshetkarem . KE

Criteria - 4 Mr. Shihabudheen . P

Criteria - 5 Firoz . KT

Criteria - 6 Aboobakar Sideeqe . KC

Criteria - 7 Rafieekali Mundadan .

3. It is decided to channelize all programme through IQAC

4. It is decided to conduct a Meeting of Criteria Co-ordinators on 25/12/21 at 2.30pm

5. Decided to open a specific WhatsApp Channel for IQAC

6. Decided to conduct two day orientation Camp for Criteria Co-ordinators in December Meeting came to an end by 7.00pm.

Abdullah

Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
College of Arts and Science  
Kannur  
Kannur PO  
Kannur Dt. 673 638

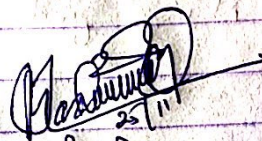
Proceedings of IQAC Meeting held on 25/11/21<sup>115</sup>  
at IQAC Room 11:30 AM

Agenda:-

1. IQAC Camp for Coordinators
2. Certificate courses for 2021-22

Members Present

1. Lt. Abdul Karim P

  
25/11

2. Abdurazzeq. PM.



3. Ibrahima Othman



4. Rafeeq ali mundadan



5. Abobacker Siddeeq. K.C



6. Abdul Jaleel M



7. Rajas/Cherem ICE



8. K.T. Firoz



9. Hamid K



Decisions:

① It is decided to undertake the functioning of Certificate course in different departments.  
Mr. Afsal PC assigned the duty to monitor the progress of certificate courses.

② Evaluated the progress of various certificate courses conducted by different departments.

~~Meeting~~

15/11/2019 10:10 AM ... S.A.B.I. ...

③ It is decided to conduct a one-day training programme to criteria coordinators

The meeting comes to an end by 12.30. PM

*[Signature]*

Co-ordinator  
Resource Cell (IOAC)  
Faculty of Arts and Science  
Kondotti, Kumbharamba PO  
Kannur Dist. Kerala 698

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Proceedings of the IQAC Meeting held on  
24-01-2022 @ IQAC Room at 2.30 PM

### Agenda:

1. Meeting with Management Team
2. Strategic Plan meeting

### Members Present:

1. Lt. Abdul Rashid
2. Abdulrazzak P.M
3. Pro V. K.S
4. Shihabuddin P
5. Dr. Abdul Munasir V
6. Abdul Jaleel M
7. Dr. Afzal PC
8. Rajarathnam UE
9. Haulath B
10. Aboobacker Siddique K.C

### Decisions

1. It is decided to conduct a strategic plan meeting with management on 26-01-22 at AVT

2. It is decided to present a short term plan of action by 7-constituted co-ordinators. Meeting came to an end  
The meeting came to an end by 3.30 PM

Co-ordinator  
Internal Quality Assurance Cell (IQAC)

Proceedings of IQAC meeting held on 25/11-2022  
at IQAC Room at 2:30 PM

### Agenda

1. Finalization of Criteria Presentation for Strategic meeting.

### Members Present

1. Lt. Abhilash Raghud P
  2. Abdurazique. Pm
  3. Hanisha. K
  4. Rajasekharam KE
  5. Shobanthees. Prathapathod
  6. Rafiqul Islam
  7. Dr. Afzal. PC
  8. Abdul Jalil. M
- 90 - 65 Prb 2

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

### Decisions

Seven Criteria Co-ordinators presented short term plan of IQAC. IQAC discussed each presentation in detail and suggested the required modifications. The meeting came to an end by 4:30

*(Signature)*

Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
MCA College of Arts and Science  
Kumminiparamba PO  
Kannur Dt. 673 638

Proceedings of all staff meeting held on  
27-01-2022 at Seminar Hall. at 2.30 PM

### Agenda:

- ① Planning and Evaluation of IOTC Activities
- ② Adding domains in the ERP.
- ③ Appointment letters for new coordinators.

### Members Present:

- ① Aneesha M.
- ② Taseena P.P
3. Rameesa-k
4. Dr. Somnoman
5. Sajeeva Chulakke
6. Abidha K.P
7. Syana Parveen
8. Nargees M.k.
9. Faseela PA
10. Juwairiya k.k.
11. Haseena k.v.
12. Nisna.v.
13. Adithya Sunil.K
14. Lubna.K.T
15. Suja. U
16. Reshitha .O.K.
17. Dr. Dhanya D.S.
18. Sekha Khansah. P
19. Tasma salim

Aneesha M.

Taseena P.P

Rameesa-k

Dr. Somnoman

Sajeeva Chulakke

Abidha K.P

Syana Parveen

Nargees M.k.

Faseela PA

Juwairiya k.k.

Haseena k.v.

Nisna.v.

Adithya Sunil.K

Lubna.K.T

Suja. U

Reshitha .O.K.

Dr. Dhanya D.S.

Sekha Khansah. P

Tasma salim

- 20 Mubeens V
- 21 Vindal M
- 22 SONEENA P.D
- 23 Hasna K.P
- 24 Remya KT
- 25 Ashitha R. Sany
- 26 Mahjabeen Aydeed
- 27 Rajasulheem K.E
- 28 Dr. Mashhour K
- 29 Dr. NBAR U
- 30 Ibrahim P.A
- 31 Muhammed Fawzan G
- 32 Aswathi V
- 33 Dr. Tasneem O (CS)
- 34 Dr. Shyri Thomas
- 35 Pisha P.J
- 36 Sulfa M
- 37 Aboobacker Siddeeq K.C
- 38 Mohamed Ashik Sultham K
- 39 Asif N
- 40 Muhammed Shef. T.
- 41 Momeno Jasim
- 42 Dr. Ashraf Valoor
- 43 Dr. Muhammed Fazil W
- 44 Athaf Mohamed Hussain PA
- 45 Ray P
- 46 Dr. Asad P.C
- 47 mohammed Rashid P
- 48 - Athaf T.K
- 49 - Rafecque alimandodan
- 50 Noordeen Shujeeque A
- 51 Bissbad P (B.VOC)
- 52 Nahay she P.A (P.UM)



- 53. Mohammed Aliyar T.V. ~~Amir~~
- 54. Shihabuddeen P. ~~Amir~~
- 55. Muhammed Ansari V.A. ~~Amir~~
- 56. Sibi Nigasi K.P. ~~Amir~~
- 57. K.M. Aboobacker. ~~KMA~~
- 58. Huseain V. ~~Amir~~
- 59. K.T. Broop ~~Amir~~
- 60. Dr. Abdul Muneer V. ~~Amir~~ J.P. X-1 - PPIZ
- 61. Mohammed Sachin PA ~~Amir~~
- 62. Askareh A. ~~Amir~~
- 63. Abdul Jalil M. ~~Amir~~
- 64. Dr. Shaujan E. ~~Amir~~
- 65. Dr. Riyad Amir ~~Amir~~
- 66. Abdurrahman P.M. ~~Amir~~
- 67. Hanika K. K. ~~Amir~~
- 68. Lt. Abdul Rasheed P. ~~Amir~~
- 69. Balkees. K.S. ~~Amir~~
- 70. Faseelank ~~Amir~~

Decisions:




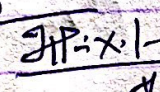



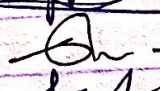
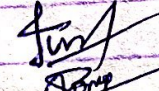



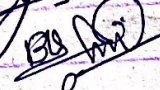




1. H. U. decided to start marking attendance in the newly introduced ERP Kbase

Minutes Proceedings of the Combined meeting of HODs, ICAT Co-ordinators, DEAC Members held on 22-02-2022 at Seminar Hall.

Agenda:

- 1. Pending Data Collection for AECAR
- 2. Short Term Plan for NAAC Activities 2021-22
- 3. Any other matter.

Members Present:




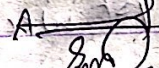

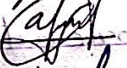

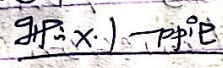
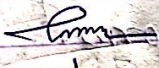


- 1. Abdurazique. pm 
- 2. Hudaib. K 
- 3. Abdul Rasheed
- 4. Mohamed Najeed. pm. 
- 5. Hussain. pm
- 6. Dr. Abdul Muneer. V  JP-XI-PIE
- 7. Mohamed Tamshad. k
- 8. Refequeed. mandohu
- 9. Dr. Fazil. N 
- 10. Althaf. P. IS 
- 11. Dr. NISAR. O 
- 12. Noideen Shafeegue. A 
- 13. Dr. Mashmooz. K 
- 14. Dr. Somy Soman 
- 15. Abidha. k P 
- 16. Zaheera Banu 
- 17. Balkes. k. s 
- 18. SUNGENA. P. D 
- 19. Dr. G. K. umpland 
- 20. Dr. Ahsan. PC 
- 21. Dr. Anjad. A. M 

Proceedings of the meeting of IQAC held on  
25/4/2022 at 3:30 PM IQAC Room

### Agenda

1. Academic Plan
2. NEP preparation
3. IQAC activities for 21-22

### Members Present:

1. Lt. Abdul Rashed P 
2. Abdurazeeq P.M. 
3. Hauls B. K. 
4. Abdul Jaleel M. 
5. Rafiq Channayy KE 
6. Dr. Afsal PC 
7. Dr. Ibrahim Cholakal 
8. Dr. Abdul Muneer V 
9. KF Anz 
10. Aboobacker Siddiq Krc 
11. Refreeque Almundaleu 

### Decisions

1. H. C. decided to conduct centralized internal examination by 3rd week of June. Mr. Mohamed Jamehad K. assigned as the Co-ordinator of internal examination cell.
2. H. C. decided to conduct an orientation program on four year degree framework recommended by NEP.

3. Discussed the possibilities of applying for autonomous status.
4. It is decided to revise different IQAC Statutory committees.
5. It is decided to conduct one-day orientation programme to office staff on office automation and Spak.
6. It is decided to conduct one-day orientation camp to IQAC Members and HoD's, on 1st week of June.
7. It is recommended to start enrollment process to various clubs at the time of admission by using special application form.

Proceedings of the meeting of IAAC and  
Centre for Research and Publication held  
on 9/6/22 at IAAC Room.

### Agenda

1. Strengthening Research activities.
2. Review of IAAC activities.

### Members Present

1. Abdul Rasheed . P
2. Abdurazaghe . PM
3. Hanuath . K
4. Dr. Abdul Muneez . V
5. Dr. Ibrahim chollakkal
6. Dr. Afsal P.C
7. Dr. Rajashekar . K R
8. Abdul Jaleel.
9. Firoz . K T.

### Decisions.

1. It is decided to form a centre for Research and Innovation, all activities related with research and publication get in to the cell. Dr. Ibrahim chollakkal appointed as the director of cell.
2. A Research committee is convened as Dr. Abdul Muneez . V as convenor,

Dr. Krishna Kumar as Joint Convener and  
the following are as members:

1. Dr. Shiji Thomas
2. Dr. Afsal. PC
3. Dr. Mashore
4. Dr. Rajasekaram
5. Dr. Ibrahim Chokkikal
6. Dr. Faisal.
7. Dr. Ibrahim. PA.
8. Dr. Riyad. AM.

Proceedings of the Meeting of IQAC, DQAC  
and HOD's for held on 12/10/22 at Sunabhadra

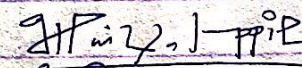




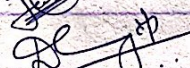





### Agenda

1. A&AR 21-22 Data collection
2. Academic Monitoring 22-23

### Members Present

1.

2.

3. Hanumanth K 4. Dr. Abdul Muneeb V 5. Rajasekharan K E 6. Dr. Pujad. D. D 7. Askar Ali. A 8. Asi. P. N 9. Dr. Ramana M 10. Fabuha. P. P 11. Dr. Dhanya P. S 12. N.K Zahera Bann 13. Jisha P. J 14. Dr. Afsal. P. C 15. Ray PP 16. Abidhu K P 17. Dr. Ashraf J 18. Abdul Jaleel. M 19. SUNEENA. P. D 20. Dr. Mashheer R 21. Dr. Shhabudhees. P 22. Seha Khansah. P 23. Kani Alam Edathi 

Proceedings of the Meetings of HOD's, IQAC  
 Patrons, Curricula Co-ordinators and DRAC  
 Members held on 6/2/2023 at College  
 Seminar hall

### Agenda:-

1. AQAR 2022-2023
2. Extracurricular Programs 2022-23
3. Certificate Courses 2022-23
4. Day observation (Minimum three from each dept)
5. Best practice
6. Programs for slow learners.

### Members Present

1. Lt. Abdul Rashid P
2. Abdurrazoq Pm
3. Firoz K.T
4. Mohamed Najeeb P.M
5. Dr. Rajad A.M
6. Dr. Ibrahim Chyalekal
7. Dr. Abdul Muneer
8. Rafique Ali Mandodan
9. Aboobacker Siddiq K.C
10. Shihabudheen Pankrathodi
11. Dr. Ashraf Valsar
12. Attuf T.K
13. Dr. Asad P.C
14. Moideen Shafique A
15. Dr. NISAR U
16. Abdul Jabbar M



17. Dr. Shiji Thomas ~~SR~~  
 18. Jisha P.T ~~JP~~  
 19. SUNEENA P.D ~~SD~~  
 20. Dr. Ramsya M ~~RM~~  
 21. Dr. Romysoman ~~R~~  
 22. Al. K. Zahara Bann ~~Z~~  
 23. Kamalamm Edathil ~~KE~~  
 24. Hanuath K ~~H~~  
 25. Hussain V ~~H~~

### Decision.

1. Decided to conduct day observation according to the syllabus of each department with minimum of 3 per year.
2. All HOP's and DOAC are assigned to collect the AQAR data and submit to DOAC on or before last week of February.
3. Decided to conduct the programs for identifying slow learners in each departments and concerned advisors are assigned to take policies to improve their learning skills.
- ~~4. Each Department should~~
4. Departments are assigned to do one certificate program and test papers per year.


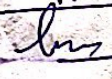

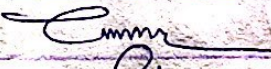


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Proceedings of the meeting of IQAC and Co-ordinators held on 16/06/2023 at IQAC room

### Agenda.

1. Approval of AQAR 22-23
2. Discussion about the submission of AQAR 21-22
3. selection of Joint Co-ordinator
4. Re-constitution of IQAC

### Members

- 1.
2. Abdurazzeq P.M. 
3. Dr. Abdul Munoor V. J.P. X. I. P.P.I.E.
3. M. Ibrahim Chalekatt 
4. Abdul Jaleel M. 
5. K.T. Firoz 
6. Haulath. K. 
7. Absobacker Siddeeq. K.C. 

### Decisions



## Decisions.

1. Decided to assign one key indicator to each teacher of all centres.
2. Resolved to conduct a workshop to strengthen IQAC. Dates are scheduled on 11<sup>th</sup> and 12<sup>th</sup> July 2023.
3. Criteria Co-ordinators are assigned to deliver the key indicators to the specified teachers.
4. Decided to take policies to increase the result.
5. Decided to conduct the meeting with IQAC for result analysis in each semester.
6. All teachers are assigned to publish four research papers in the coming two years, and 10 book chapters for each faculty member.
7. Decided to conduct a workshop to all HoD's and IQAC co-ordinators.
8. Decided to introduce one teachers diary.
9. Decided to take policies to strengthen the advisory scheme.